



# ALL-STATE LEGAL®

STATIONERY, FILING, LAW OFFICE SPECIALTIES SINCE 1946



**FREE SHIPPING\***

800.222.0510 | [www.aslegal.com](http://www.aslegal.com)

WE MAKE LAW FIRMS SMILE

## Table of Contents

|   |       |
|---|-------|
| <b>Stationery &amp; Bond Paper</b> . . . . .  | 3-9   |
| Business Cards, Bond Paper, Watermarked Paper,<br>Mobile Business Cards, Design Services,<br>Letterhead, Envelopes  |       |
| <b>Envelopes &amp; Labels</b> . . . . .   | 10-13 |
| Tyvek® Envelopes, Gray Envelopes, White Wove<br>Envelopes, Kraft Envelopes, Labels and More   |       |
| <b>Marketing &amp; Presentation</b> . . . . .   | 14-18 |
| Note Cards, Announcements, Invitations,<br>Compliment Cards, Document Envelopes,<br>Covers, Note Pads, Presentation Folders,<br>Promo Products, Binding Covers & Strips |       |
| <b>General Office</b> . . . . .   | 19-27 |
| Binders, Legal Pads, Sticky Notes, Message Pads,<br>Copy Paper, Stamps, Pens, Calendars, Desks,<br>Break Room Supplies, Cleaning Supplies and More                      |       |
| <b>Technology Products</b> . . . . .  | 28-29 |
| CDs/DVDs, Flash Drives, Tech Cleaning, Toners,<br>Email Signatures, Monitor Risers, Dictation and More  |       |
| <b>Filing</b> . . . . .   | 30-43 |
| Expandable Pockets, Wallets and Jackets,<br>Retention Pockets, Color-Bands, Labels, Folders,<br>Storage Boxes, File Backs and More                                      |       |
| <b>Practice Specific Filing</b> . . . . .   | 44-45 |
| Bankruptcy Files, Real Estate Files, IP Folders<br>and More   |       |
| <b>Litigation &amp; Tabs</b> . . . . .  | 46-51 |
| Exhibit Dividers, Exhibit Labels, Redaction Tools,<br>Ruled Paper, Litigation Backs, Litigation Bags<br>and More  |       |
| <b>Time &amp; Billing</b> . . . . .   | 52-53 |
| Time Record Systems, Time Tracking Tools,<br>Time Charge Systems, Checks  |       |
| <b>Will Stationery</b> . . . . .  | 54-55 |
| Will and Trust Covers, Will and Trust Envelopes,<br>Will Paper, Estate Planning Portfolio   |       |
| <b>Corporate Kits &amp; Filing Services</b> . . . . .   | 56-59 |
| Corporate Kits, Filing Services, Certificates,<br>Corporate Supplies, Seals, Notary Supplies  |       |

**FREE  
SHIPPING**

## Why ALL-STATE LEGAL?

### Law Firm Experts Since 1946 with a Single Source Advantage

We understand your specific needs. That's why we've been able to design exclusive products specifically for law firms.

### Personalized Services, Best Value

You will not find a better vendor relationship. You are guaranteed to find everything you need for your office right here – from stationery to tech items, from coffee to files, and everything in between. Plus, you have access to quality products, knowledgeable customer service and competitive pricing every day.

### 100% Satisfaction Guaranteed

Every order you place is entered, produced, packed and shipped by an employee-owner with a personal stake in your satisfaction. We are so confident you will be happy with your purchase that we proudly offer 100% satisfaction guaranteed. Details at [aslegal.com/guarantee](http://aslegal.com/guarantee).

### No Surprises Pricing

With no surprises pricing, you save on every order with our everyday low prices, quantity price breaks and free shipping. All personalized prices shown include typesetting, set-up, production, and one proof. Plus, you aren't charged for dies or plates. Order a year's supply to take advantage of quantity price breaks, and we'll store it for free (minimums do apply).

### FREE Ground Shipping

Freight is free on orders shipped within the 48 contiguous states. Express delivery, orders shipped outside the contiguous U.S., special marketing products and furniture orders will be charged actual freight. All orders under \$50 will incur a \$9.95 handling charge.

### Local, Quick Delivery

Our conveniently located nationwide locations allow us to deliver next day to over 80% of law firms in the nation. All in-stock orders placed by 4:00 p.m. nationwide and Corporate Kit orders placed by 3:00 p.m. ET are shipped the same day.

### We provide added value:



Only Available from ASL



Personalization Available



Green/Recycled Product



Best Seller/Most Popular

# Save Money Every Day

with Discounts that NEVER Expire!



### Stationery

**10% OFF Stationery Packages**  
See p. 8 for full details



### Business Cards

**10% OFF 4+ Sets of Business Cards**  
See p. 3 for full details



### Will Stationery

**10% OFF Personalized Sets**  
See p. 55 for full details



### vizCard Mobile Business Cards

**FREE for Business Card Customers**  
See p. 7 for full details

All colors shown are printed process representations. Request a sample when exact color match is required.

ALL-STATE LEGAL, ALL-STATE International, ALL-STATE, ALL-STATE Recycled Bond, Case-Guard, Color-Bands, Counsellor Linen, CounsellorMark, Director, Fibre-Guard, LaserBack, Message-Trac, Perfect Image, President, The Rainmaker Collection, Redweld, Sheffield Linen, Tickler Records, Typmor, Uni-Kit and vizCard are registered trademarks and FastElastic, Kruysman, Marquis and Winsdor Spacesaver are trademarks of ALL-STATE International, Inc. All other registered trademarks are owned by third parties and are not affiliated with ALL-STATE International, Inc.

Prices, product specifications, product availability and terms of offers are subject to change without notice. ALL-STATE LEGAL is not responsible for typographical or photographic errors.

© 2017 ALL-STATE International, Inc. All rights reserved.



# Business Cards

Your First Impression



**SAVE 10%**  
on Business Cards for 4+ Individuals\*

Business Card Buyers Get **FREE vizCard®** Digital/Mobile Business Cards p. 7

\*Save 10% when ordering business cards for 4 names at one time, all shipping to the same location. Use code: **MULTIBC**. Cannot be combined with other offers.

## Options Include

- Standard stock colors ranging from solar white to ivory and custom colors
- Stock weights ranging from 80 lb. cover to 130 lb. cover
- Mounting or duplexing (gluing stocks together) to achieve custom thickness
- Die-cutting for rounded corners or custom shapes
- Folded cards
- Photos, legal symbols and other logos
- Multi-process and embossing for added dimension
- Foreign language translation

### Business Cards – Front Imprint

| Stock #      | Weight        | Color         | Finish      | Process                  | Price Per Qty |         |          |
|--------------|---------------|---------------|-------------|--------------------------|---------------|---------|----------|
|              |               |               |             |                          | 250           | 500     | 1000     |
| <b>203MP</b> | 80 lb. Cover  | Solar White   | Smooth      | Engraved or Foil-Stamped | \$77.75       | \$89.50 | \$105.00 |
|              | <b>203SC</b>  | 130 lb. Cover | White       | Thermography             | 52.50         | 57.00   | 65.00    |
|              |               |               |             | Printed                  | 49.50         | 54.00   | 61.00    |
| <b>203HP</b> | 110 lb. Cover | Solar White   | Smooth      | Engraved or Foil-Stamped | 84.50         | 99.50   | 116.00   |
|              | <b>203DT</b>  | 130 lb. Cover | Solar White | Thermography             | 66.25         | 70.00   | 81.00    |
|              |               |               |             | <b>213LN</b>             | 100 lb. Cover | White   | Linen    |

\*Not available engraved  
No Surprises Pricing: Personalized prices include typesetting, production on front, set-up, either black ink or standard silver or gold metallic foil, no bleeds, one proof and shipping

### Business Cards – Back Imprint, Add to Front Imprint Pricing

| Description     | Price Per Qty |         |         |
|-----------------|---------------|---------|---------|
|                 | 250           | 500     | 1000    |
| Printed on Back | \$34.50       | \$40.50 | \$52.00 |

No Surprises Pricing: Personalized prices include typesetting, production on back, set-up, black ink, no bleeds, one proof and shipping

### QR Code Creation

| Description  | Size     | Price Per Each |
|--------------|----------|----------------|
| vCard or URL | ¾" - 1¼" | \$15.95        |
| vizCard      | ½"       | FREE           |

## Foreign Language Translation

For Business Cards, Letterhead, Documents and More

- Experienced, professional, accredited translators
- Fastest in the industry
- Highly competitive prices – call for pricing and time frame
- Can translate any language including various dialects of Chinese, Japanese, Arabic, Russian, Korean, Spanish, Hebrew, Kazakh, Azerbaijani, Azari, Ukrainian, Indonesian and more



## Genuine Leather Business Card Holders

- Magnetic closure and ultra-suede lining protects and holds up to 20 cards
- Individually boxed for gift presentation
- High quantity discounts available at 100 or more – please call for pricing



### Leather Business Card Holder – 3⅜"W x 2½"H x ½"D (closed)

| Stock #         | Description                         | Process  | Color                                       | Price Per Each |
|-----------------|-------------------------------------|----------|---|----------------|
| <b>PBC-CASE</b> | Personalized with logo or firm name | Debossed | Black, Dark Brown, Red, Navy or British Tan | 30<br>12.85    |

No Surprises Pricing: Personalized prices include typesetting, debossing centered on flap (2½"W x 1¼"H), one proof and shipping  
Set-up Charge for Personalization: \$80 per logo/firm name  
Proof Turnaround: 2-3 business days; Ships: 5-7 business days after proof approval



## 100% Cotton Papers

The leading choice among the most prestigious law firms and businesses nationwide for these reasons:

1. Premium image, feel & durability
2. Archival qualities (acid-free)
3. Environmental properties – 100% TREE FREE, made with recovered cotton



**Personalization Options**  
p. 8

## Does Your Bond Paper Brand Your Firm and Prevent Fraud?

ASL's papers can! Whether you are using the inherent security of engraving or laser generating your stationery – the paper you choose can help you protect your work product and enhance your image.

### Date Stamp Security

All Watermarked ASL Exclusive Papers Come with Date Stamp Security

This is a discreet mark within the paper's watermark that identifies the year the paper was manufactured. This has been used as evidence in numerous court cases to verify and authenticate documents.

## Sheffield Linen®

Closely matches Crane's Crest Fluorescent White or Natural White and Southworth White **at over 34% savings.**

- First 100% cotton sheet to be laser/inkjet guaranteed
- Date stamp security embedded in every sheet (see above)

Order 10 Reams and Save 15%!

Sheffield Linen – Letter Size, Blank, 24 lb., 500/Ream  

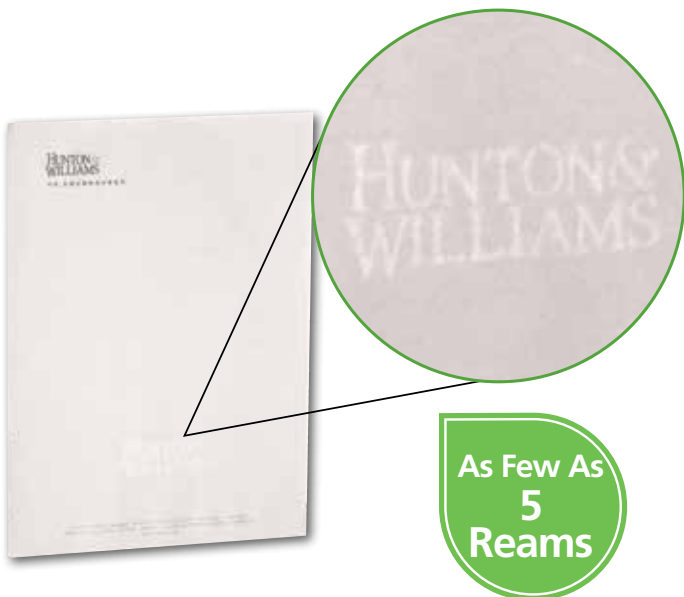
| Stock # | Color        | Finish | Price Per Ream |         |         |
|---------|--------------|--------|----------------|---------|---------|
|         |              |        | 1              | 5       | 10      |
| 00601   | Bright White | Wove   |                |         |         |
| 00201   | Off-White    | Wove   | \$38.60        | \$34.70 | \$32.85 |
| 00401   | Off-White    | Laid   |                |         |         |

## Crane®

- Nationally recognized brand
- Additional Crane papers available – please call for selection and pricing

Crane's – Letter Size, Blank, 24 lb., 500/Ream 

| Stock #      | Color             | Finish | Price Per Ream |         |         |
|--------------|-------------------|--------|----------------|---------|---------|
|              |                   |        | 1              | 5       | 10      |
| <b>Crest</b> |                   |        |                |         |         |
| 02401        | Fluorescent White | Wove   |                |         |         |
| 02201        | Natural White     | Wove   | \$51.35        | \$46.70 | \$44.10 |
| 02601        | Natural White     | Laid   |                |         |         |
| <b>Bond</b>  |                   |        |                |         |         |
| 02801        | Ivory             | Wove   | \$51.35        | \$46.70 | \$44.10 |
| 03001        | Blue              | Wove   | 51.95          | 47.00   | 44.35   |



## CounsellorMark® Watermarked Paper

Perfect for Small Firms

- Watermark is embedded into each sheet of paper offering a permanent, unalterable image that cannot be reproduced
- Great security for firms that laser generate their letterhead
- Subtle branding on every sheet
- Available on Perfect Image Ultra White, Radiant White, Bright White and Off-White

CounsellorMark (CM) Perfect Image Paper – 500/Ream  

| Description           | Price Per Ream |         |         |         |
|-----------------------|----------------|---------|---------|---------|
|                       | 5              | 10      | 20      | 50      |
| CM Only               | \$46.50        | \$38.40 | \$36.05 | \$35.05 |
| Printed with CM       | 68.65          | 57.60   | 51.80   | 35.05   |
| Thermographed with CM | 78.74          | 66.70   | 61.45   | 57.67   |
| Engraved with CM      | 94.85          | 81.15   | 75.90   | 72.10   |

No Surprises Pricing: Personalized prices include typesetting, production on front, set-up, black ink, CounsellorMark, one proof and shipping  
Engraving prices include up to a 2" x 8" imprint area, larger imprint areas available at a charge



**Matching Envelopes**  
p. 9

## Perfect Image®

Closely matches finishes and colors of Strathmore Writing, Classic Crest, Southworth, Neenah Laser, and Neenah Environment **at a 40% savings.**

- Laser/inkjet guaranteed, crisp, smooth cotton finish
- Acid free to ensure longevity
- Items marked with recycled symbol are 30% PCW
- Perfect Image Certified is FSC certified, 50% PCW and carbon-neutral made with wind power
- Date stamp security (see p. 4)

**Order 10 Reams and Save 16%!**

**Perfect Image – 500/Ream**



| Stock #  | Color        | Finish | Price Per Ream |         |         |
|--|--------------|--------|----------------|---------|---------|
|  |              |        | 1              | 5       | 10      |
| <b>Letter Size, Blank, 28 lb., Unwatermarked</b> |              |        |                |         |         |
| 08101  | Ultra White  | Wave   | \$30.60        | \$29.30 | \$26.70 |
| <b>Letter Size, Blank, 24 lb.</b>                |              |        |                |         |         |
| 08701*   | Ultra White  | Wave   |                |         |         |
| 08601*   | Bright White | Wave   |                |         |         |
| 01601*   | Bright White | Wave   | 25.45          | 24.70   | 22.65   |
| 08401*   | Off-White    | Wave   |                |         |         |
| 01401  | Off-White    | Wave   |                |         |         |
| 08801  | Off-White    | Laid   |                |         |         |
| 09601  | Ivory        | Laid   | 26.20          | 25.10   | 22.95   |
| 01701  | Dark Cream   | Wave   |                |         |         |
| <b>Letter Size, Blank, 20 lb.</b>                |              |        |                |         |         |
| 08901**  | Ultra White  | Wave   |                |         |         |
| 08501  | Bright White | Wave   | 22.60          | 21.20   | 19.40   |
| 01501  | Bright White | Wave   |                |         |         |
| <b>Legal Size, Blank, 24 lb.</b>                 |              |        |                |         |         |
| 08605  | Bright White | Wave   | 33.10          | 31.40   | 29.70   |
| <b>Legal Size, Blank, 20 lb.</b>                 |              |        |                |         |         |
| 08505  | Bright White | Wave   | 32.10          | 29.70   | 27.60   |

\*Available unwatermarked

\*\*Available unwatermarked only

**Perfect Image Certified – Letter Size, Blank, 24 lb., 500/Ream**



| Stock # | Color         | Finish | Price Per Ream |         |         |
|---------|---------------|--------|----------------|---------|---------|
|         |               |        | 1              | 5       | 10      |
| 01901*  | Radiant White | Wave   | \$28.60        | \$27.80 | \$25.10 |

\*Available unwatermarked

## 25% Cotton Papers

Benefits similar to 100% cotton paper **at half the price!**

- Use 28 lb. paper for stationery and marketing materials
- Use 24 lb. paper for stationery and legal documents
- Use 20 lb. paper for draft sheets, pleadings and billheads

## ALL-STATE® Bond

Closely matches colors and finishes of Capital Bond Light Cockle and Atlas Bond Light Cockle Recycled **at a 40% savings.**

- Laser/inkjet guaranteed, traditional legal light cockle finish
- Acid free and 30% PCW
- Date stamp security (see p. 4)

**Order 10 Reams and Save 16%!**

**ALL-STATE Bond – Bright White, Cockle, Blank, 500/Ream**



| Stock # | Size   | Weight | Price Per Ream |         |         |
|---------|--------|--------|----------------|---------|---------|
|         |        |        | 1              | 5       | 10      |
| 03601   | Letter | 24 lb. | \$25.45        | \$24.70 | \$22.65 |
| 03501   | Letter | 20 lb. | 22.60          | 21.20   | 19.40   |
| 624F    | Legal  | 24 lb. | 34.50          | 32.00   | 30.10   |
| 03505   | Legal  | 20 lb. | 32.10          | 29.70   | 27.60   |

## Strathmore® Writing

- Laser guaranteed
- FSC certified, carbon-neutral and acid free

**Strathmore – Letter Size, Blank, 24 lb., 500/Ream**



| Stock # | Color          | Finish | Price Per Ream |         |         |
|---------|----------------|--------|----------------|---------|---------|
|         |                |        | 1              | 5       | 10      |
| 492710  | Ultimate White | Wave   |                |         |         |
| 492730  | Ultimate White | Laid   |                |         |         |
| 490880  | Bright White   | Wave   |                |         |         |
| 490730  | Bright White   | Laid   | \$35.40        | \$33.00 | \$30.70 |
| 490710  | Natural White  | Wave   |                |         |         |
| 490715  | Natural White  | Laid   |                |         |         |
| 490720  | Ivory          | Wave   |                |         |         |
| 490945  | Ivory          | Laid   |                |         |         |

## Southworth®

- Laser, inkjet and copier compatible
- FSC certified, acid free
- Date stamp security (see p. 4)



**More Online**

**Southworth – Letter Size, Blank, 500/Ream**



| Stock #  | Color         | Finish | Weight | Price Per Ream |
|----------|---------------|--------|--------|----------------|
| SOU403C  | White         | Wave   | 20 lb. | \$25.19        |
| SOU404C  | White         | Wave   | 24 lb. | 29.49          |
| SOU404IC | Ivory         | Wave   | 24 lb. | 29.49          |
| SOU404NC | Natural White | Wave   | 24 lb. | 29.49          |
| SOU554C  | White         | Linen  | 24 lb. | 37.39          |
| SOU564C  | Ivory         | Linen  | 24 lb. | 37.39          |



### Stationery Suite Checklist

#### Essential Components

- Letterhead (p. 8)
- Second Page Letterhead (p. 8)
- Stationery Envelopes (p. 9)
- Blank Cotton Paper (pp. 4-6)
- Business Cards (p. 3)
- vizCard® Digital/Mobile Business Cards (p. 7)

#### Additional Components

- Announcements (p. 15)
- Note Cards (p. 14)
- Billheads (please call)
- Billing Envelopes (p. 9)
- Email Signatures (p. 29)
- Firm Brochures (please call)
- Mailing Envelopes (pp. 10-11)
- Mailing Labels (pp. 12-13)
- Note Pads (p. 16)
- Personal/Executive Stationery (please call)
- Personalized Legal Pads (p. 20)
- Promotional Products (p. 17)
- Presentation Folders (p. 17)
- Referral Cards (please call)

### Most Popular Bond Papers with Coordinating Envelopes and Business Card Stocks

Create a complete stationery suite with coordinating envelopes and business card stocks.

Additional brands, styles and colors are available – please call for selection and pricing.

|  |                               |                                 |                          |             |               |                       | Coordinating Items |                       |                                 |              |  |
|--|-------------------------------|---------------------------------|--------------------------|-------------|---------------|-----------------------|--------------------|-----------------------|---------------------------------|--------------|--|
|  |                               |                                 |                          |             |               |                       | Pricing p. 9       | Pricing p. 3          |                                 |              |  |
| <b>Bolded papers are ASL exclusive and your best value options</b> |                               |                                 |                          |             |               |                       | Gummed Envelope    | Pull & Close Envelope | Suggested Business Card Stock # |              |  |
| Color  | Paper Brand                   | Finish                          | Cotton/Tree-Free Content | PCW Content | FSC Certified | 24 lb. Letter Stock # |                    |                       |                                 |              |  |
| White Family   | <b>Ultra White</b>            | <b>Perfect Image*</b>           | <b>Wove</b>              | <b>25%</b>  |               | <b>08701**</b>        | <b>08706</b>       | <b>08725</b>          | <b>203MP</b>                    |              |  |
|  | Ultimate White                | Strathmore Writing              | Wove                     | 25%         | Y             | 492710                | 492715             |                       | 203MP                           |              |  |
|  |                               | Strathmore Writing              | Laid                     | 25%         |               | 492730                | 44048              |                       | 203LMP                          |              |  |
|  | Avalanche White               | Classic Crest                   | Smooth                   |             | Y             | 01724                 | 01754              |                       | 203MP                           |              |  |
|  | <b>Bright White</b>           | <b>Sheffield Linen</b>          | <b>Wove</b>              | <b>100%</b> |               | <b>00601</b>          | <b>08706</b>       | <b>00625</b>          | <b>203MP</b>                    |              |  |
|  | Fluorescent White             | Crane's Crest                   | Wove                     | 100%        |               | 02401                 | 02406              | 02425                 | 203MP                           |              |  |
|  | Solar White                   | Classic Crest                   | Smooth                   |             | Y             | 07631                 | 04651              |                       | 203MP                           |              |  |
|  | Ultra Bright White            | Neenah Environment PC80         | Smooth                   |             | 80%           | Y                     | NE04905            | 86392                 |                                 | 962MP        |  |
|  |                               | Neenah Environment PC100        | Smooth                   |             | 100%          | Y                     | NE05064            | 52116                 |                                 | 511MP        |  |
|  | White                         | Strathmore Script               | Smooth                   |             | 100%          | Y                     | 190504             | 94130                 |                                 | 963MP        |  |
|  | <b>Radiant White</b>          | <b>Perfect Image Certified*</b> | <b>Wove</b>              | <b>25%</b>  | <b>50%</b>    | <b>Y</b>              | <b>01901</b>       | <b>01906</b>          | <b>01925</b>                    | <b>962MP</b> |  |
|  |                               | <b>Perfect Image Recycled*</b>  | <b>Wove</b>              | <b>25%</b>  | <b>30%</b>    |                       | <b>01601</b>       | <b>01606</b>          | <b>01625</b>                    | <b>203MP</b> |  |
|  | <b>Bright White</b>           | <b>Perfect Image*</b>           | <b>Wove</b>              | <b>25%</b>  |               |                       | <b>08601</b>       | <b>08606</b>          | <b>08625</b>                    | <b>203MP</b> |  |
|  | Avon Brilliant White          | Classic Crest                   | Smooth                   |             |               | Y                     | 01338              | 01358                 |                                 | 203MP        |  |
|  | Bright White                  | <b>ALL-STATE Bond</b>           | <b>Cockle</b>            | <b>25%</b>  |               |                       | <b>03601</b>       | <b>03606</b>          | <b>03625</b>                    | <b>203MP</b> |  |
|  |                               | Strathmore Writing              | Wove                     | 25%         | Y             | 490880                | 490885             | 74825                 | 963MP                           |              |  |
|  |                               | Strathmore Writing              | Laid                     | 25%         | Y             | 490730                | 490745             |                       | 203LMP                          |              |  |
|  |                               | Crane's Crest                   | Wove                     | 100%        |               | 21377                 | 21397              |                       | 223MP                           |              |  |
|  |                               | Crane's Crest                   | Laid                     | 100%        |               | 21380                 | 21399              |                       | 223MP                           |              |  |
| Pearl White  | <b>Perfect Image*</b>         | <b>Wove</b>                     | <b>25%</b>               |             |               | <b>08401</b>          | <b>08406</b>       | <b>08425</b>          | <b>223MP</b>                    |              |  |
|  |                               | <b>Perfect Image Recycled</b>   | <b>Wove</b>              | <b>25%</b>  | <b>30%</b>    | <b>01401</b>          | <b>01406</b>       | <b>01425</b>          | <b>223MP</b>                    |              |  |
|  | Off-White                     | <b>Perfect Image</b>            | <b>Laid</b>              | <b>25%</b>  |               |                       | <b>08801</b>       |                       | <b>08825</b>                    | <b>223MP</b> |  |
|  |                               | <b>Sheffield Linen</b>          | <b>Wove</b>              | <b>100%</b> |               |                       | <b>00201</b>       | <b>00206</b>          | <b>00225</b>                    | <b>223MP</b> |  |
|  |                               | <b>Sheffield Linen</b>          | <b>Laid</b>              | <b>100%</b> |               |                       | <b>00401</b>       |                       | <b>00425</b>                    | <b>223MP</b> |  |
| Natural White  | Crane's Crest                 | Wove                            | 100%                     |             |               | 02201                 | 02206              | 02225                 | 223MP                           |              |  |
|  | Crane's Crest                 | Laid                            | 100%                     |             |               | 02601                 | 02606              | 02625                 | 223MP                           |              |  |
|  | Classic Crest                 | Smooth                          |                          |             | Y             | 01345                 | 01355              |                       | 223MP                           |              |  |
|  | Strathmore Writing            | Wove                            | 25%                      |             | Y             | 490710                | 490770             |                       | 223MP                           |              |  |
|  | Strathmore Writing            | Laid                            | 25%                      |             | Y             | 490715                | 490815             |                       | 223MP                           |              |  |
| Ivory Family   | Crane's Bond                  | Wove                            | 100%                     |             |               | 02801                 | 02806              | 02825                 | 213HV                           |              |  |
|  | <b>Perfect Image</b>          | <b>Laid</b>                     | <b>25%</b>               |             |               | <b>09601</b>          | <b>09606</b>       | <b>09625</b>          | <b>213LMP</b>                   |              |  |
|  | Strathmore Writing            | Wove                            | 25%                      |             | Y             | 490720                | 490735             |                       | 213HV                           |              |  |
|  | Strathmore Writing            | Laid                            | 25%                      |             | Y             | 490945                | 490890             |                       | 213LMP                          |              |  |
|  | <b>Cream</b>                  | <b>Counsellor Linen</b>         | <b>Wove</b>              | <b>25%</b>  |               | <b>05601</b>          | <b>01706</b>       | <b>01725</b>          | <b>213HV</b>                    |              |  |
| <b>Dark Cream</b>  | <b>Perfect Image Recycled</b> | <b>Wove</b>                     | <b>25%</b>               | <b>30%</b>  |               | <b>01701</b>          | <b>01706</b>       | <b>01725</b>          | <b>213HV</b>                    |              |  |
| <b>Blue</b>  | Crane's Bond                  | Wove                            | 100%                     |             |               | 03001                 | 03006              | <b>03025</b>          |                                 |              |  |

\*Available with no watermark for your firm's personalized CounsellorMark \*\*Available in 28 lb. with no watermark for a more substantial presentation

## Design Services

Combining design, state-of-the-art production and nationwide distribution, we provide you with a seamless, cost-effective process from design to your office.



### Get Started Today!

Call to request a stationery kit or design services including:

- 1 Standard Logo:** Choose from the full selection at [aslegal.com/stationery](http://aslegal.com/stationery) (example shown below)
- 2 Standard Stationery Layouts:** Choose from the selection online at [aslegal.com/stationery](http://aslegal.com/stationery)
- 3 Type-Based Logo:** Logos created using artistic typeset treatments only (example shown below)
- 4 Custom Logo:** Looking for something unique? Please call for more information
- 5 Stationery/Communication Material Design:** Includes custom layout for each item



## Design Services



| Item   | Includes  | Price Per Each |
|--|---|----------------|
| Standard Logo                                      | Firm Name + Colors  | FREE           |
| Standard Stationery Layouts                        | Letterhead (1st and 2nd page), Business Card, #10 Stationery Envelope | FREE           |
| Type-Based Logo                                    | Type-Based Custom Logo  | 99.00          |
| Stationery Package                                 | Letterhead (1st page only), Business Card, #10 Stationery Envelope    | 299.00         |
| <b>Additional Items (with stationery packages)</b> |   |                |
| Printed Label                                      | Firm Name/Logo and Address Information                                | 45.00          |
| Note Card  | Firm Name/Logo and Individual Name (where requested)                  | 45.00          |
| Presentation Folder                                | Firm Name/Logo  | 45.00          |
| Announcements                                      | Layout Only, Copy Must be Provided                                    | 45.00          |

No Surprises Pricing: Design prices include discovery meeting with designer, 2 concepts and 1 round of refinements to the final concepts. Additional changes will incur \$20-45 charges per round (depending on type of change). Production charges are not included.

## vizCard<sup>®</sup> Digital/Mobile Business Cards

Maximize Your Vizibility™ - Never Be Caught Without Your Business Cards Again

vizCards are interactive, digital versions of your business cards that can be shared and displayed on any smartphone, tablet or computer with no app or software required.

- Text and email right from vizCard
- Share on business cards and communication materials by printing QR codes or vizCard URLs
- Include in email signatures as links (see p. 29)
- Add links on web pages

### vizCard Mobile Business Cards



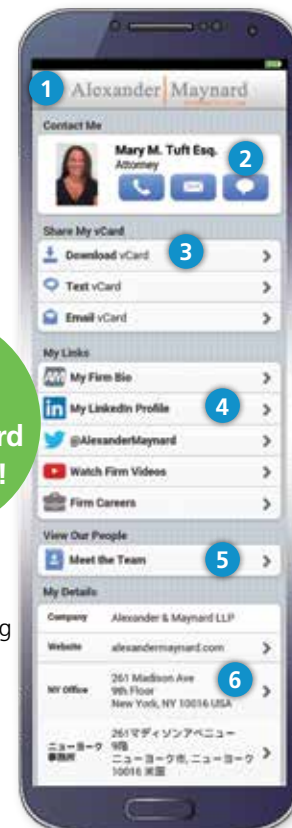
| Description                                | Price Per Each |
|--|----------------|
| vizCard Mobile Business Card*              | \$19.00/year   |
| Telephone Support and Training (optional)* | 3.00/year      |
| Initial Set Up Support (one-time fee)      | 8.00           |

\*Included FREE to Business Card Buyers



## Customize, Organize and Turn on for Each Individual

- 1 Consistent Branding** on all your firm's vizCards
- 2 Contact Me** Includes photo, name, title and one touch buttons for one-click call, email or text
- 3 Share My vCard** Allows the sender or recipient to add personal notes prior to accurately downloading your content rich vCard, follow the vizCard for updates and share with others via text or email
- 4 My Links** Prioritize and include links to valuable online content
- 5 Firm Directory** Cross-sell the firm's expertise with a searchable directory of designated vizCards
- 6 My Details** Display for unlimited offices, phone numbers and emails in English and foreign languages



visit [viz.me/MaryTuft](http://viz.me/MaryTuft)

## Stationery Production Processes

### Engraving

The finest way to set ink on paper and differentiate your firm to create a lasting impression.

- Richest, most consistent colors, including vibrant metallic inks
- Produces crisp type and logos that are raised for a superior dimensional look and feel
- Built-in security that no scanner, copier or printing process can duplicate
- The most environmentally friendly water-based inks

### Embossing

This dimensional process provides emphasis to text or artwork by creating a raised image with or without ink color. Ideal for logos, seals and symbols or enhances any traditional printed image or text.

### Foil-Stamping

Offered in shiny, flat, metallic and non-metallic finishes that can be used with other processes to add emphasis to your logo or firm name. Perfect for darker stocks typically used for presentation folders and other client communication materials. Not recommended for letterhead or envelopes that will be sent through printers.

### Thermography

Also known as “raised printing” to simulate raised feel of engraving with a high gloss finish.

### Printing

The most traditional and economical process for achieving professional results with environmentally friendly, low Volatile Organic Compound (VOC) inks.

Sample Kit Available

### To Order:

If you are designing from scratch or redesigning, see p. 7, then call **800.222.0510** for design assistance, samples and a competitive quote.

If you have existing stationery and printed materials, mail a sample of each item to us with the quote form found at **aslegal.com/stationeryquote** or call **800.222.0510** for more information and samples.

**Note:** Mail a sample of each item to: Graphics Center, ALL-STATE LEGAL, 1 Commerce Dr., Cranford, NJ 07016



Engraving



Embossing



Foil-Stamping



Thermography



Printing

## Letterhead

Letter Size, 24 lb., 500/Ream



| Description  | Process      | Price Per Ream |         |         |
|--|--------------|----------------|---------|---------|
|  |              | 2              | 5       | 10      |
| <b>100% Cotton Paper</b>   |              |                |         |         |
| <b>Sheffield® Linen</b>  | Blank        | \$38.60        | \$34.70 | \$32.85 |
|  | Printed      | 71.10          | 56.85   | 52.05   |
|  | Thermography | 80.75          | 67.49   | 61.70   |
|  | Engraved     | 97.05          | 83.05   | 75.60   |
| <b>Crane®</b>  | Blank        | 51.35          | 46.70   | 44.10   |
|  | Printed      | 83.85          | 68.85   | 63.30   |
|  | Thermography | 93.50          | 79.49   | 72.95   |
|  | Engraved     | 109.80         | 95.05   | 86.85   |
| <b>25% Cotton Paper</b>  |              |                |         |         |
| <b>Perfect Image, Perfect Image Recycled &amp; ALL-STATE Bond*</b> | Blank        | \$25.45        | \$24.70 | \$22.65 |
|  | Printed      | 57.95          | 46.85   | 41.85   |
|  | Thermography | 67.60          | 57.49   | 51.50   |
|  | Engraved     | 83.90          | 73.05   | 65.40   |
| <b>Strathmore® Writing</b>   | Blank        | 35.40          | 33.00   | 30.70   |
|  | Printed      | 67.90          | 55.15   | 49.90   |
|  | Thermography | 77.55          | 65.79   | 59.55   |
|  | Engraved     | 93.85          | 81.35   | 73.45   |

\*Laid and Dark Cream pricing differs  
No Surprises Pricing: Personalized prices include typesetting, production on front, set-up, black ink, one proof and shipping  
Large imprint areas may incur additional charges

SAVE 10% on Stationery Sets\*



\*Stationery Set includes 1000+ sheets of letterhead and 1000+ envelopes on ASL exclusive papers and 500+ business cards (one name/title) when ordered at the same time. Use code **SDS10** when ordering. Does not include logo design fees. Cannot be combined with other offers.



## Stationery Envelopes

### Stationery #10 Envelopes – 4 1/8" x 9 1/2", 24 lb., 500/Box

| Brand                   | Stock # | Description          | Process      | Price Per Box |         |         |
|-------------------------|---------|----------------------|--------------|---------------|---------|---------|
|                         |         |                      |              | 2             | 5       | 10      |
| <b>Gummed</b>           |         |                      |              |               |         |         |
| Sheffield® Linen        | 00206   | Off-White, Wove      | Blank        | \$65.90       | \$61.70 | \$59.05 |
|                         |         |                      | Printed      | 97.50         | 83.45   | 77.80   |
|                         |         |                      | Thermography | 105.80        | 91.89   | 85.52   |
|                         |         |                      | Engraved     | 113.10        | 99.65   | 92.50   |
| <b>Pull &amp; Close</b> |         |                      |              |               |         |         |
| Sheffield Linen         | 00625   | Bright White, Wove   | Blank        | 81.40         | 76.00   | 71.30   |
|                         |         |                      | Printed      | 113.00        | 97.75   | 90.05   |
|                         |         |                      | Thermography | 121.30        | 106.19  | 97.77   |
|                         |         |                      | Engraved     | 128.60        | 113.95  | 104.75  |
| Perfect Image®          | 08706   | Ultra White, Wove    | Blank        | 49.35         | 46.80   | 43.80   |
|                         |         |                      | Printed      | 80.95         | 68.55   | 62.55   |
|                         |         |                      | Thermography | 89.25         | 76.99   | 70.27   |
|                         |         |                      | Engraved     | 96.55         | 84.75   | 77.25   |
| Perfect Image Recycled  | 01606   | Bright White, Wove   | Blank        | 59.30         | 55.45   | 51.50   |
|                         |         |                      | Printed      | 90.90         | 77.20   | 70.25   |
|                         |         |                      | Thermography | 99.20         | 85.64   | 77.97   |
|                         |         |                      | Engraved     | 106.50        | 93.40   | 84.95   |
| ALL-STATE Bond®         | 03606   | Bright White, Cockle | Blank        | 28.40         | 26.65   | 25.85   |
|                         |         |                      | Printed      | 69.40         | 47.90   | 41.20   |
|                         |         |                      | Courtesy     | 83.40         | 55.10   | 46.36   |
|                         |         |                      | Window       | 30.35         | 28.65   | 27.85   |
| Perfect Image           | 08725   | Ultra White, Wove    | Blank        | 59.30         | 55.45   | 51.50   |
|                         |         |                      | Printed      | 90.90         | 77.20   | 70.25   |
|                         |         |                      | Thermography | 99.20         | 85.64   | 77.97   |
|                         |         |                      | Engraved     | 106.50        | 93.40   | 84.95   |
| Perfect Image           | 08625   | Bright White, Wove   | Blank        | 59.30         | 55.45   | 51.50   |
|                         |         |                      | Printed      | 90.90         | 77.20   | 70.25   |
|                         |         |                      | Thermography | 99.20         | 85.64   | 77.97   |
|                         |         |                      | Engraved     | 106.50        | 93.40   | 84.95   |
| Perfect Image           | 08425   | Off-White, Wove      | Blank        | 59.30         | 55.45   | 51.50   |
|                         |         |                      | Printed      | 90.90         | 77.20   | 70.25   |
|                         |         |                      | Thermography | 99.20         | 85.64   | 77.97   |
|                         |         |                      | Engraved     | 106.50        | 93.40   | 84.95   |
| Perfect Image Recycled  | 01625   | Bright-White, Wove   | Blank        | 59.30         | 55.45   | 51.50   |
|                         |         |                      | Printed      | 90.90         | 77.20   | 70.25   |
|                         |         |                      | Thermography | 99.20         | 85.64   | 77.97   |
|                         |         |                      | Engraved     | 106.50        | 93.40   | 84.95   |
| Perfect Image Recycled  | 01425   | Off-White, Wove      | Blank        | 59.30         | 55.45   | 51.50   |
|                         |         |                      | Printed      | 90.90         | 77.20   | 70.25   |
|                         |         |                      | Thermography | 99.20         | 85.64   | 77.97   |
|                         |         |                      | Engraved     | 106.50        | 93.40   | 84.95   |
| ALL-STATE Bond          | 03625   | Bright White, Cockle | Blank        | 28.40         | 26.65   | 25.85   |
|                         |         |                      | Printed      | 69.40         | 47.90   | 41.20   |
|                         |         |                      | Courtesy     | 83.40         | 55.10   | 46.36   |
|                         |         |                      | Window       | 30.35         | 28.65   | 27.85   |

No Surprises Pricing: Personalized prices include typesetting, production on front, set-up, black ink, one proof and shipping

### White Wove Envelopes – 24 lb., 500/Box

| Stock #   | Size | Description                                       | Process | Price Per Box |         |         |
|---|------|---|---------|---------------|---------|---------|
|   |      |   |         | 1             | 2       | 5       |
| <b>Gummed</b>   |      |   |         |               |         |         |
| 06392   | #9   | Blank   | Blank   | \$23.75       | \$22.60 | \$22.15 |
|   |      | C/C or Pre-Addressed                              | Printed | 64.75         | 43.85   | 37.50   |
|   |      | Courtesy or Business Reply or C/C & Pre-Addressed | Printed | 78.75         | 51.05   | 42.66   |
| 06393   | #10  | Blank   | Blank   | 22.30         | 21.20   | 20.80   |
|   |      | C/C or Pre-Addressed                              | Printed | 63.30         | 42.45   | 36.15   |
|   |      | Courtesy or Business Reply or C/C & Pre-Addressed | Printed | 77.30         | 49.65   | 41.31   |
| 06402   | #10  | Window  | Blank   | 25.30         | 24.50   | 23.90   |
|   |      | Window C/C  | Printed | 66.30         | 45.75   | 39.25   |
| 06403*  | #10  | Window with Inside Tint                           | Blank   | 24.60         | 23.55   | 22.80   |
|   |      | Window with Inside Tint C/C                       | Printed | 65.60         | 44.80   | 38.15   |
| <b>Pull &amp; Close</b>   |      |   |         |               |         |         |
| 06325   | #10  | Blank   | Blank   | 28.40         | 26.65   | 25.85   |
|   |      | C/C   | Printed | 69.40         | 47.90   | 41.20   |
|   |      | Courtesy  | Printed | 83.40         | 55.10   | 46.36   |
| 06425   | #10  | Window  | Blank   | 30.35         | 28.65   | 27.85   |
|   |      | Window C/C  | Printed | 71.35         | 49.90   | 43.20   |
| <b>Self Seal – not laser compatible, requires no moisture to seal</b> |      |   |         |               |         |         |
| 06396   | #10  | Blank   | Blank   | 51.85         | 50.75   | 49.50   |
|   |      | C/C   | Printed | 92.85         | 72.00   | 64.85   |
|   |      | Courtesy  | Printed | 106.85        | 79.20   | 70.01   |
| 06405   | #10  | Window  | Blank   | 65.55         | 64.15   | 62.50   |
|   |      | Window C/C  | Printed | 106.55        | 85.40   | 77.85   |

\*Inside tint offers additional opacity to secure contents.

No Surprises Pricing: Personalized prices include typesetting, production on front, set-up, black ink, one proof and shipping



## White Wove Billing & Reply Envelopes

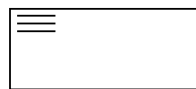
- Perfect for billing, invoices, paychecks, statements, etc.
- Diagonal seams offer a larger insertion area (Result: less jamming of insertion machines)
- #9 size – 3 7/8" x 8 7/8"
- #10 size – 4 1/8" x 9 1/2"
- Additional sizes and styles available – please call for selection and pricing



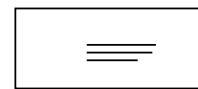
Please indicate style when ordering.

\*Please provide bar code from post office.

Corner Card (C/C)



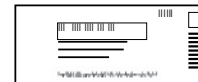
Pre-Addressed

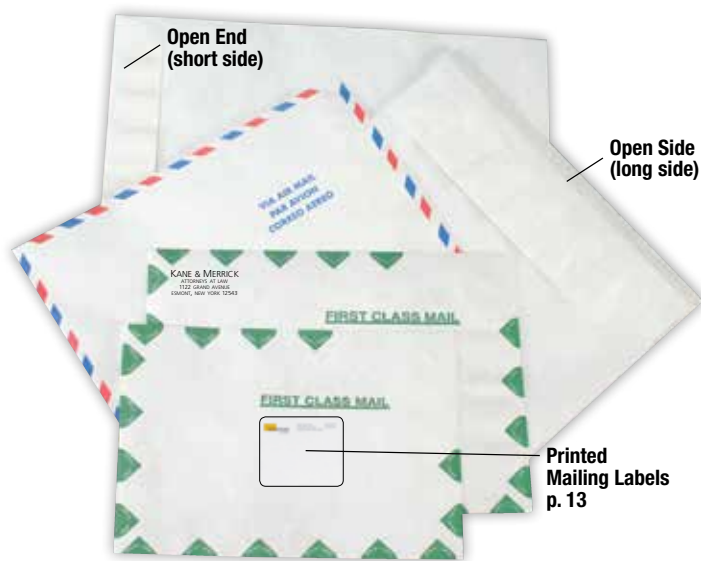


Courtesy Reply\*



Business Reply\*





### Tyvek Open Side (Long Side) Expansion Envelopes – 100/Box

| Stock #       | Size           | Border      | Price Per Box |          |          |
|---------------|----------------|-------------|---------------|----------|----------|
|               |                |             | 1             | 5        | 10       |
| <b>14 lb.</b> |                |             |               |          |          |
| 05098         | 10" x 13" x 2" | First Class | \$135.60      | \$113.50 | \$107.80 |
| 05096         | 10" x 13" x 2" | Blank       | 120.90        | 102.30   | 97.10    |
| 05092         | 10" x 15" x 2" | Blank       | 123.20        | 115.90   | 109.90   |
| 05097         | 12" x 16" x 2" | Blank       | 154.90        | 138.90   | 136.40   |
| <b>18 lb.</b> |                |             |               |          |          |
| 05067         | 10" x 13" x 2" | First Class | 144.00        | 120.60   | 114.50   |
| 05068         | 10" x 15" x 2" | First Class | 162.30        | 138.60   | 131.40   |
| 05062         | 10" x 13" x 2" | Blank       | 126.20        | 107.80   | 102.30   |
| 05063         | 10" x 15" x 2" | Blank       | 127.10        | 119.00   | 113.40   |
| 05064         | 12" x 16" x 2" | Blank       | 161.80        | 145.90   | 142.40   |

### Tyvek Open Side (Long Side) Expansion Envelopes – 18 lb., 50/Box

| Stock # | Size           | Border | Price Per Box |          |          |          |
|---------|----------------|--------|---------------|----------|----------|----------|
|         |                |        | 1             | 2        | 6        | 10       |
| 05058   | 12" x 16" x 4" | Blank  | \$142.40      | \$129.00 | \$116.80 | \$109.50 |

## Gray Envelopes

- Offer additional opacity for confidential documents such as client files, tax documents, agreements and more



### Gray Envelopes – 28 lb., Gummed

| Stock #                               | Description        | Process               | Price Per Box |          |          |
|---------------------------------------|--------------------|-----------------------|---------------|----------|----------|
|                                       |                    |                       | 1             | 2        | 6        |
| <b>Open Side (Long Side), 500/Box</b> |                    |                       |               |          |          |
| 77106                                 | 10" x 13" 4" Flap  | Blank                 | \$198.50      | \$192.50 | \$187.00 |
|                                       |                    | Printed – Black Only  | 259.00        | 227.00   | 217.00   |
|                                       |                    | Printed – Black & Red | 338.40        | 280.40   | 265.90   |
| 77108                                 | 10" x 13" 1¾" Flap | Blank                 | 145.50        | 143.50   | 137.50   |
|                                       |                    | Printed – Black Only  | 206.00        | 178.00   | 167.50   |
|                                       |                    | Printed – Black & Red | 281.40        | 228.40   | 213.40   |
| 77104                                 | 9" x 12" 4" Flap   | Blank                 | 245.50        | 234.00   | 223.50   |
|                                       |                    | Printed – Black Only  | 306.00        | 268.50   | 253.50   |
|                                       |                    | Printed – Black & Red | 385.40        | 321.90   | 302.40   |
| <b>Open End (Short Side), 100/Box</b> |                    |                       |               |          |          |
| 07556                                 | 9½" x 12½"         | Blank                 | 28.70         | 27.70    | 26.80    |
|                                       |                    | Printed – Black Only  | –             | –        | 32.10    |

No Surprises Pricing: Personalized prices include typesetting, production on front, set-up, one proof and shipping

## Tyvek® Envelopes

- Water-resistant, tear-resistant and puncture-resistant material
- Not laser compatible
- 18 lb. envelopes are most popular and most durable
- 14 lb. envelopes are a lightweight economical alternative

### Tyvek Flat Envelopes – 100/Box

| Stock #                              | Size       | Border      | Price Per Box |         |         |
|--------------------------------------|------------|-------------|---------------|---------|---------|
|                                      |            |             | 1             | 5       | 10      |
| <b>14 lb., Open End (Short Side)</b> |            |             |               |         |         |
| 05011                                | 6" x 9"    | First Class | \$38.50       | \$32.30 | \$31.70 |
| 05012                                | 7½" x 10½" | First Class | 39.50         | 34.20   | 32.40   |
| 05013                                | 9" x 12"   | First Class | 39.80         | 37.70   | 35.60   |
| 05014                                | 9½" x 12½" | First Class | 46.60         | 40.70   | 39.20   |
| 05015                                | 10" x 13"  | First Class | 48.00         | 43.60   | 42.40   |
| 05016                                | 10" x 15"  | First Class | 53.30         | 47.50   | 45.30   |
| 05017                                | 12" x 15½" | First Class | 83.00         | 67.20   | 63.10   |
| 05034                                | 9½" x 12½" | Air Mail    | 68.00         | 58.70   | 54.00   |
| 05009                                | 6" x 9"    | Blank       | 37.60         | 31.60   | 31.00   |
| 05074                                | 9" x 12"   | Blank       | 39.40         | 36.50   | 34.70   |
| 05070                                | 9½" x 12½" | Blank       | 46.60         | 40.70   | 39.20   |
| 05075                                | 10" x 13"  | Blank       | 44.20         | 39.90   | 38.50   |
| 05071                                | 10" x 15"  | Blank       | 53.30         | 47.50   | 45.30   |
| 05076                                | 12" x 15½" | Blank       | 80.30         | 65.00   | 61.00   |
| <b>18 lb., Open Side (Long Side)</b> |            |             |               |         |         |
| 05026                                | 10" x 13"  | First Class | \$91.00       | \$78.90 | \$74.60 |

## Let Us Personalize Your Tyvek

Tyvek envelopes are not laser compatible – so order imprinted with your firm's name, address and logo for the most consistent professional image.

### Personalized Envelopes – add to stock price shown

| Description          | Print Price Per Box |        |
|----------------------|---------------------|--------|
|                      | 5                   | 10     |
| Flat                 | \$11.70             | \$7.00 |
| Expansion (up to 2") | 18.00               | 16.90  |
| Expansion (4")       | –                   | 16.90  |

No Surprises Pricing: Personalized prices include typesetting, production on front, set-up, black ink, one proof and shipping

## White Wove Envelopes



## Kraft Envelopes

• Perfect for confidential documents



 **More Online**

### Open End (Short Side) Envelopes – 28 lb., 100/Box

| White Wove Stock # | Kraft Stock # | Description               | Process | Price Per Box |         |         |
|--------------------|---------------|---------------------------|---------|---------------|---------|---------|
|                    |               |                           |         | 1             | 5       | 10      |
| <b>06317</b>       | <b>07517</b>  | 9" x 12"                  | Blank   | \$21.50       | \$19.70 | \$18.20 |
|                    |               |                           | Printed | -             | 31.80   | 25.20   |
| <b>06318</b>       | <b>07518</b>  | 9½" x 12½"                | Blank   | 21.70         | 19.70   | 18.30   |
|                    |               |                           | Printed | -             | 31.80   | 25.20   |
| <b>06333</b>       | <b>07533</b>  | 9½" x 12½"<br>First Class | Blank   | 22.10         | 20.90   | 20.60   |
|                    |               |                           | Printed | -             | 33.00   | 27.50   |
| -                  | <b>07519</b>  | 10" x 13"                 | Blank   | 24.10         | 21.60   | 20.50   |
| -                  | <b>07534</b>  | 10" x 13"<br>First Class  | Blank   | 24.30         | 23.20   | 22.70   |
| <b>06320</b>       | <b>07520</b>  | 10" x 15"                 | Blank   | 29.40         | 26.50   | 25.30   |
|                    |               |                           | Printed | -             | 38.60   | 32.20   |
| <b>06302</b>       | <b>07502</b>  | 9" x 12"                  | Blank   | 17.30         | 15.20   | 14.80   |
|                    |               |                           | Printed | -             | 27.30   | 21.70   |
| <b>06303</b>       | <b>07503</b>  | 9½" x 12½"                | Blank   | 17.70         | 15.50   | 15.10   |
|                    |               |                           | Printed | -             | 27.60   | 22.00   |
| <b>06304</b>       | <b>07504</b>  | 10" x 13"                 | Blank   | 20.10         | 17.90   | 17.40   |
|                    |               |                           | Printed | -             | 30.00   | 24.30   |
| <b>06305</b>       | <b>07505</b>  | 10" x 15"                 | Blank   | 25.60         | 23.20   | 22.10   |
|                    |               |                           | Printed | -             | 35.30   | 29.00   |

No Surprises Pricing: Personalized prices include typesetting, production on front, set-up, black ink, one proof and shipping



**Mailing Labels**  
pp. 12-13

### White Wove Envelopes – 6" x 9", 500/Box

| Stock #      | Description                      | Process | Price Per Box |         |         |
|--------------|----------------------------------|---------|---------------|---------|---------|
|              |                                  |         | 1             | 2       | 6       |
| <b>04238</b> | Gummed,<br>Open Side, 24 lb.     | Blank   | \$45.00       | \$40.50 | \$39.00 |
|              |                                  | Printed | 105.50        | 75.00   | 69.00   |
| <b>75253</b> | Pull & Close<br>Open End, 28 lb. | Blank   | 80.00         | 73.50   | 68.00   |
|              |                                  | Printed | 140.50        | 108.00  | 98.00   |

No Surprises Pricing: Personalized prices include typesetting, production on front, set-up, black ink, one proof and shipping

### White Wove Open Side (Long Side) Envelopes – 28 lb., Gummed, 100/Box

| Stock #      | Description | Process | Price Per Box |         |         |
|--------------|-------------|---------|---------------|---------|---------|
|              |             |         | 1             | 5       | 10      |
| <b>06312</b> | 9" x 12"    | Blank   | \$13.50       | \$12.10 | \$11.70 |
|              |             | Printed | -             | 24.20   | 18.60   |

No Surprises Pricing: Personalized prices include typesetting, production on front, set-up, black ink, one proof and shipping

### Kraft Commercial Envelopes – 28 lb., #12, Pull & Close, 500/Box

| Stock #      | Description | Process | Price Per Box |         |         |
|--------------|-------------|---------|---------------|---------|---------|
|              |             |         | 1             | 5       | 10      |
| <b>07524</b> | 4¾" x 11"   | Blank   | \$91.50       | \$88.50 | \$80.00 |
|              |             | Printed | 152.00        | 123.00  | 110.00  |

No Surprises Pricing: Personalized prices include typesetting, production on front, set-up, black ink, one proof and shipping

### Kraft Open Side (Long Side) Envelopes – 40 lb., Pull & Close, 100/Box

| Stock #      | Description    | Process | Price Per Box |         |         |
|--------------|----------------|---------|---------------|---------|---------|
|              |                |         | 1             | 5       | 10      |
| <b>07530</b> | 9½" x 12½"     | Blank   | \$41.10       | \$38.80 | \$38.10 |
|              |                | Printed | 100.30        | 50.90   | 45.00   |
| <b>07526</b> | 10" x 15"      | Blank   | 46.80         | 44.70   | 44.10   |
|              |                | Printed | 106.00        | 56.80   | 51.00   |
| <b>07575</b> | 10" x 13" x 2" | Blank   | 86.80         | 80.50   | 74.30   |
|              |                | Printed | -             | 86.40   | 79.00   |
| <b>07576</b> | 10" x 15" x 2" | Blank   | 95.80         | 89.40   | 82.60   |
|              |                | Printed | -             | 94.70   | 85.00   |

No Surprises Pricing: Personalized prices include typesetting, production on front, set-up, black ink, one proof and shipping

## Kraft Clasp Envelopes

- 28 lb. Heavy-duty Kraft material
- Open end for top loading
- Reinforced metal clasp with rounded edges is plated for rust resistance
- Large flap and superior gumming secure documents inside
- Available personalized – please call for pricing



More Online



#BSN36663

### Kraft Clasp Envelopes – 100/Box



| Stock #         | Size            | Price Per Box |
|-----------------|-----------------|---------------|
| BSN36660        | 6" x 9"         | \$8.29        |
| <b>BSN36663</b> | <b>9" x 12"</b> | <b>7.99</b>   |
| BSN36664        | 9½" x 12½"      | 15.69         |
| BSN36665        | 10" x 13"       | 10.59         |
| BSN36666        | 10" x 15"       | 18.19         |

## Avery White Mailing Laser Labels

- Bend the unique Easy Peel® label sheet to expose the Pop-up Edge® for fast peeling
- True Block® Technology covers up everything underneath so you can re-use boxes and more
- FSC Certified



#AVE5160



More Online

### Address Labels – 8½"W x 11"H



| Stock #           | Size            | Labels/Sheet | Labels/Box | Price Per Box  |
|-------------------|-----------------|--------------|------------|----------------|
| <b>Easy Peel</b>  |                 |              |            |                |
| <b>AVE5160</b>    | <b>1" x 2½"</b> | 30           | 3000       | <b>\$27.99</b> |
| AVE5161           | 1" x 4"         | 20           | 2000       | 27.99          |
| AVE5162           | 1½" x 4"        | 14           | 1400       | 27.99          |
| <b>True Block</b> |                 |              |            |                |
| AVE5163           | 2" x 4"         | 10           | 1000       | 34.19          |
| AVE5164           | 3½" x 4"        | 6            | 600        | 34.19          |
| AVE5168           | 3½" x 5"        | 4            | 400        | 34.19          |

## Jiffylite Cushioned Mailers

- Lightweight for postal savings
- Fully laminated bubble cushioning and seamless bottom provides protection, stiffness and puncture-resistance
- No mess when opening - dust/lint free
- Peel and seal closure
- 100% recycled, 10% PCW paper and 15% recycled bubble material, SFI certified



#SEL44169



More Online

### Jiffylite Cushioned Mailers – Kraft, 25/Carton



| Stock #         | Size                | Price Per Carton |
|-----------------|---------------------|------------------|
| SEL44169        | CD/DVD, 7¼" x 8"    | \$22.39          |
| <b>SEL10185</b> | <b>#0, 6" x 10"</b> | <b>19.49</b>     |
| SEL10186        | #1, 7¼" x 12"       | 32.49            |
| SEL10187        | #2, 8½" x 12"       | 32.79            |
| SEL10188        | #3, 8½" x 14½"      | 44.89            |
| SEL10189        | #4, 9½" x 14½"      | 32.59            |
| SEL10190        | #5, 10½" x 16"      | 37.59            |
| SEL10191        | #6, 12½" x 19"      | 48.19            |
| SEL10192        | #7, 14¼" x 20"      | 65.89            |

## Letter Openers

- Features non-serrated edge to easily open correspondence



More Online



#BSN32376



#SPR11818

### Letter Openers

| Stock #  | Description                                       | Price Per Each |
|----------|---|----------------|
| BSN32376 | Business Source Stainless Steel Nickel-Plated, 9" | \$1.39         |
| SPR11818 | Sparco Clean Slit Plastic Casing with Steel Blade | 0.95           |

## Envelope Moistener

- One bottle secures more than 1,500 envelopes
- Dries fast and is non-toxic and acid-free



More Online



#QUA46065

### Envelope Moistener

| Stock #  | Description                                   | Price Per Each |
|----------|---|----------------|
| QUA46065 | Quality Park Envelope Moistener with Adhesive | \$2.19         |

## Individual Use Laser/Inkjet Labels

• Print one at a time using your envelope tray



**#06615 – Standard titles shown – use this or choose your own!**  
Choose 5 titles for smaller labels (e.g., Hand Delivery, Confidential, Immediate Action Required, Certified Mail Return Receipt Requested, First Class Mail)



Standard Border

#06620

### Individual Use Labels – 1/Sheet, 250/Box

| Stock # | Label Size  | Description | Price Per Box |         |         |
|---------|-------------|-------------|---------------|---------|---------|
|         |             |             | 1             | 2       | 5       |
| 06615   | 3 1/8" x 5" | Blank       | \$21.30       | \$21.30 | \$20.15 |
| 06620   | 3" x 5"     | Printed     | 77.65         | 68.00   | 36.05   |

When ordering printed indicate: No Border, Border, First Class Mail Border, with or without "To:" or Custom No Surprises Pricing: Personalized prices include typesetting with border, printing, set-up, black ink, one proof and shipping

**Print Template Online**  
aslegal.com/download

## Two-Up Laser/Inkjet Labels

• Print two labels at a time using your envelope tray



### Two-Up Laser/Inkjet Labels – 4 3/4" x 9 1/2", 500/Box

| Stock # | Label Size      | Labels/Sheet | Description | Price Per Box |         |         |
|---------|-----------------|--------------|-------------|---------------|---------|---------|
|         |                 |              |             | 1             | 2       | 5       |
| 06625   | 4 3/4" x 4 1/4" | 2            | Blank       | \$21.25       | \$21.25 | \$20.10 |
|         |                 |              | Printed     | 79.40         | 65.75   | 37.45   |

When ordering printed indicate: No Border, Border, First Class Mail Border, with or without "To:" or Custom No Surprises Pricing: Personalized prices include typesetting with border, printing, set-up, black ink, one proof and shipping

**Print Template Online**  
aslegal.com/download

## Sheet Laser/Inkjet Labels

#SA35L



#4507



**More Online**

### Sheet Labels – 8 1/2" x 11"

| Stock # | Label Size  | Labels/Sheet | Labels/Box | Description | Price Per Box |         |         |
|---------|-------------|--------------|------------|-------------|---------------|---------|---------|
|         |             |              |            |             | 1             | 3       | 5       |
| 4507    | 3 1/8" x 4" | 6            | 600        | Blank       | \$23.75       | \$23.75 | \$19.40 |
|         |             |              |            | Printed     | 64.98         | 56.00   | 41.45   |
| SA35L   | 3" x 5"     | 4            | 500        | Blank       | 26.70         | 25.65   | 24.15   |
|         |             |              |            | Printed     | 73.20         | 65.30   | 39.60   |

When ordering printed indicate: No Border, Border, First Class Mail Border, with or without "To:" or Custom No Surprises Pricing: Personalized prices include typesetting with border, printing, set-up, black ink, one proof and shipping

## Personalized Non-Laser Labels

• Not laser compatible

#PLBCLXX35



**Pinfeed Also Available**

### Non-Laser Labels – Printed

| Stock #    | Label Size | Labels/Sheet | Labels/Box | Price Per Box              |         |         |
|------------|------------|--------------|------------|----------------------------|---------|---------|
|            |            |              |            | 1                          | 3       | 5       |
| PLBSAXX35  | 3" x 5"    | 4            | 1000       | \$75.30                    | \$47.95 | \$41.60 |
|            |            |              |            | <b>Price Per Total Qty</b> |         |         |
|            |            |              |            | 1000                       | 2500    | 5000    |
| PLBCLXX35* | 3" x 5"    | N/A          | N/A        | 85.00                      | 172.50  | 290.00  |

\*When ordering indicate pinfeed (different price than shown) or fanfold feed  
When ordering indicate: No Border, Border, First Class Mail Border, with or without "To:" or Custom No Surprises Pricing: Personalized prices include typesetting with border, printing, set-up, black ink, one proof and shipping

**SAVE 10%**  
when ordering 2-9 sets at one time. Call for 10+ quotes



**Individual's Name**  
Provides the most personal presentation

**A**

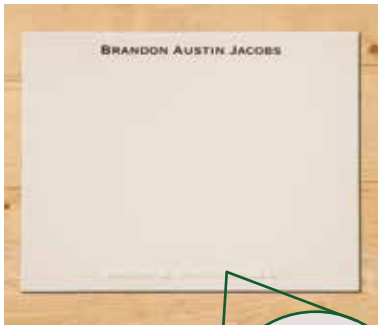
Perfect Gift for firm and clients



**Firm Name Only**  
Allows anyone at the firm to use

**B**

Great for Business Development



**Firm Name & Individual's Name**  
Recommended to provide both personal and firm branding

**C**



Blind Embossed

### Note Cards

Make your communications stand out in the digital age

**Handwritten notes are the most genuine and memorable way to:**

- Give thanks
- Send best wishes
- Congratulate
- Apologize
- Convey sympathy
- Acknowledge a milestone
- Express a personal sentiment
- Reinforce your brand
- Make a lasting impression
- Get 100% open and read rate

### Each set includes:

- Personalized Ultra White, Soft White or Ivory 100 lb. cover note cards
- Blank matching envelopes
- Additional stocks, sizes and options available – please call for selection and pricing

Choose from most popular fonts shown or provide your own.

#### Serifa 55

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z  
a b c d e f g h i j k l m n o p q r s t u v w x y z

#### Snell Roundhand

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z  
a b c d e f g h i j k l m n o p q r s t u v w x y z

#### Avenir 45 Book

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z  
a b c d e f g h i j k l m n o p q r s t u v w x y z

#### Copperplate Gothic

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z  
A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

### Note Card Set - One Line of Personalization, 4¼"H x 5½"W Cards with Matching Blank Envelopes



| Description                 | Process        | Price Per Qty |          |
|-----------------------------|----------------|---------------|----------|
|                             |                | 50            | 100      |
| <b>A</b><br>Flat Card Set   | Engraved       | \$197.50      | \$295.00 |
|                             | Foil-Stamped   |               |          |
|                             | Blind Embossed |               |          |
|                             | Thermography   |               |          |
|                             | Printed        | 127.50        | 190.00   |
| <b>B</b><br>Folded Card Set | Engraved       | 207.50        | 310.00   |
|                             | Foil-Stamped   |               |          |
|                             | Blind Embossed |               |          |
|                             | Thermography   |               |          |
|                             | Printed        | 135.00        | 200.00   |

No Surprises Pricing: Personalized prices include typesetting, production on front, set-up, either black ink, silver or gold foil or embossing, one proof and shipping

### Note Card Set - Two Lines of Personalization, 4¼"H x 5½"W Cards with Matching Blank Envelopes



| Description               | Process                         | Price Per Qty |          |        |        |
|---------------------------|---------------------------------|---------------|----------|--------|--------|
|                           |                                 | 50            | 100      |        |        |
| <b>C</b><br>Flat Card Set | Engraved and Blind Embossed     | \$295.00      | \$440.00 |        |        |
|                           | Foil-Stamped and Blind Embossed |               |          |        |        |
|                           | Thermography and Blind Embossed |               |          | 295.00 | 440.00 |
|                           | Printed and Blind Embossed      |               |          | 192.50 | 285.00 |

No Surprises Pricing: Personalized prices include typesetting, production on front, set-up, either black ink or silver or gold foil with embossing, one proof and shipping

### Announcements and Invitations

- Ideal for announcing the opening of a new firm, firm name change, address change, new partners/attorneys, awards, commemorative events, charitable activities, and bereavements
- Send invitations to seminars, events and parties
- Paper made with wind power, elemental chlorine free (ECF)
- Additional sizes and stocks available – please call for selection and pricing

#### Flat Cards - Plain or Paneled, 100 lb. Cover

| Stock #     |                  | Size            | Process      | Price Per Qty |          |          |
|-------------|------------------|-----------------|--------------|---------------|----------|----------|
| Ultra White | Soft White Ivory |                 |              | 200           | 300      | 400      |
| 555*        | 525*             | 4 5/8" x 6 1/4" | Engraved     | \$251.20      | \$278.40 | \$306.00 |
| 655*        | 625*             | 5 1/8" x 7"     | Foil-Stamped | 251.20        | 278.40   | 306.00   |
|             |                  |                 | Thermography | 167.20        | 190.50   | 206.00   |
|             |                  |                 | Printed      | 143.60        | 163.50   | 177.60   |

\*Add P for Paneled  
 No Surprises Pricing: Personalized prices include typesetting (up to 10 lines), production on front, set-up, either black ink or standard silver or gold metallic foil, one proof and shipping

#### Folded Cards - Plain or Paneled, 100 lb. Cover

| Stock #     |                  | Size            | Process      | Price Per Qty |          |          |
|-------------|------------------|-----------------|--------------|---------------|----------|----------|
| Ultra White | Soft White Ivory |                 |              | 200           | 300      | 400      |
| 5550*       | 5250*            | 4 5/8" x 6 1/4" | Engraved     | \$301.20      | \$331.80 | \$354.80 |
| 6550*       | 6250*            | 5 1/8" x 7"     | Foil-Stamped | 301.20        | 331.80   | 354.80   |
|             |                  |                 | Thermography | 177.20        | 208.80   | 218.40   |
|             |                  |                 | Printed      | 152.20        | 179.10   | 187.60   |

\*Add P for Paneled  
 No Surprises Pricing: Personalized prices include typesetting (up to 10 lines), production on front, set-up, either black ink or standard silver or gold metallic foil, one proof and shipping

#### Envelopes – Matching Color and Size Automatically Chosen

| Process      | Price Per Qty |          |          |
|--------------|---------------|----------|----------|
|              | 200           | 300      | 400      |
| Engraved     | \$141.20      | \$155.70 | \$185.20 |
| Thermography | 87.80         | 100.80   | 114.80   |
| Printed      | 74.20         | 88.50    | 107.60   |
| Plain/Blank  | 29.40         | 44.10    | 58.80    |

Please provide return address copy for envelope flap  
 No Surprises Pricing: Personalized prices include typesetting, production on flap, set-up, either black ink or standard silver or gold metallic foil, one proof and shipping



### Suggested Wording Online

### Additional Options Available

- Variety of colors and sizes
- Foreign language translation
- QR codes
- Second side printing
- Colored inks
- Embossing
- Mailing services
- Thermography
- Photos

**Referral and Occasion Cards**  
 visit [aslegal.com/cards](http://aslegal.com/cards)



Sample Kit Available  
 Please Call



Plain Folded with Matching Envelope

Plain Folded

Plain Folded with Color Bleed

Folded with Color Bleed & Card Insert

Flat with Full Color Photo

Paneled Flat

Plain Flat

Plain = Without Panel

### Compliment Cards, Hang Cards, Buck Slips and Gift Tags

- The perfect personal touch for mailings, documents, newsletters and gifts
- Large enough to accommodate your personal message
- Hole punch to turn into gift tags for the ultimate presentation



Punch to turn into a gift tag

Feature attorney's name or your firm's identity

QR codes link to a vizCard (p. 7) or online content

Scored to fold easily over your documents or articles

#### Compliment/Hang Cards/Buckslips – 5 1/4"H x 3 1/4"W, 500/Box

| Stock # | Description   | Process      | Price Per Qty |          |          |
|---------|---------------|--------------|---------------|----------|----------|
|         |               |              | 500           | 1000     | 1500     |
| 440050  | Natural White | Engraved     | \$196.50      | \$250.00 | \$298.50 |
| 440055  | White         | Foil-Stamped | 196.50        | 250.00   | 298.50   |
| 440056  | Soft White    | Thermography | 168.00        | 190.00   | 208.50   |
|         |               | Printed      | 145.50        | 164.00   | 180.00   |

No Surprises Pricing: Personalized prices include typesetting (up to 10 lines), production on front, set-up, either black ink or standard silver or gold metallic foil, one proof and shipping

## Document Envelopes

- Highly durable to provide long-term storage for you and your clients
- Brand your work and keep your name in front of clients
- Keep legal documents such as wills, contracts and divorce papers secure
- Additional options (e.g., elastic or velcro closures) for custom printed document envelopes available – please call for selection and pricing



### Standard Document Folders – 100/Box

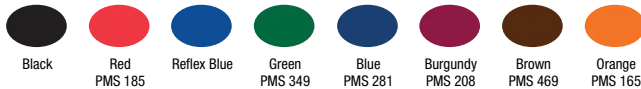
| Stock # | Description                      | Process | Price Per Box |         |         |
|---------|----------------------------------|---------|---------------|---------|---------|
|         |                                  |         | 1             | 2       | 5       |
| LD11    | 4½" x 10½" Flat, 11pt. Red Fiber | Blank   | \$75.90       | \$68.70 | \$63.20 |
|         |                                  | Printed | 94.40         | 78.20   | 67.10   |

No Surprise Pricing: Personalized prices include typesetting, printing on front, set-up, black ink, one proof and shipping

### Custom Printed Document Folders – Order in multiples of 50

| Stock #   | Description            | Price Per Each |        |        |
|-----------|------------------------|----------------|--------|--------|
|           |                        | 150            | 250    | 500    |
| 01-01-015 | 4½" x 10½", Flat       | \$1.03         | \$0.77 | \$0.57 |
| 25-03     | 6" x 9⅞", 1" Expansion | –              | 3.38   | 2.08   |

No Surprises Pricing: Personalized prices include typesetting, standard stock (12 pt. white semi-gloss), one standard color (shown below), set-up, production on front, one proof and shipping



## Personalized Note Pads

For memos and conference rooms

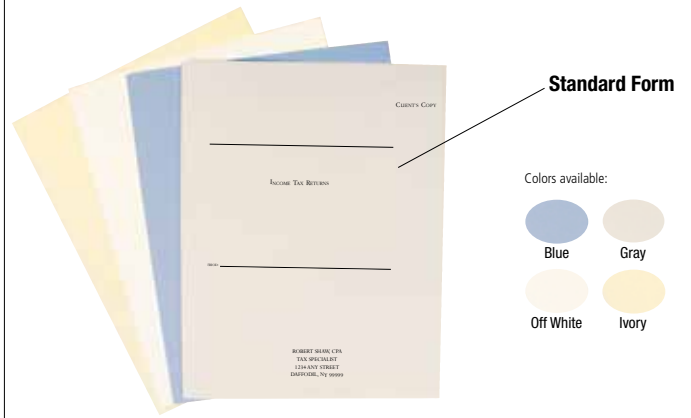
- Smaller personalized pads provide an extra touch of distinction to handwritten notes
- Larger personalized pads are the perfect branding opportunity for meetings and seminars
- 30% PCW paper padded at top, bottom, left or right
- Other options available: custom sizes, designs, paper color, color printing and hole punching – please call for selection and pricing
- When ordering, reference standard style code, at right, or custom



### Printed Pads – White, 20lb. Paper

| Stock #               | Paper          | Size      | Price Per Pad |        |        |
|-----------------------|----------------|-----------|---------------|--------|--------|
|                       |                |           | 10            | 20     | 30     |
| <b>100 Sheets/Pad</b> |                |           |               |        |        |
| PFMAS20               | ALL-STATE Bond | 4¼" x 5½" |               |        |        |
| PFMPI20               | Perfect Image  | 4¼" x 7"  | \$5.10        | \$4.70 | \$4.30 |
| PFMSB20               | Non-Cotton**   | 5½" x 8½" |               |        |        |
| <b>50 Sheets/Pad</b>  |                |           |               |        |        |
| PFMAS2001             | ALL-STATE Bond | 8½" x 11" | 9.17          | 4.83   | 4.83   |
| PFMPI2001             | Perfect Image  | 8½" x 11" | 9.17          | 4.83   | 4.83   |
| PFMSB2001             | Non-Cotton**   | 8½" x 11" | 7.94          | 4.26   | 4.26   |

\*\*Recycled info does not apply to this option  
No Surprises Pricing: Personalized prices include typesetting, standard design, printed name, set-up, black ink, one proof and shipping



## Tax Return/Audit Covers

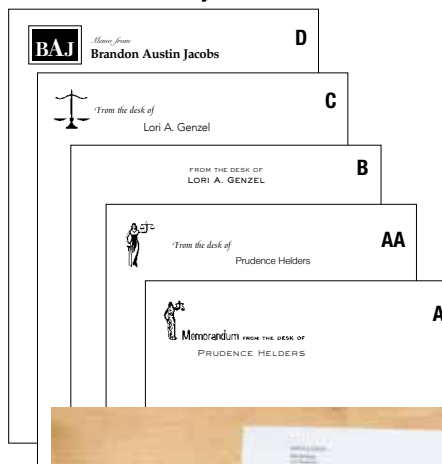
- Use our standard form or customize your own
- Oversized (8¾" W x 11¼" H folded) 80 lb. 30% PCW stock covers letter-sized documents
- Comes with 1" unglued pocket to secure documents
- Also available with expansion or windows – please call for selection and pricing

### Tax Return/Audit Covers – 100/Box

| Stock # | Process | Price Per 100 |         |         |
|---------|---------|---------------|---------|---------|
|         |         | 100           | 300     | 500     |
| TRC*    | Plain   | \$76.80       | \$72.40 | \$69.00 |
|         | Printed | –             | 111.80  | 100.80  |

\*Please mention color when ordering: Blue, Gray, Ivory or Off White  
No Surprises Pricing: Personalized prices include typesetting, production on front, black ink, set-up, one proof and shipping

### Standard Style



### Custom



## Presentation Folders

- Substantial 100 lb. cover stock with linen texture
- Standard foil options include: High Gloss Gold, Gold Taffeta, High Gloss Silver, Silver Taffeta, High Gloss Copper, Copper Taffeta, White, Red, Black or Blue – other options available at additional charges
- Additional stocks available – please call for selection and pricing



Engraved



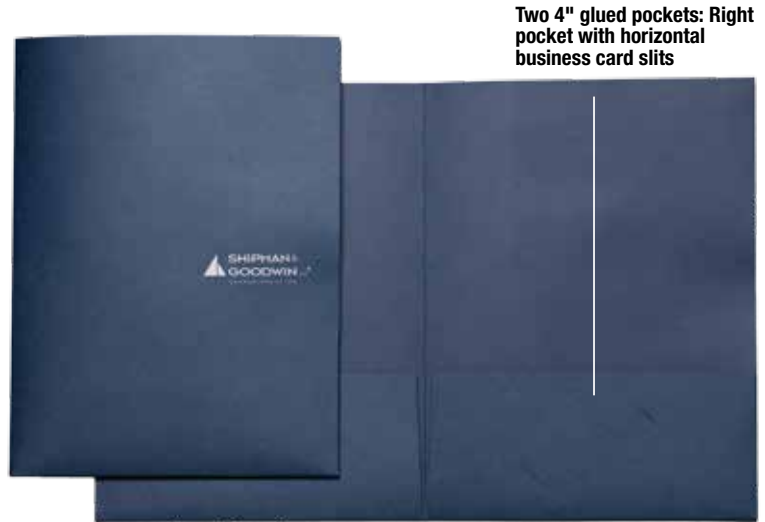
Foil-Stamped



Embossed



Printed



### Presentation Folders – 9"W x 12"H, 100/Box



| Stock # | Color    | Process      | Price Per Each |        |        |
|---------|----------|--------------|----------------|--------|--------|
|         |          |              | 100            | 200    | 500    |
| 07601   | White    | Plain        | \$1.12         | \$1.12 | \$1.09 |
| 07602   | Ivory    | Printed      | 2.30           | 1.81   | 1.53   |
| 07603   | Gray     | Engraved     |                |        |        |
| 07604   | Blue     | Foil-Stamped | 3.63           | 2.26   | 1.79   |
| 07605   | Burgundy | Embossed     |                |        |        |
| 07606   | Black    |              |                |        |        |

No Surprises Pricing: Personalized prices include typesetting, production on front, set-up, black ink or standard foil, one proof and shipping  
Single 2" x 7" imprint area, larger imprint areas available at an additional charge

## Custom Designed Presentation Folders



For the ultimate presentation and branding

- Hundreds of stock colors and textures to choose from
- Large selection of foil colors and PMS color matching
- Business Card, CD and other slit options
- Flat or expansion folders
- Order as few as 250 folders
- Send us your sample for a free no obligation quote
- Call us for additional options



## Promotional Products



Give your clients and associates a branded gift they'll continue to use and watch your firm's name recognition and business skyrocket!

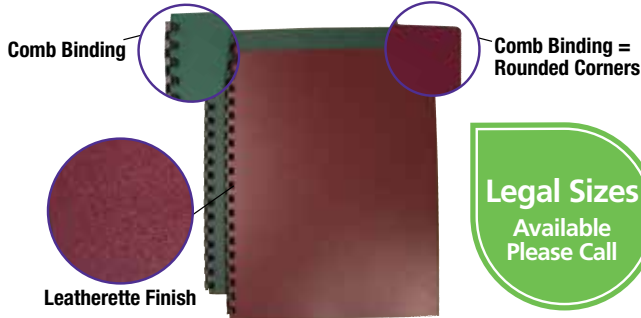
Ordering is easy. Simply visit [aslegal.espwebsite.com](http://aslegal.espwebsite.com) and search through thousands of items.



**More Online**  
[aslegal.espwebsite.com](http://aslegal.espwebsite.com)



## Leatherette/Regency Covers and Backs



- Premium, 15 pt. textured leatherette 15% PCW covers resist fingerprints, repel moisture and are tear resistant
- Window covers have 1¾" x 4" window centered 3" from top
- When ordering window covers, don't forget to order matching non-window covers for backs
- Can be foil-stamped – please call for pricing
- Order pre-punched to save you time and wear and tear on machine blades

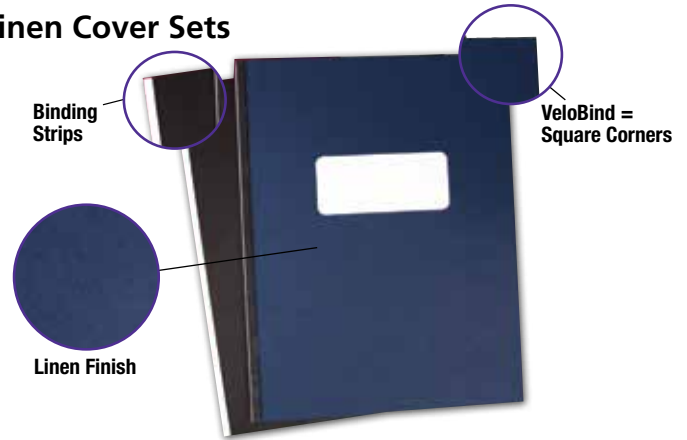
### Leatherette/Regency Covers – Letter Size, 100/Package

| VeloBind Style<br>Square Corner<br>Stock # | Comb Binding<br>Round Corner<br>Stock # | Description      | Price Per Package |         |         |
|--|---|------------------|-------------------|---------|---------|
|  |   |                  | 1                 | 3       | 5       |
| 41811U**                                   | 46811**                                 | Unpunched        | \$52.85           | \$43.30 | \$40.95 |
| 41811**                                    | 46811P*                                 | Prepunched       | 60.30             | 49.40   | 46.75   |
| 41811W**                                   | 46811W**                                | Window Unpunched | 60.30             | 49.40   | 46.75   |

\*Add color code: BK-Black, RB-Royal Blue/Navy  
\*\*Add color code:



## Linen Cover Sets



- Elegant 80 lb. linen-weave 30% PCW covers add a polished look to bound documents
- Window covers have 1¾" x 4" window centered 3" from top
- Can be printed, engraved or foil-stamped – please call for pricing
- Each package includes 200 items to make 100 sets

### Linen Covers – Letter Size, 100 Sets/Package, Set = 1 Front and 1 Back Cover

| VeloBind Style<br>Square Corner<br>Stock # | Comb Binding<br>Round Corner<br>Stock # | Description      | Price Per Package |         |         |
|--|---|------------------|-------------------|---------|---------|
|  |   |                  | 1                 | 3       | 5       |
| 42811U**                                   | 45811**                                 | Unpunched        | \$54.85           | \$44.95 | \$42.50 |
| 42811W**                                   | 45811W**                                | Window Unpunched | 63.80             | 52.25   | 49.40   |

\*\*Add color code:



## Clear Plastic Covers

- Packaged with tissue between each cover to prevent scratching

### Clear Plastic Covers – Letter Size, 100/Package

| VeloBind Style<br>Stock # | Comb Binding<br>Stock # | Description | Thickness | Price Per Package |         |         |
|---------------------------|-------------------------|-------------|-----------|-------------------|---------|---------|
|                           |                         |             |           | 1                 | 3       | 5       |
| 43811UT                   | 47811UT                 | Unpunched   | 5 mil     | \$15.70           | \$12.85 | \$12.15 |
| 43811PT                   | 47811PT                 | Prepunched  | 5 mil     | 26.70             | 21.85   | 20.75   |
| 43811UPM                  | 47811UM                 | Unpunched   | 7 mil     | 18.55             | 15.50   | 14.23   |
| 43811PM                   | 47811M                  | Prepunched  | 7 mil     | 30.50             | 27.45   | 25.40   |
| 43811UPH                  | 47811UH                 | Unpunched   | 10 mil    | 26.20             | 21.45   | 20.25   |
| 43811PH                   | 47811PH                 | Prepunched  | 10 mil    | 41.25             | 33.80   | 32.00   |



Order  
Leatherette  
Backs  
above

## 11" Side Hot Knife Binding Strips

- For use in electric VeloBind binding machines
- Top binding strips and 14" binding strips available
- Sheet capacity based on 20 lb. paper

### Binding Strips – 11 Prongs, 100 Sets/Package

| Stock #  | Size | Sheet Capacity | Price Per Package |         |
|----------|------|----------------|-------------------|---------|
|          |      |                | 1                 | 3       |
| 40111*   | 1"   | 1-250          | \$41.25           | \$35.95 |
| 40211**  | 2"   | 250-500        | 61.30             | 53.45   |
| 40311*** | 3"   | 500-750        | 99.00             | 86.25   |

\*Add 1" color code: BLACK - Black, BLUE - Blue, MAROO - Maroon, WHITE - White  
\*\*Add 2" color code: BLACK - Black, BLUE - Blue  
\*\*\*Add 3" color code: BLACK - Black

## Plastic Binding Combs

- Available from ¼" to 2" in a full range of colors



### Plastic Binding Combs – 100/Package

| Stock # | Size  | Sheet Capacity** | Price Per Package |        |
|---------|-------|------------------|-------------------|--------|
|         |       |                  | 1                 | 3      |
| 13038*  | ¾"    | 46-65            | \$6.85            | \$6.35 |
| 13716*  | 7/16" | 66-80            | 8.20              | 7.70   |
| 13012*  | ½"    | 81-100           | 9.10              | 8.55   |
| 13916*  | 9/16" | 101-120          | 11.35             | 10.75  |

\*Add color code: BK - Black, NA - Navy, BL - Blue, LG - Light Gray, MA - Maroon, GN - Hunter Green, WH - White, RD - Red, CL - Clear  
\*\*Based on 20 lb. paper

**Business Source Basic View Binders – Letter Size**



| Stock #         | Color | Capacity | Sheet Capacity* | Price Per Each |
|-----------------|-------|----------|-----------------|----------------|
| <b>BSN09950</b> | Black | ½"       | 125             | \$1.75         |
| BSN09951        | White | ½"       | 125             | 1.75           |
| <b>BSN09952</b> | Black | 1"       | 225             | 1.75           |
| BSN09953        | White | 1"       | 225             | 1.75           |
| BSN09954        | Black | 1½"      | 350             | 2.59           |
| BSN09955        | White | 1½"      | 350             | 2.59           |
| BSN09956        | Black | 2"       | 475             | 2.99           |
| BSN09957        | White | 2"       | 475             | 2.99           |
| BSN09958        | Black | 3"       | 625             | 4.29           |
| BSN09959        | White | 3"       | 625             | 4.29           |

**D Ring – Holds 25% More Sheets than Round Ring**

|                 |       |     |       |       |
|-----------------|-------|-----|-------|-------|
| BSN28446        | Black | 1"  | 240   | 3.79  |
| BSN28447        | Black | 1½" | 375   | 4.49  |
| BSN28448        | Black | 2"  | 540   | 5.19  |
| BSN28449        | Black | 3"  | 725   | 6.49  |
| <b>BSN28450</b> | Black | 4"  | 835   | 9.29  |
| BSN28444        | White | 4"  | 835   | 9.29  |
| BSN28451        | Black | 5"  | 1,100 | 14.79 |
| BSN28445        | White | 5"  | 1,100 | 14.79 |

\*Based on 20 lb. paper

**Business Source® Basic View Binders**

- Clear overlay on front and spine for easy customization
- Back mounted metal rings allow pages to lie flat
- Clear pockets on inside hold up to 30 sheets
- Custom and personalized binders available – please call for pricing

Up To  
**54%**  
Less than  
Superstore  
Brands



5" Binder Features Hole in spine for easy handling



More Online



**AVERY Reference Round Ring Binders**

- Include thumb-cut label holder on binder spine for labeling
- Include 2 interior storage pockets
- Recycled up to 43% PCW

**Avery Reference Binders – Black, Round Ring, Letter Size**

| Stock #         | Capacity | Sheet Capacity* | Price Per Each |
|-----------------|----------|-----------------|----------------|
| AVE04301        | 1"       | 175             | \$3.19         |
| <b>AVE04401</b> | 1½"      | 275             | 4.19           |
| AVE04501        | 2"       | 375             | 5.19           |
| AVE04601        | 3"       | 460             | 8.39           |

\*Based on 20 lb. paper



More Online

**Cardinal XtraLife ClearVue Binders**

**New!**

- Cover is manufacturer guaranteed not to split or tear for 3 years
- Non-stick cover with 3 side customization
- Back-mounted steel rings provide a clean, professional spine
- 5" and 6" binders feature finger hole for easy removal from shelf
- Cover board material is 100% recycled fiber, 98% PCW



#CRD26311



More Online

**Cardinal XtraLife ClearVue Binders – Black, Slant-D Ring, Letter Size – Holds 25% More Sheets than Round Ring**

| Stock #         | Capacity | Sheet Capacity* | Price Per Each |
|-----------------|----------|-----------------|----------------|
| CRD26311        | 1½"      | 375             | \$9.59         |
| <b>CRD26321</b> | 2"       | 540             | 11.59          |
| CRD26331        | 3"       | 725             | 15.49          |
| CRD26341        | 4"       | 890             | 24.59          |
| CRD26351CB      | 5"       | 1100            | 37.59          |
| CRD26361        | 6"       | 1300            | 44.59          |

\*Based on 20 lb. paper

**Binder Mailer**

**New!**

- Protects up to 3" binders during shipment
- Folds flat for easy storage
- Easy assembly with no tape required
- Preprinted with address lines



#QUA74106

**Binder Mailer – Corrugated Fiberboard**

| Stock #  | Description      | Price Per Each |
|----------|------------------|----------------|
| QUA74106 | 12¼" x 12" x 3⅞" | \$4.39         |

## The Premium Pad

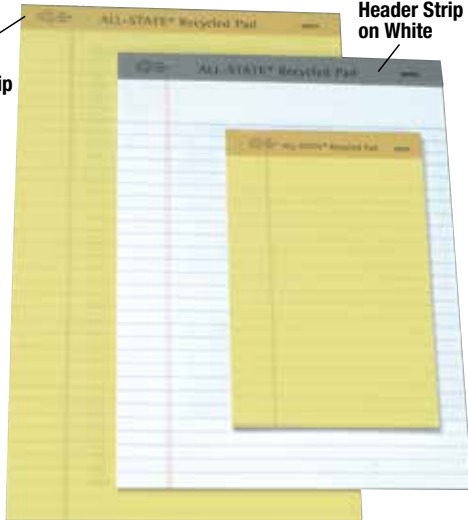


Standard Buckskin Header Strip

Available  
**2 or 3**  
Hole Drilled

## Recycled Premium Pad

Standard Wheat Header Strip on Canary



Standard Dove Gray Header Strip on White

## Premium and Recycled Legal Pads

- Double-thick 60 pt. chipboard backer for easy handheld use (no desk necessary)
- Letr-Trim® perforation at top, so pages stay secure when flipped on pad and tear out with smooth, clean edges
- Available two or three hole punched at an additional charge
- Customize header strip color and imprint at 60+ dozen
- Recycled Premium Pads are 50% PCW

### Premium Legal Pads – 50 Sheets/Pad



| Stock # | Color  | Size/Type  | Price Per Dozen |         |         |         |         |
|---------|--------|------------|-----------------|---------|---------|---------|---------|
|         |        |            | 1               | 3       | 6       | 12      | 60      |
| 05131   | Canary | 5" x 8"    | \$15.15         | \$14.05 | \$13.30 | \$12.70 | \$12.55 |
| 06103   | White  |            |                 |         |         |         |         |
| 05133   | Canary | 8½" x 11¾" | 25.95           | 24.80   | 23.50   | 22.40   | 22.15   |
| 06102   | White  |            |                 |         |         |         |         |
| 05135   | Canary | 8½" x 14"  | 29.95           | 28.10   | 26.60   | 25.40   | 25.10   |
| 06101   | White  |            |                 |         |         |         |         |

### Recycled Premium Legal Pads – 50 Sheets/Pad



| Stock # | Color  | Size/Type  | Price Per Dozen |         |         |         |         |
|---------|--------|------------|-----------------|---------|---------|---------|---------|
|         |        |            | 1               | 3       | 6       | 12      | 60      |
| 06233   | Canary | 5" x 8"    | \$15.65         | \$14.55 | \$13.75 | \$13.30 | \$13.15 |
| 06223   | White  |            |                 |         |         |         |         |
| 06232   | Canary | 8½" x 11¾" | 27.99           | 26.00   | 24.60   | 23.80   | 23.50   |
| 06222   | White  |            |                 |         |         |         |         |
| 06231   | Canary | 8½" x 14"  | 33.00           | 30.70   | 29.05   | 28.05   | 27.75   |
| 06221   | White  |            |                 |         |         |         |         |



Personalized  
Note Pads  
p. 16

## Personalized Foil-Stamped Legal Pads

- Beautiful leather look header strips for a rich look at an affordable price
- Super thick 80 lb. chipboard backer offers firm pad support
- 50% recycled, 30% PCW

New!



Standard Type:  
New Times Roman  
18 or 24 pt.

Custom  
Font/Logo

Imprint as  
few as  
4 Dozen

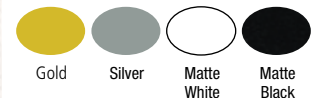
### Foil-Stamped Legal Pads – 50 Sheets/Pad



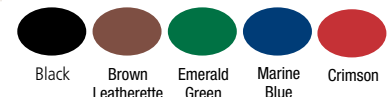
| Stock #    | Size      | Color           | Price Per Dozen |         |       |         |
|------------|-----------|-----------------|-----------------|---------|-------|---------|
|            |           |                 | 4               | 8       | 12    | 24      |
| FNOTEPAD*  | 5" x 8"   | White<br>Canary | -               | \$18.52 | -     | \$17.81 |
| FLETTERPAD | 8½" x 11" |                 | 31.94           | 28.69   | 28.41 | 27.06   |
| FLEGALPAD  | 8½" x 14" |                 | 35.46           | 32.47   | 31.38 | 29.78   |

\*5" x 8" available in multiples of 8 dozen  
No Surprises Pricing: Personalized prices include typesetting, production, set-up, your choice of header strip color, one foil-stamp color at right, standard typestyle, one proof and shipping  
Custom artwork available at a charge of \$78.75  
Imprint area for letter/legal sizes: ¾"H x 3¼"W  
Imprint area for 5" x 8" sizes: ½"H x 2¾"W

#### Foil-Stamp Colors:



#### Header Strip Colors:

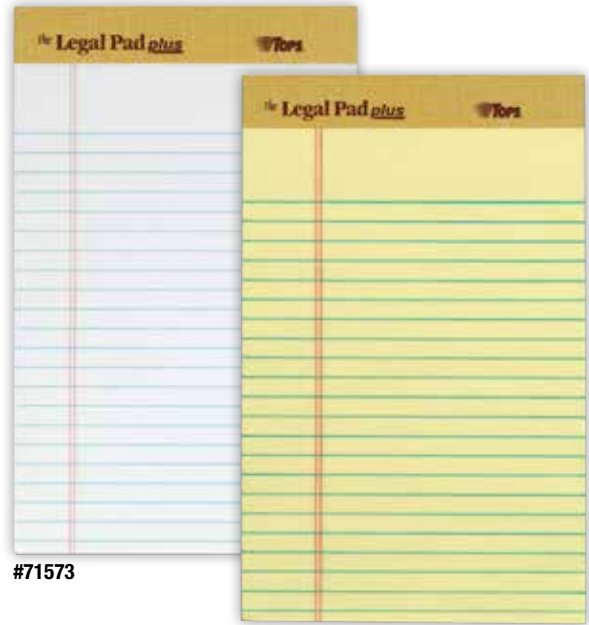


### The Legal Pad™ Plus

- 40 pt. chipboard backer offers rigid writing support – 30% thicker than superstore brands
- 16 lb. paper with red margin rule is perforated for easy removal

#### The Legal Pad Plus – 50 Sheets/Pad

| Stock # | Color  | Size       | Price Per Dozen |         |         |         |
|---------|--------|------------|-----------------|---------|---------|---------|
|         |        |            | 1               | 6       | 12      | 60      |
| 71501   | Canary | 5" x 8"    | \$13.30         | \$11.70 | \$11.15 | \$11.05 |
| 71500   | White  | 5" x 8"    |                 |         |         |         |
| 71532   | Canary | 8½" x 11¾" | 22.15           | 19.50   | 18.60   | 18.40   |
| 71533   | White  | 8½" x 11¾" |                 |         |         |         |
| 71572   | Canary | 8½" x 14"  | 26.95           | 23.70   | 22.60   | 22.35   |
| 71573   | White  | 8½" x 14"  |                 |         |         |         |



#71573

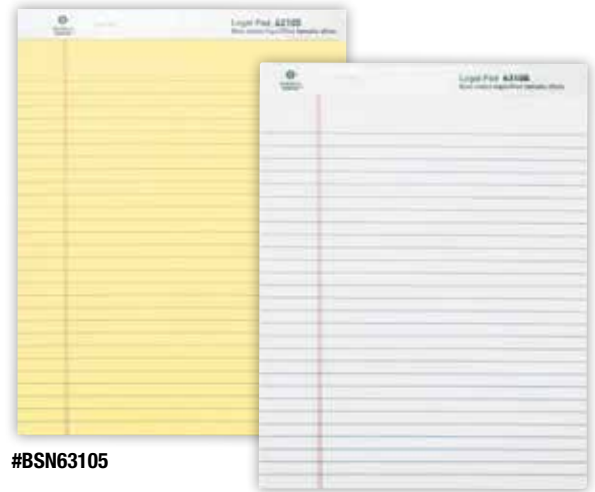
#71572

### Business Source® Legal Pads

- 30 pt. chipboard backer offers similar writing support to nationwide superstore brands
- 16 lb. paper with red margin rule is perforated for easy removal

#### Business Source Legal Pads – 50 Sheets/Pad

| Stock #  | Color  | Size       | Price Per Dozen |
|----------|--------|------------|-----------------|
| BSN63107 | Canary | 5" x 8"    | \$5.29          |
| BSN63110 | White  | 5" x 8"    | 5.29            |
| BSN63105 | Canary | 8½" x 11¾" | 7.59            |
| BSN63108 | White  | 8½" x 11¾" | 7.59            |
| BSN63106 | Canary | 8½" x 14"  | 12.79           |
| BSN63109 | White  | 8½" x 14"  | 12.79           |



#BSN63105

#BSN63108

### Deposition Pads

- 15 lb. paper features unique legal rule 3" from left – ruled specifically for litigation question and answer use
- Twice the sheets of other pads – 100 sheets per pad
- Extra-thick 80 pt. chipboard backing for easy handheld use
- Three-hole punched to easily store in binders
- Letr-Trim® perforation for clean sheet removal

#### Deposition Pads – Letter Size, 8½" x 11¾" 100 Sheets/Pad

| Stock #  | Color  | Qty | Price Per Pad |
|----------|--------|-----|---------------|
| TOP20245 | Canary | 1   | \$7.39        |
| 20245    | Canary | 6   | 6.15          |



#20245

2 column design easily organizes questions and answers



Steno Pads  
p. 22

## Sticky Notes



### Sticky Notes – Yellow, 100 Sheets/Pad, 12 Pads/Pack

| Stock#                       | Size          | Price Per Pack |
|------------------------------|---------------|----------------|
| <b>Post-It Brand</b>         |               |                |
| MMM653YW                     | 1½" x 2"      | \$6.19         |
| MMM654YW                     | 3" x 3"       | 12.59          |
| MMM655YW                     | 3" x 5"       | 19.19          |
| <b>Business Source Brand</b> |               |                |
| BSN36610                     | 1½" x 2"      | 1.59           |
| BSN36612                     | 3" x 3"       | 2.99           |
| BSN36613                     | 3" x 5"       | 5.79           |
| BSN36618                     | 4" x 6" Ruled | 9.49           |

## Post-It® Flags

- Ideal for marking documents without writing on them
- Each flag sticks securely, repositions easily and removes cleanly
- Dispenses one flag at a time



### Post-It Flags

| Stock #         | Description                 | Qty/ Pack | Color    | Price Per Pack |
|-----------------|-----------------------------|-----------|----------|----------------|
| <b>1" x 1¾"</b> |                             |           |          |                |
| MMM680SH4VA     | Sign Here Flag & Arrow Flag | 200 & 48  | Assorted | \$12.29        |
| MMM680SH2       | Sign Here                   | 100       | Yellow   | 5.99           |
| MMM680N22       | Notarize                    | 100       | Yellow   | 5.99           |
| MMM680SD2       | Sign and Date               | 100       | Green    | 5.99           |
| MMM680YW2       | Blank                       | 100       | Yellow   | 5.09           |
| MMM680RD2       | Blank                       | 100       | Red      | 5.09           |
| <b>½" x 1¾"</b> |                             |           |          |                |
| MMM684SH        | Sign Here                   | 120       | Assorted | 5.19           |
| MMM6834         | Blank                       | 140       | Assorted | 4.89           |

## NCR Message Trac® System

- Designed for law offices with a quick and easy check-off list that includes client file number
- Single-entry system provides permanent duplicates of all messages and retains a log of all messages in one book



### Message Trac 2-Part NCR Telephone Messaging Book – 6 Books/Package

ONLY @ASL

| Stock # | Messages per Book | Description            | Price Per Book |         |         |
|---------|-------------------|------------------------|----------------|---------|---------|
|         |                   |                        | 6              | 12      | 24      |
| 483NCR  | 200               | White Original, 4/Page | \$14.85        | \$13.50 | \$11.65 |
| 384     | 400               | White Original, 4/Page | 17.50          | 17.00   | 16.05   |
| 383     | 270               | White Original, 3/Page | 17.00          | 15.15   | 13.95   |
| 383PK   | 270               | Pink Original, 3/Page  | 17.00          | 15.15   | 13.95   |

## Steno Books

- Stiff-back notebook features wire coil ends that are locked for safety and longevity
- Gregg-ruled for easy note-taking
- Each sheet has a faint center line

### Steno Books – 6"W x 9"H

| Stock #  | Description | Sheets/ Book | Price Per Each |
|----------|-------------|--------------|----------------|
| BSN90650 | Green       | 60           | \$1.15         |
| BSN26740 | White       | 60           | 1.15           |
| RED36746 | Green       | 80           | 1.69           |



## Copy and Printer Papers

- Smooth surface delivers crisp, clean image quality
- For the most professional presentation of documents, see our selection of fine cotton papers on pages 4-6

### Copy and Printer Paper by the Ream – 20 lb., 500 Sheets/Ream

| Stock #   | Size                                     | Description         | Bright | Price Per Ream |
|-----------|--|---------------------|--------|----------------|
| 120SB/WH  | 8½" x 11"                                | ASL Brand           | 96     | \$9.61         |
| 120SB/**  | 8½" x 11"                                | ASL Brand – Colors  | –      | 11.55          |
| HEW112000 | 8½" x 11"                                | Hewlett Packard     | 96     | 6.79           |
| X20PP     | 8¼" x 11 <sup>11</sup> / <sub>16</sub> " | A4 Size             | 96     | 16.45          |
| HAM162016 | 8½" x 14"                                | Hammermill Tidal MP | 92     | 7.19           |
| 620SB/WH  | 8½" x 14"                                | ASL Brand           | 96     | 12.60          |
| 620SB/**  | 8½" x 14"                                | ASL Brand – Colors  | –      | 14.70          |
| HAM103291 | 8½" x 14"                                | Hammermill Fore MP  | 96     | 9.89           |

\*\*Add color code when ordering: BL – Blue, CY – Canary, GD – Goldenrod, GN – Green, PK – Pink

### Copy and Printer Paper by the Carton – 20 lb., White, 500 Sheets/Ream, 5,000 Sheets/Carton

| Stock #    | Size      | Description           | Bright | Price Per Carton |
|------------|-----------|-----------------------|--------|------------------|
| SNA12534   | 8½" x 11" | Discovery             | 97     | \$42.99          |
| BSN36591CT | 8½" x 11" | Business Source       | 92     | 45.99            |
| HAM105007  | 8½" x 11" | Hammermill Copy Plus  | 92     | 51.79            |
| HAM162008  | 8½" x 11" | Hammermill Tidal MP   | 92     | 51.79            |
| HAM106310  | 8½" x 11" | Hammermill Premium MP | 97     | 51.79            |
| BSN36593   | 8½" x 14" | Business Source       | 92     | 61.99            |



More Online

## Safety Papers

- Features an embedded basketweave pattern to protect against document fraud
- Ideal for financial documents

### Safety Paper – 24 lb., 500 Sheets/Ream

| Stock #   | Size      | Description | Price Per Ream |         |         |
|-----------|-----------|-------------|----------------|---------|---------|
|           |           |             | 1              | 5       | 10      |
| 124SFT/GN | 8½" x 11" | Green       | \$42.90        | \$41.50 | \$39.70 |
| 124SFT/BL | 8½" x 11" | Blue        |                |         |         |

## Xstamper<sup>®</sup> Standard Title Stamps

- Pre-inked for up to 100,000 impressions without re-inking
- A clean, sharp impression every time
- Reinkable and manufacturer guaranteed for life
- 65% PCW Plastic
- Most popular shown, other colors and titles, including Spanish available



Sample Imprints (shown reduced)



## Xstamper<sup>®</sup> Custom Stamps

- Choose from: Black, Blue, Red, Green, Purple, Brown, Light Green, Light Blue, Orange, Pink, or Yellow ink
- Provide a clear sketch of your copy for proper placement
- For signatures, please mail clean sheet of white, unlined paper signed 3 times in black, ballpoint ink
- Re-inkable and manufacturer guaranteed for life
- At least 50% PCW Plastic



More Stamps  
pp. 49, 51 & 59

### Standard Title Stamps

| Stock # | Description                                 | Ink Color | Price Per Each |
|---------|---|-----------|----------------|
| X006    | Copy  | Blue      |                |
| X068    | Draft                                       | Black     |                |
| X130    | Confidential                                | Red       |                |
| 1829    | Scanned (with line)                         | Red       |                |
| 1830    | Courtesy Copy Original Filed Electronically | Red       | \$10.05        |
| 1814    | Attorney's Copy                             | Blue      |                |
| 1815    | Judge's Copy                                | Black     |                |
| 1816    | Attorney-Client Privilege                   | Blue      |                |
| 1831    | Privileged                                  | Red       |                |
| X071    | File Copy                                   | Red       |                |
| X138    | Client's Copy                               | Blue      |                |
| 1826    | Signed and Date                             | Red       |                |

### Custom Personalized Stamps – Call to Order

| Stock # | Ideal Use           | Max Lines/Max Characters* per Line | Impression Area | Price Per Each |
|---------|---------------------|------------------------------------|-----------------|----------------|
| N10     | Return Address      | 4/22                               | ½" x 1⅞"        | \$26.15        |
| N12     | Check Endorsements  | 9/26                               | 1" x 2"         | 34.90          |
| N14     | Signatures, Address | 5/32                               | ⅝" x 2⅞"        | 34.80          |
| N16     | Check Endorsements  | 13/34                              | 1½" x 2½"       | 44.65          |
| N18     | Signatures, Address | 7/37                               | 1⅝" x 2⅓"       | 40.30          |
| N24     | Long Address        | 10/42                              | 1⅞" x 3⅞"       | 67.20          |
| N26     | Long Names, Titles  | 6/44                               | 1⅞" x 3⅞"       | 43.90          |
| N82     | Date Stamp          | 4/32                               | 1⅝" x 2⅞"       | 86.23          |
| N75     | Small Round Dater   | 2/12                               | 1⅞" Diameter    | 61.75          |

\*Characters equal numbers, letters, spaces and other punctuation

## ZEBRA Pens

### Stainless Steel



- Style and strength in a sleek writing tool
- Stainless steel barrel offers high-end look at a great value
- Durable tip is ideal for carbon copy forms and paperwork



### Stainless Steel Barrel Retractable Ballpoint Pens – Refillable

| Stock #   | Ink Color | Point             | Qty | Price Per Quantity |
|-----------|-----------|-------------------|-----|--------------------|
| ZEB27110  | Black     | F-301 0.7mm, Fine | 12  | \$30.39            |
| ZEB27120  | Blue      | F-301 0.7mm, Fine | 12  | 30.39              |
| ZEB27310  | Black     | F-301 1.6mm, Bold | 1   | 2.59               |
| ZEB29210  | Black     | F-402 0.7mm, Fine | 1   | 4.39               |
| ZEB34511* | Black     | 1.0mm, Medium     | 1   | 7.99               |

\*Features emulsion anti-fade ink with a quick dry time

### SARASA

- Perfect for lefties - no smears or smudges!
- Proven fastest drying Rapid Dry Ink (RDI) Technology dries in less than a second on most surfaces
- Comfort grip reflects ink color, translucent barrel design for easy ink monitoring



### SARASA Gel Retractable Pens – Rapid Dry Ink!

| Stock #  | Ink Color | Point         | Price Per Dozen |
|----------|-----------|---------------|-----------------|
| ZEB46710 | Black     | 0.5mm, Fine   | \$14.79         |
| ZEB46720 | Blue      | 0.5mm, Fine   | 14.79           |
| ZEB46810 | Black     | 0.7mm, Medium | 14.79           |
| ZEB46820 | Blue      | 0.7mm, Medium | 14.79           |
| ZEB46830 | Red       | 0.7mm, Medium | 14.99           |
| ZEB46610 | Black     | 1.0mm, Bold   | 14.79           |
| ZEB46620 | Blue      | 1.0mm, Bold   | 14.79           |

### Orbitz

- Check safe ink is permanent, acid-free and archival quality
- Wide barrel offers comfort and control
- Translucent barrel reflects ink color while allowing for ink supply monitoring



### Orbitz Retractable Gel Pens – Check Safe Ink!

| Stock #  | Ink Color | Point       | Price Per Dozen |
|----------|-----------|-------------|-----------------|
| ZEB41010 | Black     | 0.7mm, Fine | \$11.19         |
| ZEB41020 | Blue      | 0.7mm, Fine | 11.19           |

### Jimnie

- The original rubber gripped gel pen delivers an easy glide ink performance in a sleek translucent barrel
- Comfort grip reflects ink color, translucent barrel design for easy ink monitoring



### Jimnie Gel Rollerball Stick Pens

| Stock #  | Ink Color | Point       | Price Per Dozen |
|----------|-----------|-------------|-----------------|
| ZEB44110 | Black     | 0.7mm, Fine | \$14.59         |
| ZEB44120 | Blue      | 0.7mm, Fine | 14.59           |

## Calendars, Planners, Appointment Books and Diaries

Calendars for 2018 will be available mid-year

- Planners, books and diaries are printed on quality 30% PCW paper

### Calendars

| Stock #     | Type   | Size       | Description  | Price per Each |
|-------------|--|------------|--|----------------|
| AAGE71750*  | Daily Looseleaf Refill for 17 Style Base, 12 Month | 3½" x 6"   | Two-page spread, ruled, half-hourly appointment times from 7 AM - 5 PM, past, current and future months reference, count of days/days remaining  | \$2.75         |
| AAGSK2400*  | Deskpad Monthly Calendar, 12 Month                 | 21¼" x 17" | One page per month with ruled daily blocks, count of days/days remaining, full-year calendar reference at bottom, black paper headband and two corners   | 3.99           |
| AAG7095005* | Black Weekly Planner, 12 Month                     | 8¼" x 10⅞" | Two-page-per-week spreads, ruled daily columns, Monday-Sunday scheduling, quarter-hourly appointment times, count of days/days remaining, numbered weeks, holidays, past, current and two future months reference, wirebound, leatherette cover, non-refillable, Jan-Dec | 19.79          |
| AAG7095050  | Winestone Weekly Planner, 12 Month                 | 8¼" x 10⅞" | Two-page-per-week spreads, ruled daily columns, Monday-Sunday scheduling, quarter-hourly appointment times, count of days/days remaining, numbered weeks, holidays, past, current and two future months reference, wirebound, leatherette cover, non-refillable, Jan-Dec | 19.79          |
| AAG7026005* | Monthly Planner, 13 Month, Jan-Jan                 | 9" x 11"   | Two-page-per-month spreads, unruled daily blocks, Sunday-Saturday scheduling, holidays, 1 past, current & 4 future months reference, wirebound, leatherette cover, non-refillable, black   | 17.99          |
| AAG7012005* | Appointment Book, 12 Month, Jan-Dec                | 6⅞" x 8¾"  | Two-page-per-month spreads, unruled daily blocks, Sunday-Saturday scheduling, holidays, 1 past, current & 4 future months reference, wirebound, leatherette cover, non-refillable, black   | 16.99          |
| AAGSD38913  | Daily Reminder                                     | 5¾" x 8⅞"  | One-page-per-day ruled format includes date and month at the top, holidays and count of days/days remaining, telephone/address section, monthly expense summaries, hardbound, red moire cover  | 21.49          |
| AAGSD37613  | Daily Diary  | 7⅞" x 12⅞" | One-page-per-day ruled format includes date and month at the top, holidays and count of days/days remaining, telephone/address section, monthly expense summaries, hardbound, red moire cover  | 67.89          |

\*Add year, i.e. 17 = 2017, 18 = 2018



# VICTOR<sup>®</sup> Sit-Stand Desk Converters

**New!**

- Transforms any sit-down desk into either a sitting or standing desk
- Allows correct ergonomic posture while working
- Large work surface with sturdy steel base
- Monitor holder adjusts independently and allows for up to 24" screen
- Gas strut design easily raises and lowers with the turn of a knob



#VCTDC350



#VCTDC300

### Victor Stand-Up Desk Converters – 28" x 23", Black

| Stock # | Description | Height Adjustment | Price Per Each |
|---------|-------------|-------------------|----------------|
|---------|-------------|-------------------|----------------|

#### Sit to Stand with Monitor Holder

|          |                                       |            |          |
|----------|---------------------------------------|------------|----------|
| VCTDC350 | Victor DC350 Dual Monitor Sit-Stand   | 0" to 15½" | \$429.99 |
| VCTDC300 | Victor DC300 Single Monitor Sit-Stand | 0" to 15½" | 369.89   |

#### Stand-Up Desk Converter – Does not lower to seated position

|          |                                       |              |        |
|----------|---------------------------------------|--------------|--------|
| VCTDC200 | Victor DC200 Adjustable Stand-Up Desk | 12" to 16¾"  | 159.99 |
| VCTDC100 | Victor High Rise Stand-Up Desk        | 12½" or 14½" | 119.99 |

#### Balance Board – Improve posture, balance, focus and productivity while standing

| Stock #  | Description           | Size                    | Price Per Each |
|----------|-----------------------|-------------------------|----------------|
| VCTST570 | Steppie Balance Board | 2" H x 22 ⅝" W x 14½" L | 106.99         |



#VCTDC200



#VCTST570



#VCT47205

#### Victor Midnight Black Desk Accessories

| Stock #  | Description          | Size             | Price Per Each |
|----------|----------------------|------------------|----------------|
| VCT11545 | Stacking Letter Tray | 15¼" x 12" x 4½" | \$35.49        |
| VCT47205 | Desktop Organizer    | 14" x 10⅞" x 9⅞" | 103.39         |

## General Office Supplies



#BSN36552



#BSN32953



#BSN15729



#MMM810341296



#SWI74701



#VCT12403A



#VCT1190



More Online



File Prongs Sets  
p. 40

### Binder Clips – 12/Box

| Stock #  | Description  | Capacity | Price Per Box |
|----------|--------------|----------|---------------|
| BSN65364 | Mini, ⅞"W    | ¼"       | \$0.35        |
| BSN36550 | Small, ¾"W   | ⅜"       | 0.35          |
| BSN36551 | Medium, 1¼"W | ⅝"       | 0.65          |
| BSN36552 | Large, 2"W   | 1"       | 1.65          |

### Paper Clips – Smooth Finish, 100/Box, 10 Boxes/Pack

| Stock #  | Description | Price Per Pack |
|----------|-------------|----------------|
| BSN65638 | Regular     | \$1.65         |
| BSN65639 | Jumbo       | 4.89           |

### Rubber Bands – 1 lb., 200/Pack

| Stock #  | Description    | Price Per Pack |
|----------|----------------|----------------|
| BSN15729 | #117B, 7" x ⅛" | \$3.89         |

### Invisible Tape – ¾", 1" Core

| Stock #      | Description   | Qty/ Pack | Price Per Pack |
|--------------|---|-----------|----------------|
| BSN32953     | Business Source, 1000"                              | 12        | \$8.29         |
| MMM810341296 | Scotch Magic Single Roll, 36'                       | 1         | 2.99           |
| MMM810K12    | Scotch Magic Value Pack, 1000"                      | 12        | 27.29          |
| BSN32948     | Business Source Tape Dispenser with 12 Rolls, 1000" | 1         | 10.49          |

### Staplers, Staples and Removers

| Stock #  | Description  | Price Per Each |
|----------|--|----------------|
| SWI74701 | Swingline Classic Desktop Stapler, 20 Sheet Capacity | \$17.49        |
| SWI35108 | Swingline Standard Chisel Point Staples, 5000/Box    | 1.29           |
| BSN65650 | Plastic Business Source Staple Remover               | 0.45           |

### Calculators

| Stock #   | Description                       | Features   | Price Per Each |
|-----------|-----------------------------------|--|----------------|
| VCT12403A | Victor Professional Calculator    | Dual Color Dot Matrix Print, 12 Digit Fluorescent Big Display, Independent Memory, AC Supply/Power Adapter Powered   | \$92.49        |
| VCT1190   | Victor Desktop Display Calculator | Easy-to-read Display, Large LCD, Tilt Display, Sign Change, Automatic Power Down, Independent Memory, Battery Backup, Environmentally Friendly: - Recycled Plastic - Battery/Solar Powered | 19.49          |

**New!**

## Paper Products



More Online



#DXE5342DXPK



#DXESP9PATHPK



#GJ00010430



#GJ011260PK

### Cups & Lids

| Stock #      | Description                                   | Qty | Price Per Qty |
|--------------|---|-----|---------------|
| GJ011260PK   | Genuine Joe 3 Layer Ripple Hot Cup, 12 oz.    | 25  | \$3.79        |
| GJ011259PK   | Genuine Joe Ripple Cup Dome Lids, 10-16 oz.   | 50  | 2.59          |
| DXE5342DXPK  | Dixie PerfectTouch Hot Cup, 12 oz.            | 25  | 4.15          |
| DXE9542500DX | Dixie Dome Lids, 12-20 oz.                    | 50  | 3.39          |
| DXECP12DXPK  | Dixie Foods Crystal Clear Plastic Cup, 12 oz. | 25  | 4.89          |

### Plates & Bowls – Microwave Safe

| Stock #       | Description                         | Qty | Price Per Qty |
|---------------|-------------------------------------|-----|---------------|
| DXESP9PATHPK  | Dixie Heavyweight Paper Plates, 8½" | 125 | 20.39         |
| DXESP10PATHPK | Dixie Heavyweight Paper Plates, 10" | 125 | 26.29         |
| DXESXB12WSPK  | Dixie Bowls, 11.8 oz.               | 125 | 12.59         |

### Cutlery – Plastic, White

| Stock #      | Description                         | Qty     | Price Per Qty |
|--------------|-------------------------------------|---------|---------------|
| GJ00010430   | Genuine Joe Fork, Heavyweight       | 100     | 3.29          |
| GJ010431     | Genuine Joe Knife, Heavyweight      | 100     | 3.29          |
| GJ010432     | Genuine Joe Spoon, Heavyweight      | 100     | 3.29          |
| DXECH0180DX7 | Dixie Fork, Knife, Spoon Combo Pack | 60 Sets | 17.69         |

### Napkins – White

| Stock #   | Description                           | Qty | Price Per Qty |
|-----------|---------------------------------------|-----|---------------|
| MRC6506PK | Luncheon Single Ply Napkins, 100% PCW | 400 | 5.79          |

## Beverages



More Online



#GMT6520



#FOL20421



#BTC00450



#NLE75720438662

### Coffee

| Stock #     | Description                              | Qty | Price Per Qty |
|-------------|--|-----|---------------|
| GMT6520     | Green Mountain Breakfast Blend, K-Cups   | 24  | \$15.99       |
| DIE60052101 | The Original Donut Shop, K-Cups          | 24  | 15.99         |
| GMT6792     | Green Mountain Hazelnut, K-Cups          | 24  | 15.99         |
| FOL20421    | Folgers Classic Roast, 30.5 oz. Canister | 1   | 13.19         |

### Tea – Individually Wrapped Bags

| Stock #     | Description                              | Qty | Price Per Qty |
|-------------|--|-----|---------------|
| BTC00450    | Bigelow Green Tea                        | 60  | 7.59          |
| BTC10568    | Bigelow Assorted Teas with Serving Tray* | 64  | 14.79         |
| LIPTJL00291 | Lipton Black Tea                         | 100 | 6.59          |
| NUM10170    | Numi Earl Grey Tea                       | 18  | 8.99          |
| SBK149904   | Tazo Organic Chai Tea                    | 24  | 6.19          |

\*Includes Constant Comment, Earl Grey, English Teatime, Lemon Lift, Mint Medley, Orange and Spice, Cozy Chamomile and Green Tea

### Water – 16.9 fl. oz. Bottles

| Stock #        | Description                 | Qty | Price Per Qty |
|----------------|-----------------------------|-----|---------------|
| NLE75720438662 | Nestle Bottled Spring Water | 24  | 10.39         |



New!



More Online

The leading provider of quality snacks

- Keep your breakroom stocked for employees and clients
- Add candies to your reception desk to make a great first impression
- Add candies in your conference rooms for client comfort



#OFX94054



#OFX105510

### OfficeSnax Snacks

| Stock #   | Description  | Flavors  | Qty | Price Per Qty |
|-----------|--|--|-----|---------------|
| OFX94054  | Walkers Assorted Toffees, Resealable Tub 2.75 lbs.               | Milk Covered, Chocolate, Olde English Royale Toffee, Milk Chocolate Éclair | 1   | \$32.49       |
| OFX00086  | Soft & Chewy Candy, Resealable Bag, 10 lb. Bulk Box              | AirHeads, Now and Laters, Bit-O-Honey, Tootsie Rolls                       | 1   | 51.59         |
| OFX00679  | Dolcetto Petites Chocolate filled Cookies, Single Serve Packages | Bite-Sized Crispy Cookies with Creamy Chocolate Center                     | 24  | 33.69         |
| OFX105510 | Pop Weaver Microwave Popcorn, Individual Packets, 2.17 oz.       | Butter "Certified Gluten Free"   | 22  | 25.20         |
| OFX70019  | Starlight Peppermints Hard Candy, 2 lb. Tub                      | Peppermint   | 1   | 11.29         |

## Creamers and Sweeteners



More Online



#NES35110



#NES35170



#NES35180



#SNH200414



#GJ056100

### Coffee-Mate Creamers – Single Serve, 50/Box

| Stock #  | Description    | Price Per Qty |
|----------|----------------|---------------|
| NES35110 | Original       | \$5.99        |
| NES35170 | French Vanilla | 6.39          |
| NES35180 | Hazelnut       | 6.39          |

### Sweeteners

| Stock #   | Description                                   | Qty       | Price Per Qty |
|-----------|---|-----------|---------------|
| SUG90585  | N'Joy Sugar, 20 oz. Container                 | 1         | 2.19          |
| GJ056100  | Genuine Joe Pure Cane Sugar, 20 oz. Container | 3/Pack    | 5.39          |
| SUG50319  | Sugar In The Raw Packets                      | 200/Box   | 11.49         |
| GJ002390  | Genuine Joe Sugar Packets                     | 1200/Pack | 16.99         |
| SNH200414 | Splenda Packets                               | 400/Box   | 16.79         |

### Stir Sticks – 5½"H

| Stock #     | Description                          | Qty  | Price Per Qty |
|-------------|--------------------------------------|------|---------------|
| ECONTSTC10C | Eco Products Wood Stir Stick         | 1000 | 7.69          |
| GJ020050    | Genuine Joe White Striped Stir Stick | 1000 | 2.29          |

### Disinfecting Sprays and Wipes

New!

- Lysol's patented, odor-eliminating technology destroys odors in the air and kills 99.9% of odor-causing bacteria
- Disinfecting wipes kill 99.9% of viruses and bacteria, including cold and flu, E. coli, salmonella, staph and strep
- Use wipes to remove germs from frequently used hard surfaces



More Online



#RAC74828EA



#RAC79196



#CL015949EA



#RAC77182EA

#### Sprays

| Stock #    | Description   | Qty | Price Per Qty |
|------------|---|-----|---------------|
| RAC74828EA | Professional Grade Lysol Disinfectant Spray, Crisp Linen, 19 fl. oz.  | 1   | \$7.79        |
| RAC79196   | Lysol Neutra Air Sanitizing Spray, Rejuvenating Morning Linen, 10 oz. | 1   | 4.49          |

Ships UPS ground only

#### Wipes

| Stock #    | Description   | Qty  | Price Per Qty |
|------------|---|------|---------------|
| CL015949EA | Clorox Disinfecting Wipes, Fresh Scent, 75/Canister               | 1    | \$6.15        |
| CL030112   | Clorox Disinfecting Wipes Value Pack, 35/Canister                 | 3/PK | 10.19         |
| RAC77182EA | Lysol Disinfecting Wipes - Lemon Lime Blossom, 80 Sheets/Canister | 1    | 6.59          |

### Cleaning Supplies



More Online

- Perfect for personal spaces, kitchens, breakrooms and lavatories



#MRC6709



#GJ024081



#CPC26012EA



#GOJ365912EA



#PGC45112

#### Cleaning Supplies

| Stock #     | Description  | Qty       | Price Per Qty |
|-------------|--|-----------|---------------|
| MRC6709     | Marcal Small Steps, 2 Ply Paper Towels, 60 Sheets/Roll | 15/Carton | \$19.79       |
| GJ024081    | Genuine Joe 2 Ply Paper Towels, 100 Sheets/Roll        | 24/Carton | 23.29         |
| CPC26012EA  | Softsoap Liquid Aloe Vera Hand Wash Soap, 7.5 oz.      | 1         | 2.49          |
| GOJ365912EA | Purell Hand Sanitizer with Vitamin E, 12 oz. Pump      | 1         | 6.69          |
| PGC45112    | Dawn Dish Detergent, 38 oz.                            | 1         | 6.59          |

### Healthcare Items



More Online



#KCC21271



#KCC21200



#KCC21270BX



#ACM15000



#JOJ44910



#JOJ48152



#ACM12408

#### Tissues – 95 Sheets/Box

| Stock #    | Description                 | Qty    | Price Per Pack |
|------------|-----------------------------|--------|----------------|
| KCC21271   | Kleenex Boutique Tissues    | 6/Pack | \$10.59        |
| KCC21200   | Kleenex Boutique Tissues    | 3/Pack | 6.99           |
| KCC21270BX | Kleenex Boutique Pop-up Box | 1/Pack | 2.09           |

#### Medicine – Single Dose Packets 50/Box

| Stock #  | Description                    | Price Per Pack |
|----------|--------------------------------|----------------|
| ACM15000 | Advil Pain Reliever            | \$24.99        |
| JOJ44910 | Tylenol Extra Strength Caplets | 19.99          |
| JOJ48152 | Motrin IB                      | 15.59          |
| ACM12408 | Bayer Aspirin                  | 28.99          |



### Batteries



More Online

- Energizer Eco batteries are recycled and hold a charge for up to 12 years in storage
- Energizer batteries offer an economical, high rate source of portable power for today's devices that require heavy current or continuous use
- Energizer Max batteries are date-coded, 100% mercury-free, provide a long-lasting power source and hold a charge for up to 10 years in storage



#EVEXR92BP6



#EVEEN92



#EVEE91LP16

#### Energizer Batteries – Alkaline

| Stock #    | Brand         | Description | Qty/Pack | Price Per Pack |
|------------|---------------|-------------|----------|----------------|
| EVEE92BP4  | Energizer Max | AAA         | 4        | \$5.25         |
| EVEXR92BP6 | Energizer Eco | AAA         | 6        | 11.99          |
| EVEEN92    | Energizer     | AAA         | 24       | 9.99           |
| EVEE91LP16 | Energizer Max | AA          | 16       | 16.69          |
| EVEEN91    | Energizer     | AA          | 24       | 9.99           |

## CD/DVDs

• All come packaged on spindles



#VER94691



#CCS35557

### CD/DVDs

| Stock #  | Description        | Speed | Capacity       | Qty/<br>Pack | Price per<br>Pack |
|----------|--------------------|-------|----------------|--------------|-------------------|
| CGS72250 | Compucessory CD-R  | 52x   | 700MB/80 min   | 50           | \$14.59           |
| VER94691 | Verbatim CD-R      | 52x   | 700MB/80 min   | 50           | 12.89             |
| VER94554 | Verbatim CD-R      | 52x   | 700MB/80 min   | 100          | 25.19             |
| CCS35557 | Compucessory DVD-R | 16x   | 4.7 GB/120 min | 50           | 20.39             |
| VER95145 | Verbatim DVD-R     | 16x   | 4.7 GB         | 100          | 51.39             |

## CD/DVD Sleeves



#QUA77203



#FEL98316

### CD/DVD Sleeves and Storage

| Stock #  | Description   | Qty/Pack | Price Per Pack |
|----------|---|----------|----------------|
| CCS26500 | Compucessory CD/DVD White Window Envelopes, 5" x 5"         | 100      | \$9.29         |
| CCS26501 | Compucessory CD/DVD White Window Envelopes, 5" x 5"         | 250      | 23.19          |
| QUA77203 | Quality Park No Tear CD/DVD White Window Envelopes, 5" x 5" | 100      | 26.69          |
| CGS55306 | Compucessory Extra Thin CD/DVD Jewel Case, Asst. Colors     | 50       | 22.79          |
| FEL98316 | Fellowes Slim CD/DVD Jewel Case, Clear/Black                | 25       | 14.79          |
| FEL98335 | Fellowes Slim CD/DVD Jewel Case, Clear/Black                | 100      | 40.79          |

## Hewlett Packard Original Cartridges

HP High-Capacity toner cartridges or HP Dual Packs are a great way to save money and replace toner cartridges less often! Get the most out of your HP printer by choosing high-quality HP ink and toner.



#HEWCE505A



More Online

### HP Original Cartridges

| Stock #                          | Description         | Color                 | Use With   | Page Yield | Price Per Pack |
|----------------------------------|---------------------|-----------------------|--|------------|----------------|
| <b>LaserJet Toner Cartridges</b> |                     |                       |  |            |                |
| HEWCE505A                        | HP 05A              | Black                 | HP LaserJet P2035, P2035n, P2055d, P2055dn and P2055x  | 2300       | \$95.99        |
| HEWCE278A                        | HP 78A              | Black                 | LaserJet Pro M1536DNF MFP and P1606DN  | 2100       | 83.99          |
| HEWCF280A                        | HP 80A              | Black                 | LaserJet 400 M401n, M401dne, M401dn, M401dw and M425dn   | 2700       | 108.99         |
| HEWCE410A                        | HP 305A             | Black                 | LaserJet Pro 300 Color M375nw MFP; 400 color M451nw, M451dn, M451dw, M475dn MFP, and M475dw MFP                                  | 2200       | 87.99          |
| HEWCF370AM                       | HP 305A, 3/pk       | Cyan, Magenta, Yellow | LaserJet Pro 300 Color MFP M375nw, 400 Color MFP M475 and M451 Series  | 2600       | 339.99         |
| HEWCE285A                        | HP 85A              | Black                 | LaserJet Pro P1102w, M1132, M1212 MFP and M1217nfw MFP   | 1600       | 71.99          |
| <b>Ink Cartridges</b>            |                     |                       |  |            |                |
| HEWCN045AN                       | HP 950XL High Yield | Black                 | OfficeJet 251dw, 276dw MFP; 8100 - N811a, 8600 - A911a, 8600 Plus - N911g, 8600 Premium - N911n, 8610, 8615, 8620, 8625 and 8630 | 2300       | 39.99          |

## USB Drives



### USB Drives

| Stock #  | Description            | Storage Space | Price  |
|----------|------------------------|---------------|--------|
| CCS26465 | Password Protected     | 4GB           | \$8.49 |
| CCS26464 | No Password Protection | 4GB           | 7.79   |
| CCS26466 | Password Protected     | 8GB           | 11.79  |
| VER49062 | No Password Protection | 8GB           | 8.19   |
| CCS26467 | Password Protected     | 16GB          | 20.59  |



#CCS26465



#VER49062

## Technology Cleaning Supplies

- Compressed air duster blasts away dust and dirt from computers, printers, copiers, keyboards and more
- Premoistened antistatic screen cleaning wipes quickly and safely remove dust, dirt, and fingerprints from LCD, LED, Plasma, DLP and CRT screens



#CCS24302



#CCS24224

### Technology Cleaning Supplies

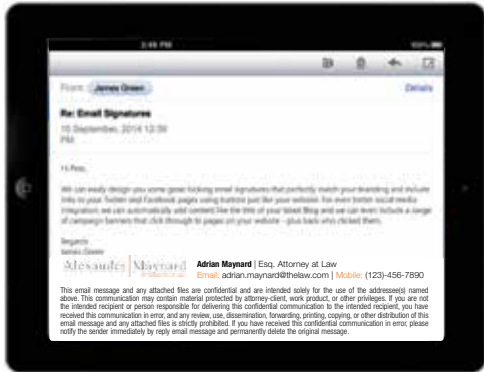
| Stock #  | Description                      | Qty | Price  |
|----------|----------------------------------|-----|--------|
| CCS24302 | 10 oz. Compressed Air Duster     | 2   | \$9.19 |
| CCS24305 | 10 oz. Compressed Air Duster     | 1   | 4.79   |
| CCS24224 | Antistatic Screen Cleaning Wipes | 100 | 5.99   |



More Online



**Firm Controlled Email Signatures & Disclaimers**  
Turn Every Email Communication into a Branding Opportunity



**FREE Trial**  
for up to 30 days  
with technical  
support and  
creation of your  
first template

Email [exclaimer@aslegal.com](mailto:exclaimer@aslegal.com) for more information

- Exclaimer works with Microsoft Exchange, Outlook and Office 365 on desktops, tablets and smartphones and requires firm's use of Microsoft Active Directory or Office 365 Directory
- Choose from on-premises software or cloud based technology

**Branded Email Signatures**

| Description                          | Qty           | Price    | Duration        |
|--------------------------------------|---------------|----------|-----------------|
| <b>Full Trial</b>                    | Up to 30 Days | FREE     | Up to 30 Days   |
| <b>Signature Manager</b>             | 1-10 Users    | \$146.00 | First Year Only |
| <b>Service Maintenance Agreement</b> | 1-10 Users    | 39.00    | Annually        |

Discounts available for additional users and multi-year commitments

**Monitor Stand**

- Adjusts 2" to 4" to prevent neck strain
- Supports 21" monitor up to 60 lbs.



**More Online**



#FEL91712

**Monitor Riser**

| Stock #         | Description           | Price Per Each |
|-----------------|-----------------------|----------------|
| <b>FEL91712</b> | Fellows Monitor Riser | \$19.99        |

Does not come with monitor

**logitech Keyboards & Mouse Combinations**

- Wave Keyboard: Ergonomic design, extended battery life, low-battery indicator, extra large hot keys  
Mouse: Laser with contoured sides and rubber grip for precision and control
- Desktop Keyboard: Full size with easy access hot keys, wireless up to a 10 meter range, 128-bit AES encryption  
Mouse: Sculpted with extended battery life



#LOG920002555



**More Online**

**Logitech Wireless Keyboards & Mouse Combinations**

| Stock #             | Description            | Price Per Each |
|---------------------|------------------------|----------------|
| <b>LOG920002555</b> | Wireless Wave MK550    | \$84.79        |
| <b>LOG920002836</b> | Wireless Desktop MK320 | 39.49          |

**Dictation Cassettes**

- Specifically designed for rigorous stop-and-start demands of dictation recording and transcribing
- Features low-noise, stretch-free tape



#SPR51060



**More Online**

**Dictation Cassettes**

| Stock #             | Description                           | Capacity | Price Per Each |
|---------------------|---------------------------------------|----------|----------------|
| <b>PSPLFH000560</b> | Phillips Mini Cassette with File Clip | 30 min   | \$11.49        |
| <b>SPR51045</b>     | Sparco Micro Cassette                 | 45 min   | 2.19           |
| <b>SPR51060</b>     | Sparco Standard Cassette              | 60 min   | 2.39           |
| <b>SPR51090</b>     | Sparco Standard Cassette              | 90 min   | 2.99           |

**Headphones**

- Light weight, open air, slide on headband



**More Online**



#MAX190319

**Phone Accessories**

| Stock #          | Description                                 | Price  |
|------------------|---|--------|
| <b>MAX190319</b> | Maxwell HP-100 Lightweight Stereo Headphone | \$3.29 |

**COMPUCESSORY® Mousepads & Wrist Rests**



**More Online**



#CCS23617

#CCS55302

**Compucessory Mouse Pads & Wrist Rests**

| Stock #         | Description                   | Color    | Material                       | Price Per Each |
|-----------------|-------------------------------|----------|--------------------------------|----------------|
| <b>CCS23617</b> | Economy Mouse Pad             | Black    | Cloth with Rubber Base         | \$1.99         |
| <b>CCS55302</b> | Mouse Pad with Gel Wrist Rest | Charcoal | Smooth Lycra with Nonskid Base | 18.29          |
| <b>CCS23717</b> | Gel Keyboard Wrist Rest       | Black    | Lycra with Nonskid Base        | 15.99          |
| <b>CCS23715</b> | Gel Keyboard Wrist Rest       | Blue     | Lycra with Nonskid Base        | 15.99          |

**logitech Wireless Computer Mice**



#LOG910002974



#LOG910001935

**Wireless Mice**

| Stock #             | Description   | Price Per Each |
|---------------------|---|----------------|
| <b>LOG910002974</b> | Contoured Shape, Textured Rubber Grips and Up to 18 Months of Battery Life    | \$33.89        |
| <b>LOG910001935</b> | Right-Hand Only, Laser, Hyperfast Scrolling and Up to 3 Years of Battery Life | 57.99          |



**More Online**

# FIBRE-GUARD®

## Premium Tyvek Gusset Wallets

- Fully lined Tyvek® gussets are virtually tear-proof
- Double-thick, heavy-duty construction
- 10% PCW material
- Rivets secure gussets for added strength
- Double-thick, Tyvek reinforced, extra long flap protects file contents
- Available printed with your firm name – call for more information
- EXCLUSIVE to FIBRE-GUARD – rolover front panel provides smooth front edge, protecting your hands and arms from the rough edge found on other wallets



Fibre-Guard

Other Brands



Most Durable ties on the market

#F1076TT/TY

#F1076ET/TYBL

#F1076FST/TY

### Fibre-Guard Envelopes/Wallets – 25/Carton



| Stock #             | Size                 | Expansion  | Closure        | Price Per Each |             |             |             |
|---------------------|----------------------|------------|----------------|----------------|-------------|-------------|-------------|
|                     |                      |            |                | 25             | 50          | 100         | 300         |
| F1073ET/TY          | 10" H x 12½" W       | 5¼"        | Elastic        | \$4.24         | \$4.03      | \$3.66      | \$3.43      |
| F1056ET/TY          | 10" H x 15" W        | 3½"        | Elastic        | 4.33           | 4.01        | 3.58        | 3.41        |
| F1056TT/TY          | 10" H x 15" W        | 3½"        | Cloth Tie      | 4.38           | 4.09        | 3.67        | 3.37        |
| <b>F1076ET/TY**</b> | <b>10" H x 15" W</b> | <b>5¼"</b> | <b>Elastic</b> | <b>4.79</b>    | <b>4.15</b> | <b>3.80</b> | <b>3.64</b> |
| F1076TT/TY          | 10" H x 15" W        | 5¼"        | Cloth Tie      | 4.97           | 4.32        | 3.93        | 3.49        |
| F1078ET/TY          | 10" H x 15" W        | 7"         | Elastic        | 5.47           | 4.76        | 4.38        | 4.08        |

### Full-Hinged 9¼"H x ¾"W Side Tab

|             |               |     |         |      |      |      |      |
|-------------|---------------|-----|---------|------|------|------|------|
| F1076FST/TY | 10" H x 15" W | 5¼" | Elastic | 5.33 | 4.61 | 4.21 | 4.05 |
|-------------|---------------|-----|---------|------|------|------|------|

\*\*When ordering a gusset color other than Brown, add color code:



Up To **40%** Less than Superstore Brands

**Combine different colored gussets of the same file for the MOST SAVINGS!**  
e.g., Buy 25 F1076ET/TY and 25 F1076TT/TYBL at the same time and pay the 50 each price for both!

## Economy Paper Gusset Wallets

- Standard construction for less frequently used files
- Roll-over Tyvek gusset edge reinforced for extra durability
- 10% PCW material
- More durable and costs less than Smead brand

### Economy Paper Gusset Wallets – 25/Carton



| Stock #       | Size               | Expansion  | Closure        | Price Per Each |             |             |             |
|---------------|--------------------|------------|----------------|----------------|-------------|-------------|-------------|
|               |                    |            |                | 25             | 50          | 100         | 300         |
| 1856ET*       | 10"H x 15"W        | 2"         | Elastic        | \$2.11         | \$1.94      | \$1.87      | \$1.78      |
| 1056ET        | 10"H x 15"W        | 3½"        | Elastic        | 3.27           | 3.04        | 2.72        | 2.58        |
| <b>1076ET</b> | <b>10"H x 15"W</b> | <b>5¼"</b> | <b>Elastic</b> | <b>3.67</b>    | <b>3.19</b> | <b>2.90</b> | <b>2.76</b> |

\*W-fold expansion



#1076ET

#1856ET W-fold expansion

Up To **40%** Less than Superstore Brands



Imprinted & Custom Expandable Files  
Call for Information

### Premium Tyvek Gusset Wallets

- Fully lined Tyvek® gussets are virtually tear-proof
- Double-thick, acid free manila lined construction
- 10% PCW materials
- Single, extra long flap easily folds back or into file so it is out of the way during use
- EXCLUSIVE to REDWELD – FastElastic™ closure eases use of file; one quick pull and hook to open/close and hold flap open while working in files



FastElastic



#R-1076KG-1BR



#R-1056KG



#R-FE1056KG  
Front & Back View of FastElastic



#### Redweld Wallets – 50/Carton



| Stock #              | Size               | Expansion  | Closure        | Price Per Each |             |             |
|----------------------|--------------------|------------|----------------|----------------|-------------|-------------|
|                      |                    |            |                | 50             | 100         | 300         |
| R-FE1075KG           | 9½"H x 14¾"W       | 5¼"        | FastElastic    | \$5.62         | \$5.13      | \$4.90      |
| R-1075KG             | 9½"H x 14¾"W       | 5¼"        | Cloth Tie      | 4.78           | 4.36        | 3.88        |
| R-1056KG-1BR*        | 10"H x 15"W        | 3½"        | Elastic        | 4.23           | 3.79        | 3.60        |
| R-FE1056KG           | 10"H x 15"W        | 3½"        | FastElastic    | 5.16           | 4.62        | 4.39        |
| R-1056KG             | 10"H x 15"W        | 3½"        | Cloth Tie      | 4.32           | 3.87        | 3.57        |
| <b>R-1076KG-1BR*</b> | <b>10"H x 15"W</b> | <b>5¼"</b> | <b>Elastic</b> | <b>4.38</b>    | <b>4.00</b> | <b>3.82</b> |
| R-FE1076KG           | 10"H x 15"W        | 5¼"        | FastElastic    | 5.41           | 4.91        | 4.72        |
| R-1076KG             | 10"H x 15"W        | 5¼"        | Cloth Tie      | 4.54           | 4.14        | 3.69        |
| R-1576KG**           | 10"H x 15"W        | 5¼"        | Cloth Tie      | 4.76           | 4.36        | 3.88        |

\*Features rivets and Tyvek reinforced flap

\*\*Short side gusset eases file entry and exit, pocket with a flap

### Redweld Paper Gusset Wallets

- Durable construction – up to 30% thicker than superstore brands
- Mylar gusset edge reinforcement
- Acid free

#### Redweld Paper Gusset Wallets – 50/Carton



| Stock #          | Size               | Expansion  | Closure        | Price Per Each |             |             |
|------------------|--------------------|------------|----------------|----------------|-------------|-------------|
|                  |                    |            |                | 50             | 100         | 300         |
| R-1053-1B        | 9½"H x 11¾"W       | 3½"        | Elastic        | \$3.77         | \$3.37      | \$3.21      |
| R-1055E          | 9½"H x 14¾"W       | 3½"        | Cloth Tie      | 3.89           | 3.48        | 3.20        |
| R-1036-1B        | 10"H x 15"W        | 1¾"        | Elastic        | 3.59           | 3.20        | 3.05        |
| R-1056-1B        | 10"H x 15"W        | 3½"        | Elastic        | 3.80           | 3.40        | 3.24        |
| R-FE1056         | 10"H x 15"W        | 3½"        | FastElastic    | 4.64           | 4.16        | 3.95        |
| R-1056E          | 10"H x 15"W        | 3½"        | Cloth Tie      | 3.89           | 3.48        | 3.20        |
| <b>R-1076-1B</b> | <b>10"H x 15"W</b> | <b>5¼"</b> | <b>Elastic</b> | <b>3.94</b>    | <b>3.60</b> | <b>3.45</b> |
| R-FE1076         | 10"H x 15"W        | 5¼"        | FastElastic    | 4.86           | 4.42        | 4.24        |
| R-1076G          | 10"H x 15"W        | 5¼"        | Cloth Tie      | 4.10           | 3.73        | 3.33        |



#R-FE1076  
Front & Back View of FastElastic

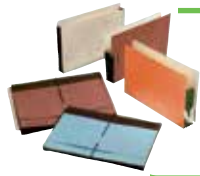
#R-1056E

#R-1036-1B

# FIBRE-GUARD®

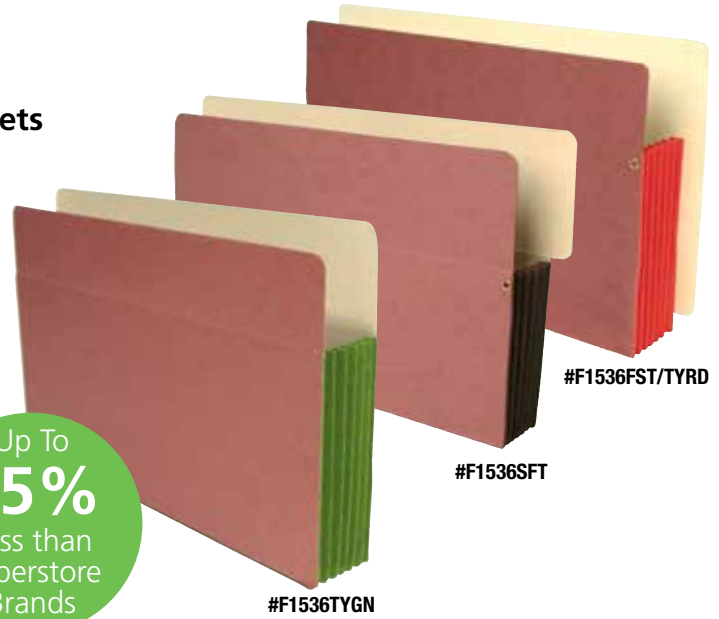
## Premium Tyvek Gusset Pockets and Side Tab Pockets

- Fully lined Tyvek® gussets are virtually tear-proof
- Double-thick construction
- 10% PCW material
- Rivets secure gussets for added strength
- Full-hinged side tabs can be folded back for easy shelf to drawer to box storage
- EXCLUSIVE to FIBRE-GUARD – Most popular pocket available at one low price in 6 gusset colors IN STOCK & READY to SHIP!
- Also available printed with your firm name – call for details



**Imprinted & Custom Expandable Files**  
Call for Infomation

Up To **45%**  
Less than Superstore Brands



### Fibre-Guard Pockets – 25/Carton



| Stock #          | Size                | Expansion  | Price Per Each |             |             |             |
|------------------|---------------------|------------|----------------|-------------|-------------|-------------|
|                  |                     |            | 25             | 50          | 100         | 300         |
| F1524TY          | 9½"H x 11¾"W        | 3½"        | \$2.10         | \$2.02      | \$1.91      | \$1.80      |
| F1534TY          | 9½"H x 11¾"W        | 5¼"        | 2.34           | 2.20        | 2.09        | 1.99        |
| F1548TY          | 9½"H x 11¾"W        | 7"         | 3.11           | 2.88        | 2.66        | 2.51        |
| F1526TY          | 9½"H x 14¾"W        | 3½"        | 2.30           | 2.09        | 1.98        | 1.87        |
| <b>F1536TY**</b> | <b>9½"H x 14¾"W</b> | <b>5¼"</b> | <b>2.65</b>    | <b>2.46</b> | <b>2.18</b> | <b>2.10</b> |
| F1538TY          | 9½"H x 14¾"W        | 7"         | 3.49           | 3.24        | 2.76        | 2.63        |
| F1527TY          | 10"H x 15"W         | 3½"        | 2.72           | 2.46        | 2.18        | 2.09        |
| F1537TY          | 10"H x 15"W         | 5¼"        | 2.84           | 2.63        | 2.29        | 2.12        |

\*\*When ordering a gusset color other than Brown, add a slash then the color code:  
GN – Green, RD – Red, YW – Yellow, OR – Orange, BL – Blue



**Combine different colored gussets of the same file for the MOST SAVINGS!**

e.g., Buy 25 F1536TY and 25 F1536TY/BL at the same time and pay the 50 each price for both!

### Fibre-Guard Shelf Tab Pockets – 4"H x ¾"W Tab, 25/Carton



| Stock #         | Size                | Expansion  | Price Per Each |             |             |             |
|-----------------|---------------------|------------|----------------|-------------|-------------|-------------|
|                 |                     |            | 25             | 50          | 100         | 300         |
| F1534SFT        | 9½"H x 11¾"W        | 5¼"        | \$2.67         | \$2.34      | \$2.05      | \$2.00      |
| F1526SFT        | 9½"H x 14¾"W        | 3½"        | 2.65           | 2.32        | 2.02        | 1.96        |
| <b>F1536SFT</b> | <b>9½"H x 14¾"W</b> | <b>5¼"</b> | <b>2.95</b>    | <b>2.59</b> | <b>2.22</b> | <b>2.17</b> |

### Fibre-Guard Full-Hinged Side Tab Pockets – 8¾"H x ¾"W Tab, 25/Carton



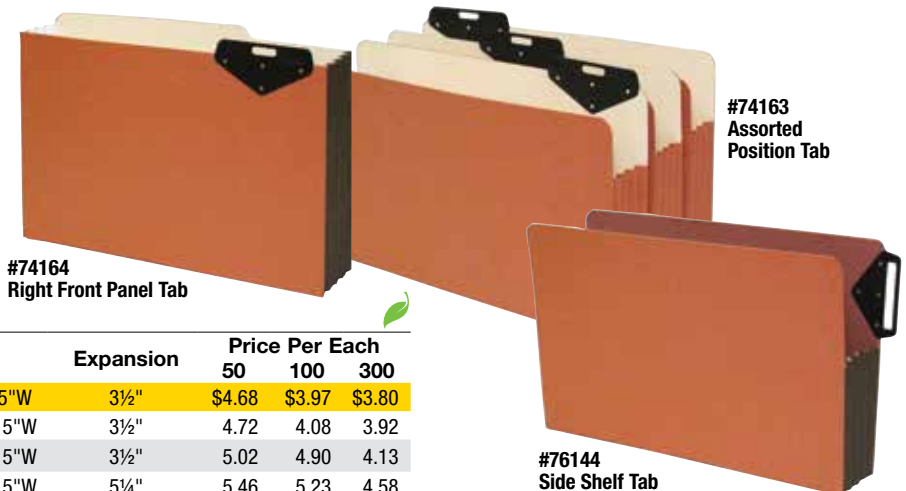
| Stock #              | Size                | Expansion  | Price Per Each |             |             |             |
|----------------------|---------------------|------------|----------------|-------------|-------------|-------------|
|                      |                     |            | 25             | 50          | 100         | 300         |
| F1524FST/TY          | 9½"H x 11¾"W        | 3½"        | \$2.40         | \$2.27      | \$2.22      | \$2.09      |
| F1534FST/TY**        | 9½"H x 11¾"W        | 5¼"        | 2.78           | 2.64        | 2.57        | 2.45        |
| F1526FST/TY          | 9½"H x 14¾"W        | 3½"        | 3.05           | 2.86        | 2.57        | 2.47        |
| <b>F1536FST/TY**</b> | <b>9½"H x 14¾"W</b> | <b>5¼"</b> | <b>3.40</b>    | <b>3.07</b> | <b>2.75</b> | <b>2.69</b> |
| F1538FST/TY          | 9½"H x 14¾"W        | 7"         | 3.92           | 3.51        | 3.18        | 3.09        |

\*\*When ordering a gusset color other than Brown, add color code: GN – Green, RD – Red, YW – Yellow, OR – Orange, BL – Blue



## Metal Tab Pockets and Jackets

- Make file identification easy
- Simply insert file information into the metal tab for enhanced visibility
- Tab inserts included



#74164 Right Front Panel Tab

#74163 Assorted Position Tab

#76144 Side Shelf Tab

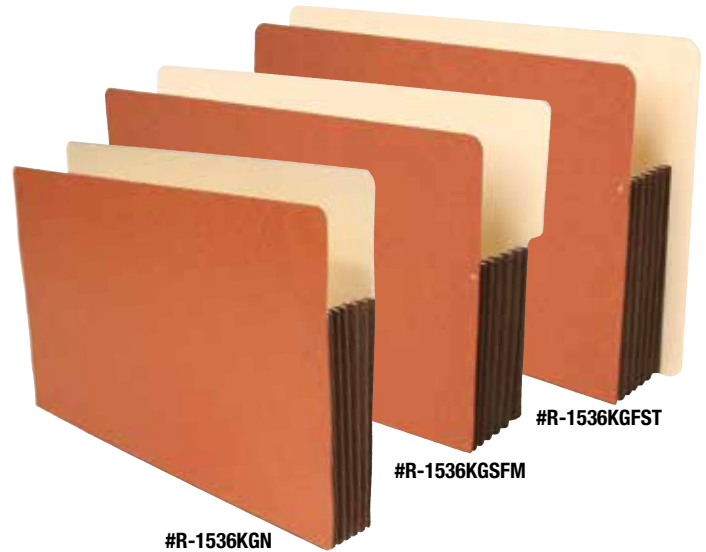
### Metal Tab Pockets/Jackets – 50/Carton

| Stock #      | Type   | Description  | Tab Position      | Size        | Expansion | Price Per Each |               |               |
|--------------|--------|--------------|-------------------|-------------|-----------|----------------|---------------|---------------|
|              |        |              |                   |             |           | 50             | 100           | 300           |
| <b>74164</b> | Jacket | Tyvek Gusset | Right Front Panel | 10"H x 15"W | 3½"       | <b>\$4.68</b>  | <b>\$3.97</b> | <b>\$3.80</b> |
| 74163        | Pocket | Paper Gusset | Assorted Top      | 9½"H x 15"W | 3½"       | 4.72           | 4.08          | 3.92          |
| 75142        | Pocket | Tyvek Gusset | Side Shelf        | 9½"H x 15"W | 3½"       | 5.02           | 4.90          | 4.13          |
| 76144        | Pocket | Tyvek Gusset | Side Shelf        | 9½"H x 15"W | 5¼"       | 5.46           | 5.23          | 4.58          |



### Premium Tyvek Gusset Pockets and Side Tab Pockets

- Fully lined Tyvek® gussets are virtually tear-proof
- Double-thick, acid free manila lined construction
- 10% PCW material
- Full side tabs are fully hinged to fold back for easy transportation and shelf to drawer to box storage



#### Redweld Pockets – 50/Carton



| Stock #          | Size                | Expansion  | Price Per Each |             |             |
|------------------|---------------------|------------|----------------|-------------|-------------|
|                  |                     |            | 50             | 100         | 300         |
| R-1534KG         | 9½"H x 11¾"W        | 5¼"        | \$2.35         | \$2.22      | \$2.12      |
| R-1526KGN        | 9½"H x 14¾"W        | 3½"        | 2.22           | 2.11        | 2.00        |
| <b>R-1536KGN</b> | <b>9½"H x 14¾"W</b> | <b>5¼"</b> | <b>2.61</b>    | <b>2.32</b> | <b>2.24</b> |
| R-1526KGT        | 10"H x 15"W         | 3½"        | 2.60           | 2.34        | 2.22        |
| R-1536KGT        | 10"H x 15"W         | 5¼"        | 2.81           | 2.44        | 2.27        |

#### Redweld Side Tab Pockets – ½"W Shelf Tab; ¾"W Full Side Tab, 50/Carton



| Stock #             | Size               | Expansion  | Tab Style        | Price Per Each |             |             |
|---------------------|--------------------|------------|------------------|----------------|-------------|-------------|
|                     |                    |            |                  | 50             | 100         | 300         |
| R-1526KGSFM         | 9½"H x 14¾"W       | 3½"        | 4" Shelf         | \$2.47         | \$2.15      | \$2.09      |
| R-1536KGSFM         | 9½"H x 14¾"W       | 5¼"        | 4" Shelf         | 2.76           | 2.36        | 2.31        |
| R-1534KGNFST        | 9½"H x 11¾"W       | 5¼"        | Full Side        | 2.78           | 2.72        | 2.60        |
| R-1526KGNFST        | 9½"H x 14¾"W       | 3½"        | Full Side        | 3.01           | 2.72        | 2.62        |
| R-1536KGNFST        | 9½"H x 14¾"W       | 5¼"        | Full Side        | 3.26           | 2.92        | 2.85        |
| R-1526KGFST*        | 10"H x 15"W        | 3½"        | Full Side        | 3.20           | 2.92        | 2.86        |
| <b>R-1536KGFST*</b> | <b>10"H x 15"W</b> | <b>5¼"</b> | <b>Full Side</b> | <b>3.48</b>    | <b>3.10</b> | <b>3.03</b> |

\*No notch, bottom of tab is flush with file

### Paper Gusset Pockets & Side Tab Pockets

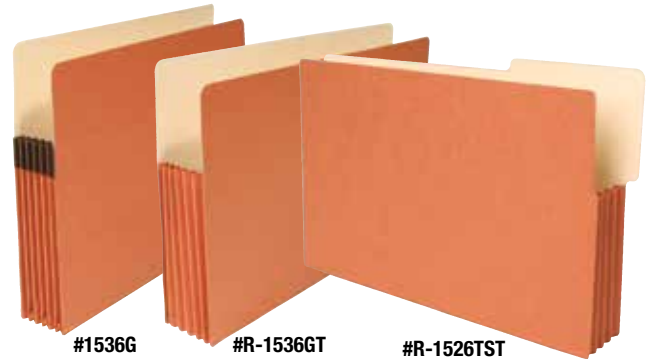
#### Economy Paper Gusset Pockets

- Standard construction for less frequently used files
- Rollover Tyvek gusset edge reinforcement prevents tearing at top of gusset
- 10% PCW material
- Compare to Smead brand and SAVE

#### Redweld Gusset Pockets Paper

- Durable construction – up to 30% thicker than superstore brands
- Mylar gusset edge reinforcement

Up To  
**40%**  
Less than  
Superstore  
Brands



#### Economy Paper Gusset Pockets



| Stock #      | Size                | Expansion  | Qty/ Carton | Price Per Each |             |             |             |
|--------------|---------------------|------------|-------------|----------------|-------------|-------------|-------------|
|              |                     |            |             | 25             | 50          | 100         | 300         |
| 1514C        | 9½"H x 11¾"W        | 1¾"        | 50          | –              | \$1.10      | \$1.02      | \$1.00      |
| 1524E        | 9½"H x 11¾"W        | 3½"        | 50          | –              | 1.22        | 1.16        | 1.12        |
| 1534G        | 9½"H x 11¾"W        | 5¼"        | 25          | 1.55           | 1.42        | 1.34        | 1.33        |
| 1516C        | 9½"H x 14¾"W        | 1¾"        | 50          | –              | 1.19        | 1.12        | 1.02        |
| 1526E        | 9½"H x 14¾"W        | 3½"        | 50          | –              | 1.33        | 1.21        | 1.18        |
| <b>1536G</b> | <b>9½"H x 14¾"W</b> | <b>5¼"</b> | <b>25</b>   | <b>1.79</b>    | <b>1.59</b> | <b>1.53</b> | <b>1.50</b> |

#### Redweld Paper Gusset Pocket – 50/Carton



| Stock #         | Size                | Expansion  | Price Per Each |             |             |
|-----------------|---------------------|------------|----------------|-------------|-------------|
|                 |                     |            | 50             | 100         | 300         |
| R-1524E         | 9½"H x 11¾"W        | 3½"        | \$1.92         | \$1.81      | \$1.72      |
| R-1534G         | 9½"H x 11¾"W        | 5¼"        | 2.11           | 2.00        | 1.92        |
| R-1526EN        | 9½"H x 14¾"W        | 3½"        | 2.00           | 1.90        | 1.79        |
| <b>R-1536GN</b> | <b>9½"H x 14¾"W</b> | <b>5¼"</b> | <b>2.35</b>    | <b>2.07</b> | <b>2.00</b> |
| R-1526ET        | 10"H x 15"W         | 3½"        | 2.34           | 2.09        | 2.00        |
| R-1536GT        | 10"H x 15"W         | 5¼"        | 2.52           | 2.17        | 2.03        |

#### Redweld Paper Gusset Shelf Side Tab Pocket – 50/Carton

|                    |                    |            |             |             |             |
|--------------------|--------------------|------------|-------------|-------------|-------------|
| R-1526SF*          | 9½"H x 14¾"W       | 3½"        | \$3.12      | \$2.66      | \$2.29      |
| R-1526TST**        | 10"H x 15"W        | 3½"        | 3.34        | 2.77        | 2.40        |
| <b>R-1536TST**</b> | <b>10"H x 15"W</b> | <b>5¼"</b> | <b>3.68</b> | <b>2.84</b> | <b>2.52</b> |

\*Shelf tab, 3½" x ½"

\*\*Top and side tab (corner tab)

# FIBRE-GUARD®

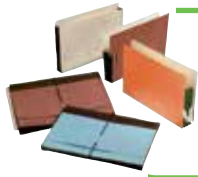
## Premium Tyvek Gusset Jackets/Full Height Pockets

- Fully lined Tyvek® gussets are virtually tear-proof
- Rivets secure gusset for added strength
- Double-thick, heavy-duty construction
- 10% PCW material
- EXCLUSIVE to FIBRE-GUARD – rollover front panel provides smooth edge for no-catch entry and exit



Fibre-Guard Jacket – Full Height Tyvek Gusset, 25/Carton

| Stock #  | Size        | Expansion | Price Per Each |        |        |        |
|----------|-------------|-----------|----------------|--------|--------|--------|
|          |             |           | 25             | 50     | 100    | 300    |
| F1534JTY | 10"H x 12"W | 5¼"       | \$3.24         | \$2.52 | \$2.22 | \$2.06 |
| F1526JTY | 10"H x 15"W | 3½"       | 3.44           | 2.69   | 2.33   | 2.17   |
| F1536JTY | 10"H x 15"W | 5¼"       | 3.79           | 3.03   | 2.63   | 2.45   |



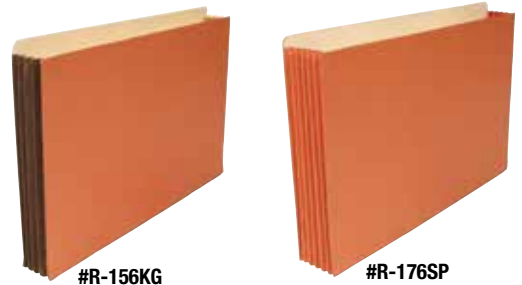
**Imprinted & Custom Expandable Files**  
Call for Infomation

# REDWELD®

An ALL-STATE LEGAL Brand

## Jackets/Full Height Pockets

- Fully lined Tyvek® gussets are virtually tear-proof
- Double-thick acid free manila lined construction
- 10% PCW material



Redweld Jacket – 50/Carton

| Stock # | Size | Expansion | Price Per Each |     |     |
|---------|------|-----------|----------------|-----|-----|
|         |      |           | 50             | 100 | 300 |

### Full Height Tyvek Gusset

|         |             |     |        |        |        |
|---------|-------------|-----|--------|--------|--------|
| R-156KG | 10"H x 15"W | 3½" | \$2.86 | \$2.48 | \$2.31 |
| R-176KG | 10"H x 15"W | 5¼" | 3.21   | 2.80   | 2.61   |

### Full Height Paper Gusset

|            |              |     |        |        |        |
|------------|--------------|-----|--------|--------|--------|
| R-155SP    | 9½"H x 14¾"W | 3½" | \$2.73 | \$2.23 | \$2.09 |
| R-156SP    | 10"H x 15"W  | 3½" | 2.73   | 2.23   | 2.09   |
| R-156SP-J* | 10"H x 15"W  | 3½" | 2.73   | 2.23   | 2.09   |
| R-176SP    | 10"H x 15"W  | 5¼" | 3.12   | 2.52   | 2.34   |

\*All Manila

# CASEGUARD® Pockets and Envelopes

- Polyvinyl material is weather-resistant, tear-proof and reusable
- Ideal for frequently used files or presentations (corporate identity packages, real estate files, estate files, recruitment kits, tax files and more)
- Gussets sewn for durability through repeated use



Imprint as few as **50!**

## Guaranteed for Life!

The lowest price on the market!

Case-Guard File Pockets – 5¼" Expansion, 25/Carton



| Stock # | Color  | Size            | Price Per Each |        |        |
|---------|--------|-----------------|----------------|--------|--------|
|         |        |                 | 25             | 50     | 100    |
| 39141   | Russet | Legal, 9¾"x 15" | \$5.15         | \$4.85 | \$4.65 |

Case-Guard File Envelopes – 5¼" Expansion, 25/Carton



| Stock # | Color  | Size              |              | Price Per Each |        |        |
|---------|--------|-------------------|--------------|----------------|--------|--------|
|         |        |                   |              | 25             | 50     | 100    |
| 47121   | Black  | Letter, 10" x 13" | Plain        | \$7.15         | \$6.90 | \$6.65 |
|         |        |                   | Personalized | –              | 10.75  | 9.15   |
| 39121   | Russet | Legal, 10" x 15"  | Plain        | 7.45           | 7.15   | 6.90   |
| 49121   | Black  |                   | Personalized | –              | 11.00  | 9.40   |

No Surprises Pricing: Personalization prices shown include typesetting, production on flap, set-up, silk screening in Gold, Silver, White, Red, or Blue, one proof and shipping  
Maximum imprint area is 2½"H x 5½"W  
One time \$90.00 new artwork charge applies

Case-Guard Labels

| Stock #  | Description        | Qty     | Price Per Pack |        |        |
|----------|--------------------|---------|----------------|--------|--------|
|          |                    |         | 1              | 5      | 10     |
| VCGLABEL | 3" x 5", Non-Laser | 50/Pack | \$6.35         | \$5.65 | \$4.95 |

### Retention/Classification Pockets

- Secure disks, photos, evidence, and documents that can't be punched
- Adjustable for letter or legal size documents and attach easily into letter or legal size folders
- Manila is 10% PCW



#### Retention/Classification Pockets

| Stock # | Desc.  | Size      | Expansion | Qty/Bx | Price Per Box |         |         |
|---------|--------|-----------|-----------|--------|---------------|---------|---------|
|         |        |           |           |        | 1             | 3       | 5       |
| 07570   | Kraft  | 9" x 13¾" | 1"        | 100    | \$56.10       | \$53.30 | \$49.80 |
| 07572   | Kraft  | 9" x 13¾" | 2"        | 100    | 69.60         | 65.70   | 60.90   |
| E9401   | Manila | 9" x 13¾" | 1"        | 100    | 93.70         | 91.80   | 91.80   |

Pressboard Folders pp. 38-39



### SMEAD Organizational Expanding File Pockets

KEEPING YOU ORGANIZED

- Double-thick front and back panels have a heavy reinforcement, liner board
- Features full-height red rope dividers and gussets with Tyvek reinforcement at the top and bottom
- Printed red rope stock is 30% Recycled, 30% PCW

#### Smead TUFF Organizational Expanding File Pockets

| Stock #  | Description  | Number of Pockets | Size              | Price Per Each |
|----------|--------------|-------------------|-------------------|----------------|
| SMD70425 | A-Z          | 21                | Letter, 10" x 12" | \$15.69        |
| SMD70430 | A-Z          | 21                | Legal, 10" x 15"  | 19.99          |
| SMD70467 | Daily (1-31) | 31                | Letter, 10" x 12" | 22.19          |
| SMD70469 | Daily (1-31) | 31                | Legal, 10" x 15"  | 28.59          |



### File Envelopes and Jackets

- Durable envelopes and 2-ply reinforced tabs on jackets provide secure storage
- Increase your efficiency by printing your own form – call for pricing
- 10% PCW material

Reinforced top tab for durability



#### File Envelopes – 10"H x 15"W, 100/Box

| Stock # | Description                                       | Price Per Box |         |         |
|---------|---|---------------|---------|---------|
|         |   | 1             | 5       | 10      |
| EM15    | Manila, Ungummed, 143 lb.                         | \$62.40       | \$60.60 | \$58.40 |
| EM15BS  | Manila, Button & String, 143 lb.                  | 104.40        | 101.40  | 97.10   |
| EK15    | Kraft, Ungummed, 40 lb.                           | 41.30         | 40.20   | 38.80   |
| EK15D   | Kraft, Ungummed, 40 lb. Printed Dual Case History | 50.40         | 49.20   | 47.50   |

#### Superkraft File Envelopes – 147 lb., 10"H x 15"W, 125/Box

| Stock # | Description                                     | Price Per Box |         |         |
|---------|---|---------------|---------|---------|
|         |   | 1             | 4       | 8       |
| ESK15   | Heavy Kraft, Ungummed                           | \$95.65       | \$90.90 | \$86.00 |
| ESK15D  | Heavy Kraft, Ungummed Printed Dual Case History | 100.05        | 95.40   | 89.45   |

#### Smead Reinforced File Jackets – 11 pt., 100/Box

| Stock # | Description          | Price Per Box |         |         |
|---------|----------------------|---------------|---------|---------|
|         |                      | 1             | 5       | 10      |
| 4900    | Manila, 9½"H x 11¾"W | \$37.90       | \$35.80 | \$32.60 |
| 4930    | Manila, 9½"H x 14¾"W | 47.00         | 46.00   | 42.00   |

#### Reinforced Top Tab Expanding File Jackets – 11 pt., 50/Box

| Stock #  | Description          | Size   | Price Per Box |         |         |
|----------|----------------------|--------|---------------|---------|---------|
|          |                      |        | 1             | 2       | 10      |
| 3045M    | Manila, 2" Expansion | Legal  | \$40.55       | \$36.60 | \$34.30 |
| BSN65799 | Manila, 2" Expansion | Letter | 27.19         | 27.19   | 27.19   |



## ASL Exclusive Color-Bands

Get a handle on your files®

- The easiest way to organize your file room and reduce file storage and retrieval time by up to 60%
- Tear-resistant Tyvek® bands attach to form a handle to ease retrieval and preserve gussets, increasing the longevity of your files
- Large 4" W x 1½" H labeling area to boldly mark files for easy, at-a-glance identification
- Not laser compatible

### Color-Bands – 10" x 2"

ONLY @ASL

| Stock # | Description                | Qty      | Price Per Package |         |         |         |
|---------|----------------------------|----------|-------------------|---------|---------|---------|
|         |                            |          | 1                 | 3       | 5       | 10      |
| CB*     | Color-Bands                | 100/Pack | \$52.00           | \$48.90 | \$46.80 | \$44.10 |
| CBOV    | Clear Overlays             | 100/Pack | 13.60             | 13.20   | 13.00   | 12.90   |
| CBSQ**  | Small Quantity Color-Bands | 48/Pack  | 28.05             | 26.70   | 25.25   | 25.25   |

\*Add color code below, e.g., Red Color-Bands: CB05

\*\*Add color code: 01 – Yellow, 05 – Red, 06 – Light Blue, 07 – Navy, 09 – Green, 15 – White



## Color-Bands Colored Laser File Folder Labels

### File Folder Laser Labels – 4" x 1", 500/Package

ONLY @ASL

| Stock # | Labels/Sheet | Avery Template # | Price Per Package |         |         |
|---------|--------------|------------------|-------------------|---------|---------|
|         |              |                  | 1                 | 5       | 10      |
| LCB*    | 20           | 5161             | \$16.75           | \$15.25 | \$14.45 |

\*Add color code above — 26 colors available

## Avery Permanent File Folder Laser Labels

- Sized to fit perfectly on standard size 1/3 cut file folders
- Labels with TrueBlock completely cover everything underneath
- Bright white acid-free, jam-free and smudge-free labels have permanent adhesive that sticks without lift or curl

#AVE5366



More Online

### File Folder Labels – 1,500 Labels/Box

| Stock # | Description | Price Per Box |
|---------|-------------|---------------|
| AVE5366 | White       |               |
| AVE5066 | Red         |               |
| AVE5766 | Blue        | \$36.89       |
| AVE5866 | Green       |               |
| AVE5966 | Yellow      |               |

### File Folder Labels – 750 Labels/Box

| Stock # | Description | Price Per Box |
|---------|-------------|---------------|
| AVE8366 | White       | \$23.19       |



#LCB05

#AVE5066

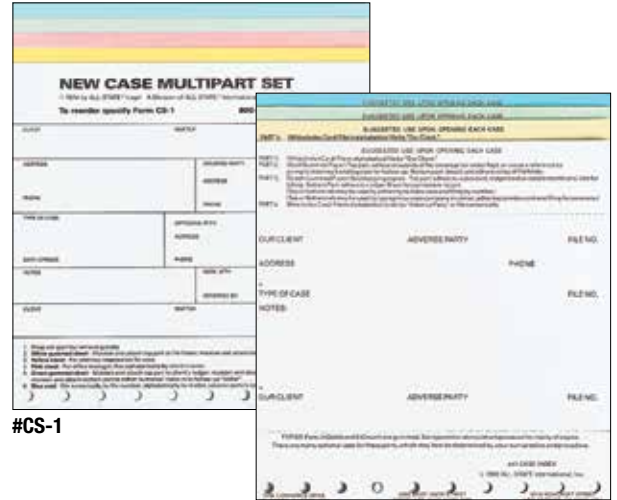
## New Case File Systems

- Convenient NCR copies reduce handling and retrieval time
- Allow for quick conflict checks
- Easy file identification prevents loss of client information
- **Save up to 10%** – Starter kits include cabinet, alpha index file guides, forms and more (stock #SS-20)

### Case File Systems – 100/Package

ONLY @ASL

| Stock # | Description   | Price Per Package |          |          |
|---------|---|-------------------|----------|----------|
|         |   | 1                 | 3        | 5        |
| CS-1    | New Case Multipart Forms, 3" x 5" (5-part)              | \$168.50          | \$156.90 | \$130.40 |
| CS-1C   | New Case Multipart Forms with Heavy Index Card (5-part) | 169.60            | 160.10   | 134.60   |
| 441     | Case Index File Card System (4-part)                    | 141.00            | 127.20   | 119.30   |
| 441CM   | New Case Memo Forms, 8½" x 11" (1-part)                 | 51.40             | 41.90    | 38.20    |



#CS-1

#441

## Case Index Supplies

- The most efficient and cost effective way to automate the time consuming process of client filing
- Open and track new cases, reduce errors and save time by reusing client information from matter to matter

### Case Index Supplies – 3" x 5", 100 Sheets/Pack

ONLY @ASL

| Stock #  | Description   | Price Per Package |         |         |
|----------|---|-------------------|---------|---------|
|          |   | 1                 | 3       | 5       |
| CICARDS  | Case Index Cards – 4 perforated cards (White, Yellow, Blue & Pink) per sheet                                | \$94.10           | \$89.05 | \$84.00 |
| CILABELS | Case Index Labels – 4 labels (Yellow, White, Green & Blue) and 6 White 1/16" H x 5" W file labels per sheet |                   |         |         |



#CICARDS

#CILABELS

 **Template Online**  
aslegal.com/download

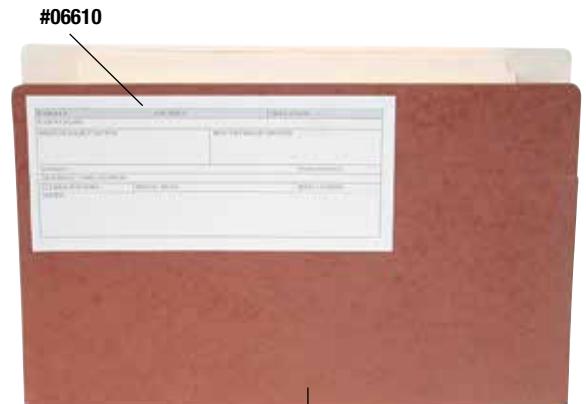
## Expandable File Laser Labels

- Identify contents, name, client name, matter number, attorney, docket number, brief case history and more
- Saving labels in electronic format will save retyping time when adding new information or editing existing information
- Feeds through printer envelope tray

### Expandable File Laser Labels – Blank, 250 Labels/Box

ONLY @ASL

| Stock # | Description                | Price Per Box |         |         |
|---------|----------------------------|---------------|---------|---------|
|         |                            | 1             | 3       | 5       |
| 06610   | 4 ½ x 10" 1-Up Laser Label | \$26.70       | \$25.70 | \$24.80 |



#06610

#F1536TY  
p. 32

 **Template Online**  
aslegal.com/download

## Top Tab Pressboard Folders

- Gray/green color
- Heavy-duty 25 pt. 30% PCW material
- ASL brand is same color and quality as Smead

### ASL Top Tab Pressboard Folders – 2 Prongs, 25/Box ONLY @ASL

| Stock #                          | Size   | Expansion | Tab Cut  | Price Per Each |        |        |
|----------------------------------|--------|-----------|----------|----------------|--------|--------|
|                                  |        |           |          | 25             | 50     | 125    |
| E2K2403                          | Letter | 2"        | 1/3      | \$1.75         | \$1.68 | \$1.62 |
| E2K2400                          | Letter | 2"        | Straight | 1.99           | 1.94   | 1.88   |
| E2K3403                          | Letter | 3"        | 1/3      | 2.06           | 1.99   | 1.97   |
| <small>ONLY @ASL</small> E2K3400 | Letter | 3"        | Straight | 2.26           | 2.21   | 2.15   |
| E2K503                           | Legal  | 1"        | 1/3      | 2.23           | 2.17   | 2.14   |
| <b>E2K2503</b>                   | Legal  | 2"        | 1/3      | 2.29           | 2.14   | 1.95   |
| ES2500                           | Legal  | 2"        | Straight | 2.45           | 2.20   | 2.14   |
| E2K3503                          | Legal  | 3"        | 1/3      | 2.68           | 2.58   | 2.56   |
| <small>ONLY @ASL</small> E2K3500 | Legal  | 3"        | Straight | 2.75           | 2.64   | 2.61   |

### SMEAD Top Tab Pressboard Folders – 2 Prongs, 25/Box

| Stock #      | Size   | Expansion | Tab Cut  | Price Per Each |        |        |
|--------------|--------|-----------|----------|----------------|--------|--------|
|              |        |           |          | 25             | 50     | 125    |
| 2K403        | Letter | 1"        | 1/3      | \$1.85         | \$1.81 | \$1.77 |
| 2K2403       | Letter | 2"        | 1/3      | 2.16           | 2.06   | 1.99   |
| 2K2400       | Letter | 2"        | Straight | 2.48           | 2.38   | 2.29   |
| 2K3403       | Letter | 3"        | 1/3      | 2.50           | 2.48   | 2.31   |
| 2K503        | Legal  | 1"        | 1/3      | 2.48           | 2.38   | 2.25   |
| 2K2503       | Legal  | 2"        | 1/3      | 2.48           | 2.38   | 2.26   |
| <b>S2500</b> | Legal  | 2"        | Straight | 2.91           | 2.83   | 2.76   |
| 2K3503       | Legal  | 3"        | 1/3      | 3.13           | 2.97   | 2.94   |



## Customize as few as 500!

#### Options Include:

- File Size
- Tab Size
- Tab Position
- Folder Expansion from 1" to 3"
- Choice of 18 Colors of Pressboard
- Custom Printing
- Variety of Fasteners
- Fastener Positions

## End Tab Pressboard Folders

- Great for shelf filing
- Gray/green color
- Heavy-duty 25 pt. 30% PCW material
- ASL brand is same color and quality as Smead

### ASL End Tab Pressboard – 2 Prongs, 25/Box ONLY @ASL

| Stock #         | Size   | Expansion | Price Per Each |        |        |
|-----------------|--------|-----------|----------------|--------|--------|
|                 |        |           | 25             | 50     | 125    |
| E2KET400        | Letter | 1"        | \$2.67         | \$2.35 | \$2.22 |
| E2K2ET400       | Letter | 2"        | 2.97           | 2.52   | 2.37   |
| <b>ES2500ET</b> | Legal  | 2"        | 2.95           | 2.57   | 2.44   |
| E2K3ET500       | Legal  | 3"        | 3.29           | 2.79   | 2.70   |

### SMEAD End Tab Pressboard Folders – 2 Prongs, 25/Box

| Stock #        | Size   | Expansion | Price Per Each |        |        |
|----------------|--------|-----------|----------------|--------|--------|
|                |        |           | 25             | 50     | 125    |
| 2KET400        | Letter | 1"        | \$3.02         | \$2.73 | \$2.53 |
| 2K2ET400       | Letter | 2"        | 3.43           | 2.85   | 2.73   |
| 2KET500        | Legal  | 1"        | 3.61           | 3.03   | 2.94   |
| <b>S2500ET</b> | Legal  | 2"        | 3.98           | 3.47   | 3.35   |



**ASL Top Tab Pressboard Partition Folders**



| Stock #                                       | Size   | Color        | Price Per Each |           |            |
|---|--------|--------------|----------------|-----------|------------|
|   |        |              | 20             | 100       | 200        |
| <b>One Partition, 1½" Expansion, 20/Box</b>   |        |              |                |           |            |
| 60-950  | Letter | Brownish Red | \$3.79         | \$3.24    | \$3.13     |
| 60-954  | Letter | Gray/Green   | 3.79           | 3.24      | 3.13       |
| 61-950  | Legal  | Brownish Red | 4.20           | 3.83      | 3.54       |
| 61-954  | Legal  | Gray/Green   | 4.20           | 3.83      | 3.54       |
| <b>Two Partitions, 2¼" Expansion, 15/Box</b>  |        |              | <b>15</b>      | <b>75</b> | <b>150</b> |
| 60-***  | Letter | Below        | 4.19           | 3.77      | 3.67       |
| 61-***  | Legal  | Below        | 4.61           | 4.17      | 4.05       |
| <b>Three Partitions, 3" Expansion, 10/Box</b> |        |              | <b>10</b>      | <b>50</b> | <b>100</b> |
| 60-850  | Letter | Brownish Red | 5.83           | 5.81      | 5.21       |
| 61-850  | Legal  | Brownish Red | 6.38           | 6.03      | 5.76       |

\*\*\*Add color code: 900 904 403 406 401 407

**SMEAD Top Tab Pressboard Partition Folders – 10/Box**

| Stock #                               | Size   | Color      | Price Per Each |        |        |
|---------------------------------------|--------|------------|----------------|--------|--------|
|                                       |        |            | 10             | 50     | 100    |
| <b>One Partition, 2" Expansion</b>    |        |            |                |        |        |
| R410                                  | Letter | Red        | \$4.45         | \$3.92 | \$3.66 |
| G410                                  | Letter | Gray/Green | 4.45           | 3.92   | 3.66   |
| R510                                  | Legal  | Red        | 4.71           | 4.47   | 3.96   |
| G510                                  | Legal  | Gray/Green | 4.71           | 4.47   | 3.96   |
| <b>Two Partitions, 2" Expansion</b>   |        |            |                |        |        |
| R411                                  | Letter | Red        | 5.25           | 4.38   | 4.06   |
| G411                                  | Letter | Gray/Green | 5.25           | 4.38   | 4.06   |
| R511                                  | Legal  | Red        | 6.07           | 5.06   | 4.69   |
| G511                                  | Legal  | Gray/Green | 6.07           | 5.06   | 4.69   |
| <b>Three Partitions, 3" Expansion</b> |        |            |                |        |        |
| R412                                  | Letter | Red        | 6.49           | 6.20   | 5.63   |
| R512                                  | Legal  | Red        | 7.49           | 6.74   | 6.42   |

Up To  
**32%**  
Less than  
Smead  
Brand



#60-904

**Top Tab Partition Folders**

Heavy-duty 25 pt. 30% PCW pressboard with Tyvek expansion and Kraft dividers

- 2" capacity prong fasteners inside front and back
- 1" capacity prong fasteners on both sides of dividers
- Folder tab is ¾ cut
- Divider tab is ¾" H, ½ cut
- Partitions separate and organize:
  - 1 partition = 4 sections
  - 2 partitions = 6 sections
  - 3 partitions = 8 sections



**Binder Covers**

p. 42

**End Tab Partition Folders**

• Heavy-duty 25 pt. 30% PCW pressboard



#60-433

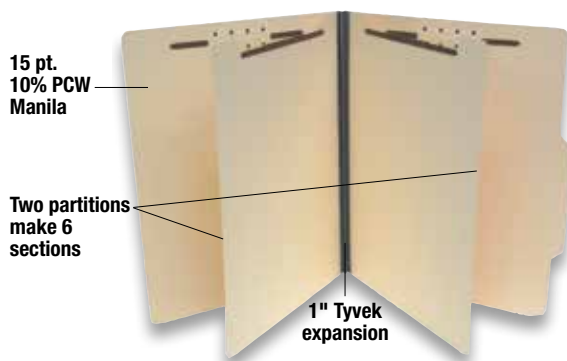
**ASL End Tab Partition Folders – Two Partitions, 2¼" Exp., 15/Box**



| Stock # | Size   | Color        | Price Per Each |        |        |
|---------|--------|--------------|----------------|--------|--------|
|         |        |              | 15             | 75     | 150    |
| 60-***  | Letter | Below        | \$4.58         | \$4.11 | \$3.93 |
| 61-935  | Legal  | Brownish Red | 5.48           | 4.94   | 4.79   |
| 61-934  | Legal  | Gray/Green   | 5.48           | 4.94   | 4.79   |

\*\*\*Add color code: 935 934 433 436 431 437

**Manila Top Tab Partition Folders**



**Manila Top Tab Partition Folder – 25/Box**



| Stock # | Size   | Price Per Each |        |        |
|---------|--------|----------------|--------|--------|
|         |        | 25             | 50     | 125    |
| 59-700  | Letter | \$3.14         | \$2.72 | \$2.54 |
| 59-710  | Legal  | 4.16           | 3.81   | 3.68   |

## Client Subfolders

- 15 pt. 10% PCW folder fits perfectly in legal size expandable files
- Front and back are two-hole punched for prongs
- 1" scored expansion keeps file neat as it is filled



### Client Subfolders – 9½" x 14¼", 225/Carton

ONLY @ASL

| Stock #       | Color  | Price Per Carton |          |          |
|---------------|--------|------------------|----------|----------|
|               |        | 1                | 2        | 3        |
| R-1425-BLUE   | Blue   |                  |          |          |
| R-1425-GREEN  | Green  |                  |          |          |
| R-1425-GREY   | Gray   |                  |          |          |
| R-1425-MANILA | Manila | \$189.91         | \$159.98 | \$154.26 |
| R-1425-RED    | Red    |                  |          |          |
| R-1425-SALMON | Salmon |                  |          |          |
| R-1425-YELLOW | Yellow |                  |          |          |



### Combine colors for the MOST SAVINGS!

e.g. Buy 1 carton of Blue subfolders and 1 carton of Green subfolders and pay the 2 carton price for each!

### Prong Set – 2¾" C-C, Silver

| Stock #  | Description                 | Capacity       | Qty Per Box | Price Per Box |
|----------|-----------------------------|----------------|-------------|---------------|
| ACC70012 | Prong Base & Compressor Set | 1", 240 Sheets | 50          | \$6.59        |
| SPRR20   | Prong Base & Compressor Set | 2", 480 Sheets | 50          | 3.19          |
| SPRB21   | Prong Base Only             | 2", 480 Sheets | 100         | 3.59          |
| SPRC1    | Compressors Only            | –              | 100         | 4.19          |

## Fastener File Folders

- All sizes and styles difficult to find at superstores are in stock at ASL
- Acid free to ensure file and content longevity
- Rounded corners prevent "dog-eared" files
- Comes with fasteners to save time and money
- Trimming (for easier fit in expandable files) and printing (for efficiency) are available
- Call us with any special file folder needs
- 10% PCW material

Up To  
**45%**  
Less than  
Superstores



### Compare our 100/bx price to the competitors' 50/bx price!

#### Single Fastener Top Tab Folders – 100/Box

| Stock #                                 | Cut/Description              | Stock  | Price Per Box |         |         |
|---|------------------------------|--------|---------------|---------|---------|
|   |                              |        | 1             | 5       | 10      |
| <b>Manila, Legal Size, 9½"H x 14¾"W</b> |                              |        |               |         |         |
| 1FM15R                                  | Straight Cut, Reinforced Tab | 14 pt. | \$65.00       | \$58.50 | \$52.00 |
| <b>Kraft, Legal Size, 9½"H x 14¾"W</b>  |                              |        |               |         |         |
| 1FK15R                                  | Straight Cut, Reinforced Tab | 11 pt. | 58.70         | 52.80   | 46.90   |

#### Double Fastener Top Tab Folders – 100/Box

| Stock #                                  | Cut/Description                               | Stock  | Price Per Box |         |         |
|--|---|--------|---------------|---------|---------|
|  |   |        | 1             | 5       | 10      |
| <b>Manila, Letter Size, 9½"H x 11¾"W</b> |   |        |               |         |         |
| 2FM12R                                   | Straight Cut, Reinforced Tab                  | 11 pt. | \$61.30       | \$55.20 | \$49.10 |
| 2FM12/3                                  | ½ Cut, Assorted Positions                     | 11 pt. | 52.20         | 47.00   | 41.70   |
| <b>Manila, Legal Size, 9½"H x 14¾"W</b>  |   |        |               |         |         |
| 2FM15R                                   | Straight Cut, Reinforced Tab                  | 14 pt. | 70.90         | 63.80   | 56.70   |
| 2FM15RT*                                 | Straight Cut, Reinforced Tab, Trimmed to 14¼" | 14 pt. | 82.80         | 74.50   | 66.20   |
| 2FM15/3                                  | ½ Cut, Assorted Positions                     | 11 pt. | 56.00         | 50.40   | 44.80   |
| <b>Kraft, Legal Size, 9½"H x 14¾"W</b>   |   |        |               |         |         |
| 2FK15R                                   | Straight Cut, Reinforced Tab                  | 11 pt. | 68.50         | 61.70   | 54.80   |
| 2FK15RT*                                 | Straight Cut, Reinforced Tab, Trimmed to 14¼" | 11 pt. | 81.00         | 72.90   | 64.80   |

\*Trimmed to fit perfectly in expandable file

#### Colored Double Fastener Top Tab Folders – 100/Box

| Stock # | Cut/Description                        | Stock  | Price Per Box |         |         |
|---------|--|--------|---------------|---------|---------|
|         |  |        | 1             | 2       | 3       |
| 2FM15** | Straight Cut, Legal Size, 9½"H x 14¾"W | 11 pt. | \$74.00       | \$66.60 | \$59.20 |

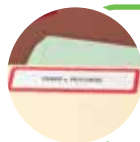
\*\*Add color code: BL – Blue, CY – Canary, GN – Green, RD – Red

#### Manila Double Fastener End Tab Folders – 9½"H x 15¼"W, 50/Box

| Stock # | Cut/Description   | Stock  | Price Per Box |         |         |
|---------|-------------------|--------|---------------|---------|---------|
|         |                   |        | 1             | 2       | 3       |
| 2FM15ET | Reinforced ½" Tab | 11 pt. | \$44.00       | \$42.50 | \$41.50 |

### File Folders

- Archival grade/acid free to ensure file and content longevity
- Rounded corners prevent “dog-eared” files
- Hole punching (for prongs), trimming (for easier fit in expandable files) and printing (for efficiency) are available
- Use heavy-duty 14 pt. reinforced stock for large or frequently-used files for extra durability
- 10% PCW material
- Call us with any special file folder needs



**Laser File Labels**  
p. 36

#### Manila Folders – Top Tab, 100/Box

| Stock #                          | Cut/Description               | Stock  | Price Per Box |         |         |
|----------------------------------|-------------------------------|--------|---------------|---------|---------|
|                                  |                               |        | 1             | 5       | 10      |
| <b>Letter Size, 9½"H x 11¾"W</b> |                               |        |               |         |         |
| FM12                             | Straight Cut                  | 11 pt. | \$15.60       | \$14.00 | \$13.20 |
| FM12R                            | Straight Cut, Reinforced Tab  | 11 pt. | 25.50         | 22.90   | 21.60   |
| FM12/3-1                         | ½ Cut Tab, All 1st Position   | 11 pt. | 16.70         | 15.00   | 14.10   |
| FM12/3-3                         | ½ Cut Tab, All 3rd Position   | 11 pt. | 16.20         | 14.50   | 13.70   |
| 30-502                           | ½ Cut Tab, All Positions      | 11 pt. | 15.80         | 14.10   | 13.40   |
| 30-503                           | ½ Cut Tab, Assorted Positions | 11 pt. | 15.60         | 14.00   | 13.20   |

#### Legal Size, 9½"H x 14¾"W

|          |   |        |         |         |         |
|----------|---|--------|---------|---------|---------|
| FM15     | Straight Cut                              | 11 pt. | \$19.80 | \$17.80 | \$16.90 |
| FM15H    | Straight Cut, 2-Holes Drilled             | 11 pt. | 27.10   | 24.30   | 23.00   |
| FM15T*   | Straight Cut, Trimmed to 14¼"             | 11 pt. | 30.10   | 27.10   | 25.60   |
| FM15R    | Straight Cut, Reinforced Tab              | 14 pt. | 36.00   | 32.30   | 30.60   |
| FM15R/3S | ½ Cut, Reinforced Tab, Assorted Positions | 14 pt. | 37.10   | 33.30   | 31.50   |
| FM15/3-1 | ½ Cut, All 1st Position                   | 11 pt. | 21.20   | 19.10   | 18.10   |
| FM15/3-2 | ½ Cut, All 2nd Position                   | 11 pt. | 21.20   | 19.10   | 18.10   |
| FM15/3-3 | ½ Cut, All 3rd Position                   | 11 pt. | 21.20   | 19.10   | 18.10   |
| 31-503   | ½ Cut, Assorted Positions                 | 11 pt. | 21.20   | 19.10   | 18.10   |
| 31-502   | ½ Cut, Assorted Positions                 | 11 pt. | 21.20   | 19.10   | 18.10   |

\*Trimmed to fit perfectly in expandable file

#### Kraft File Folders – Reinforced Top Tab, 100/Box

| Stock #  | Cut/Description     | Stock  | Price Per Box |         |         |
|----------|---------------------|--------|---------------|---------|---------|
|          |                     |        | 1             | 5       | 10      |
| SMD10734 | ½ Cut Tab, Letter   | 11 pt. | \$29.99       | \$29.99 | \$29.99 |
| SMD15734 | ½ Cut Tab, Legal    | 11 pt. | 39.39         | 39.39   | 39.39   |
| FK15R    | Straight Cut, Legal | 11 pt. | 34.10         | 30.70   | 29.00   |

#### Colored Manila Folders – Straight Cut Top Tab, 100/Box

| Stock # | Size         | Stock  | Price Per Box |         |         |
|---------|--------------|--------|---------------|---------|---------|
|         |              |        | 1             | 5       | 10      |
| FMC12*  | 9½"H x 11¾"W | 11 pt. | \$25.10       | \$22.60 | \$21.40 |
| FMC15** | 9½"H x 14¾"W | 11 pt. | 34.40         | 31.00   | 29.30   |

\*Add color code: BL – Blue, CY – Canary, GN – Green, PK – Pink, RD – Red, SAL – Salmon  
 \*\*Add color code: BL – Blue, CY – Canary, GN – Green, LV – Purple, PK – Pink, RD – Red, SAL – Salmon

#### Colored Manila Folders – Legal Size, 9½"H x 14¾"W Reinforced Top Tab, 100/Box

| Stock #  | Color    | Cut/Description               | Stock  | Price Per Box |
|----------|----------|-------------------------------|--------|---------------|
| SMD17034 | Blue     |                               | 11 pt. | \$34.89       |
| SMD17134 | Green    |                               | 11 pt. |               |
| SMD17934 | Yellow   |                               | 11 pt. | 49.39         |
| SMD17734 | Red      |                               | 11 pt. |               |
| SMD17434 | Lavender | ½ Cut Tab, Assorted Positions | 11 pt. |               |
| SMD17334 | Gray     |                               | 11 pt. |               |
| SMD17534 | Orange   |                               | 11 pt. |               |
| SMD17634 | Pink     |                               | 11 pt. | 49.39         |
| SMD17834 | White    |                               | 11 pt. |               |



More Online

Storage Boxes



Storage Boxes – Letter/Legal

| Stock #    | Description         | Color     | Durability  | Construction  | Stacking Strength*/lb. | Qty Per Carton | Price Per Carton |
|------------|---------------------|-----------|-------------|---|------------------------|----------------|------------------|
| 7150001    | Mystic              | Kraft     | Heavy Duty  | Double Wall Staple Free Construction with Locking Lid, 75% PCW  | 750                    | 25             | \$107.65         |
| FEL0063601 | Presto              | White     | Heavy Duty  | Double Bottom, End and Side Construction with Deep Locking Lift-Off Lid, 50% PCW  | 850                    | 12             | 93.99            |
| FEL00725   | R-Kive              | Woodgrain | Heavy Duty  | Triple End, Double Side and Bottom Construction with Reinforced Tear-Resistant Hand Holes and Deep Locking Lift-Off Lid, 50% PCW                            | 850                    | 12             | 69.29            |
| FEL12775   | R-Kive              | Kraft     | Heavy Duty  | Environmentally Friendly Triple End, Double Side and Bottom Construction with Reinforced Tear-Resistant Hand Holes and Secure Locking Lift-Off Lid, 94% PCW | 800                    | 12             | 71.99            |
| FEL00789   | Stor/File           | White     | Medium Duty | 1½ End and Side Construction with Deep Locking Lid, 50% PCW   | 550                    | 12             | 51.99            |
| FEL00703   | Stor/File           | White     | Basic Duty  | Double End and Bottom, Single-Side Construction, 50% PCW  | 450                    | 12             | 35.99            |
| FEL00012   | Liberty, Legal Size | White     | Heavy Duty  | Double End and Bottom, Single-Side Construction, Reinforced Plastic Handles with String-and-Button Closure, 50% PCW   | 850                    | 12             | 133.99           |

\*Stacking strength is the amount of evenly distributed weight that can be safely stacked on top of box

Binder/Report Covers

- Top center to center fasteners is 2¾", side center to center is 8½"
- Two-piece cover with durable Tyvek® hinge that compresses papers to reduce bulk
- 30% PCW pressboard



**SMEAD** Binder/Report Covers – 25/Box

| Stock # | Size   | Binding Edge | Capacity       | Price Per Each |        |        |
|---------|--------|--------------|----------------|----------------|--------|--------|
|         |        |              |                | 25             | 100    | 300    |
| 912-2*  | Letter | Top          | 2", 500 Sheets | \$3.59         | \$3.42 | \$3.09 |
| 914-2*  | Legal  | Top          | 2", 500 Sheets | 4.79           | 4.32   | 4.15   |
| 129**   | Letter | Side         | 3", 750 Sheets | 2.99           | 2.88   | 2.70   |

\*Add color code: BK – Black, RD – Red  
 \*\*Add color code: BK – Black, RD – Red, BL – Blue

ACCO Binder/Report Covers – Individual

| Stock #    | Size   | Binding Edge | Capacity       | Price Per Each |
|------------|--------|--------------|----------------|----------------|
| ACC1702*   | Letter | Top          | 2", 500 Sheets | \$4.19         |
| ACC1902**  | Legal  | Top          | 2", 500 Sheets | 6.19           |
| ACC2507*** | Letter | Side         | 3", 750 Sheets | 3.59           |

\*Add color code: 1 – Black, 2 – Light Blue, 3 – Dark Blue, 8 – Red  
 \*\*Add color code: 1 – Black, 2 – Light Blue, 8 – Red  
 \*\*\*Add color code: 1 – Black, 2 – Light Blue, 3 – Dark Blue, 6 – Dark Green, 8 – Red, 9 – Exec. Red



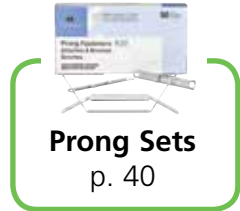
### File/Correspondence Backs

#B914MN



#B914CH

- Perfect fit for file pockets
- File backs with side or bottom tab also available online
- Available 2 hole or 3 hole punched or trimmed at an additional charge



**Prong Sets**  
p. 40

#### File Backs – No Prongs

| Stock # | Description      | Size      | Price Per Qty |         |          |
|---------|------------------|-----------|---------------|---------|----------|
|         |                  |           | 100           | 300     | 500      |
| B914MN  | 11 pt. Manila    | 9" x 14"  | \$32.10       | \$91.80 | \$129.50 |
| B914CH  | 30 pt. Chipboard | 9" x 14"  | 40.30         | 114.60  | 162.50   |
| B911MN  | 11 pt. Manila    | 8½" x 11" | 30.10         | 86.10   | 120.00   |
| B911CH  | 30 pt. Chipboard | 8½" x 11" | 38.30         | 108.60  | 154.00   |

### Attorney Envelopes

- Heavy 110 lb. cameo/buff envelope with ungummed flap designed for transporting and storing documents
- Pre-printed form organizes at a glance notes on dates court orders were entered, dates papers are prepared, filed, and served, and dates of key correspondence



#### Attorney Envelopes – 10"H x 14¾"W, 100/Box

| Stock # | Description                            | Price Per Box |         |         |
|---------|--|---------------|---------|---------|
|         |  | 1             | 5       | 10      |
| 89701   | Preprinted Cameo/Buf Ungummed Envelope | \$83.45       | \$79.06 | \$75.76 |



### Recycled Hanging Folders

- Color paper made from 100% recycled fiber with 60% PCW
- Standard Green paper made from 100% recycled fiber with 95% PCW

#### Recycled Hanging Folders – 25/Box

| Stock #    | Description             | Price Per Box |
|------------|-------------------------|---------------|
| PFX81600   | Letter, Green, No Tab   | \$14.74       |
| PFX81601   | Letter, Green, ½ Cut    | 20.60         |
| PFX81602   | Letter, Green, ¼ Cut    | 16.76         |
| PFX81663** | Letter, Assorted, ¼ Cut | 22.88         |
| PFX81620   | Legal, Green, No Tab    | 18.20         |
| PFX81621   | Legal, Green, ½ Cut     | 21.52         |
| PFX81622   | Legal, Green, ¼ Cut     | 27.77         |
| PFX81632*  | Legal, Assorted, ¼ Cut  | 27.74         |

\*Assorted Colors: Blue, Red and Yellow

\*\*Assorted Colors: Blue, Red, Yellow, Orange and Green

### Premium File Pockets

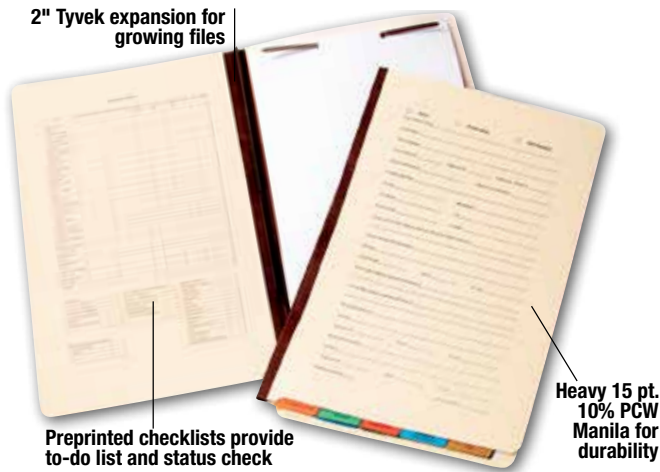
- Rip-resistant poly reinforced gussets
- Double reinforced at gusset top and bottom
- Paper made from 10% recycled fiber with 10% PCW

#### Premium File Pockets

| Stock #  | Descriptions          | Qty Per Box | Price Per Box |
|----------|-----------------------|-------------|---------------|
| PFX85343 | Letter, 3½" Expansion | 10          | \$39.99       |
| PFX85545 | Letter, 5¼" Expansion | 5           | 23.89         |
| PFX85363 | Legal, 3½" Expansion  | 10          | 50.49         |
| PFX85565 | Legal, 5¼" Expansion  | 5           | 28.79         |

## Real Estate Transaction Files

- Great for buyers or sellers, commercial or residential
- Keep process on track and on time



### Real Estate Transaction Files – Legal Size, 10 Files/Box



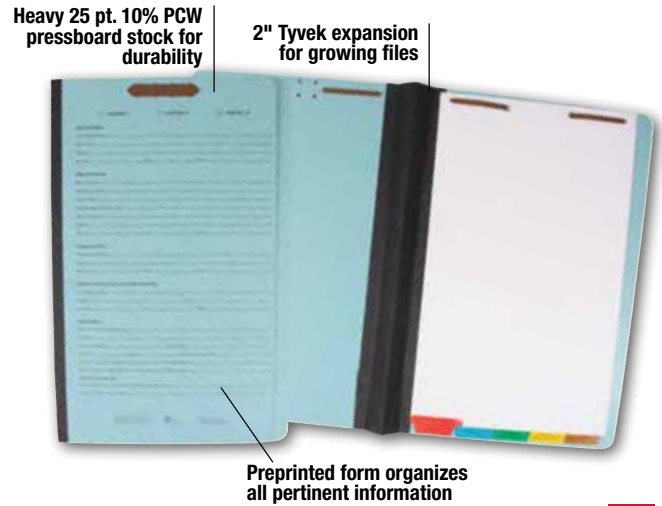
| Stock #   | Description         | Price Per Each |        |        |        |
|-----------|---------------------|----------------|--------|--------|--------|
|           |                     | 10             | 30     | 50     | 100    |
| RETFKIT   | File with Tabs      | \$8.90         | \$8.45 | \$8.30 | \$7.90 |
| RETFOLDER | File Folder Only    | 4.90           | 4.65   | 4.39   | 4.19   |
| RETFABS   | Tabs Only (16/pack) | 6.70           | 6.40   | 6.20   | 5.75   |



Tab Titles and Form Online

## Bankruptcy Transaction Files

- Excellent tool for representing debtors or creditors
- Use for filing under Chapter 7, 11 or 13



### Bankruptcy Transaction Files – Legal Size, 10 Files/Box



| Stock # | Description         | Price Per Each |        |        |        |
|---------|---------------------|----------------|--------|--------|--------|
|         |                     | 10             | 30     | 50     | 100    |
| BNKFILE | File with Tabs      | \$8.90         | \$8.45 | \$8.30 | \$7.90 |
| BNKFLDR | File Folder Only    | 4.90           | 4.70   | 4.39   | 4.19   |
| BNKTABS | Tabs Only (20/pack) | 6.87           | 6.52   | 5.84   | 5.32   |



Tab Titles and Form Online

## Dual Case History Folders

- Pre-printed with forms for Real Estate and Litigation

### Dual Case History Folders – 9½"H x 14¾"W, 100/Box



| Stock # | Cut/Description   | Price Per Box |         |         |
|---------|---|---------------|---------|---------|
|         |   | 1             | 5       | 10      |
| 2FM15DR | Straight Cut, Reinforced Tab, Double Fastener, 14pt. Manila | \$86.10       | \$77.50 | \$68.90 |
| 2FK15DR | Straight Cut, Reinforced Tab, Double Fastener, 11pt. Kraft  | 87.80         | 79.10   | 70.30   |
| FM15DR  | Straight Cut, Reinforced Tab, 14 pt. Manila                 | 58.40         | 52.50   | 49.60   |
| FK15DR  | Straight Cut, Reinforced Tab, 11 pt. Kraft                  | 67.80         | 61.00   | 57.60   |



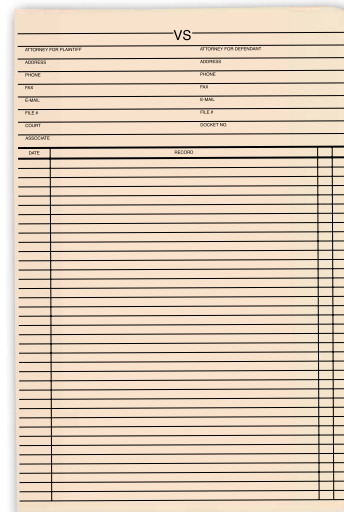
## Case Document Folders

- Pre-printed with form shown

### Case Document Folder – 9½"H x 14¾"W, 100/Box



| Stock # | Cut/Description                             | Price Per Box |         |         |
|---------|---|---------------|---------|---------|
|         |   | 1             | 5       | 10      |
| FCD15   | Straight Cut, Reinforced Tab, 15 pt. Manila | \$64.10       | \$57.80 | \$54.50 |



### Intellectual Property/Patent Folders: Kruysman and ASL

- The nation's most popular forms & files
- 10% PCW Manila Stock
- Personalization available – please call

In Stock and Ready to Ship!

#### Intellectual Property/Patent Folders



| Stock # | Form | Color | Price Per Each |     |     |     |
|---------|------|-------|----------------|-----|-----|-----|
|         |      |       | 50             | 100 | 300 | 500 |

#### Standard Tri-Fold Folder, 10" x 15", 50/Box

|              |                                  |        |        |        |        |        |
|--------------|----------------------------------|--------|--------|--------|--------|--------|
| <b>PF301</b> | Form A – U.S. Patent Application | Manila | \$3.67 | \$3.55 | \$3.49 | \$2.94 |
|--------------|----------------------------------|--------|--------|--------|--------|--------|

#### Kruysman Tri-Fold Folder, 10 1/4" x 14 1/2", 100/Box

|                   |                                      |        |   |      |      |      |
|-------------------|--------------------------------------|--------|---|------|------|------|
| <b>R-8029-3LM</b> | Form K1 – U.S. Patent Application*   | Manila |   |      |      |      |
| <b>R-9019-3LS</b> | Form K2 – Foreign Patent Application | Salmon |   |      |      |      |
| <b>R-9019-3LB</b> | Form K2 – Foreign Patent Application | Blue   | - | 3.55 | 3.49 | 2.94 |
| <b>R-7039-3LS</b> | Form K3 – Trademark Form             | Salmon |   |      |      |      |
| <b>R-7039-3LB</b> | Form K3 – Trademark Form             | Blue   |   |      |      |      |

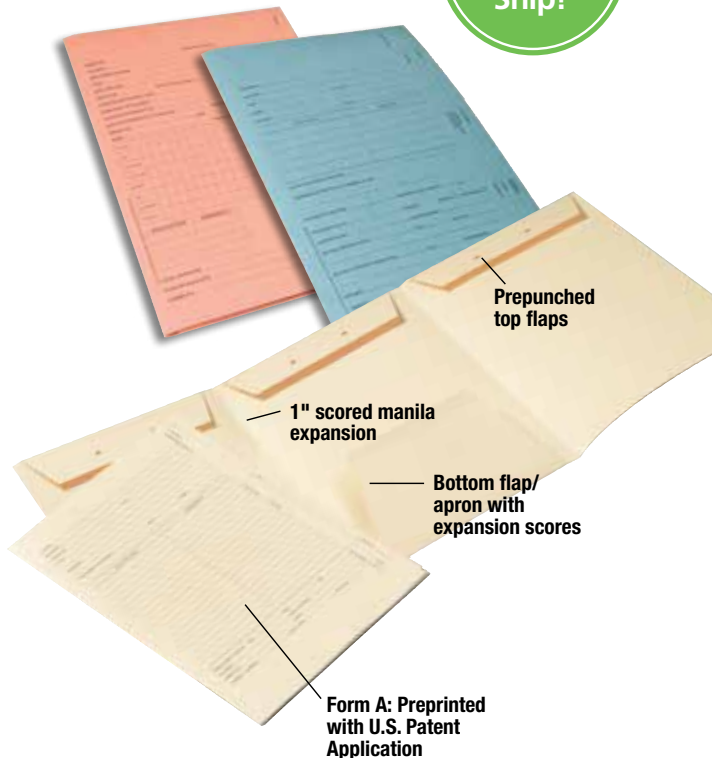
#### Kruysman Bi-Fold Trademark Folders – 10"W x 14 1/4"H, 100/Box

|                   |                                      |        |   |      |      |      |
|-------------------|--------------------------------------|--------|---|------|------|------|
| <b>R-7039-2LS</b> | Form K3 – Trademark                  | Salmon |   |      |      |      |
| <b>R-7039-2LB</b> | Form K3 – Trademark                  | Blue   |   |      |      |      |
| <b>R-9019-2LS</b> | Form K2 - Foreign Patent Application | Salmon | - | 3.04 | 2.87 | 2.36 |
| <b>R-9019-2LB</b> | Form K2 - Foreign Patent Application | Blue   |   |      |      |      |

\*Status of Claims form printed on inside panel

**Combine Kruysman Stock Tri-Fold Patent Folders for the MOST SAVINGS!**  
 e.g., Buy 100 of R-8029-3LM, 100 of R-9019-3LS, and 100 of R-7039-3LB at the same time and pay the price for 300 each!

**View Forms Online**  
 All forms are copyrighted



### Custom Intellectual Property/Patent Folders

Call Customer Care with specifications or send us a sample for pricing

Order as few as **100**

#### Options Include:

- Firm's name and logo imprinted
- 26 Tyvek® colors for expansions
- Fasteners
- Inside pockets
- End tabs
- CD/disk holders
- Additional flaps/aprons
- Custom forms and printing
- Elastic closures
- Custom construction
- Custom labeling
- 16 Stock colors available (15 pt.) – see below
- Vinyl pockets
- Printed forms, standard selection available online



#### 15 pt. Stock Color Selection



All colors shown are printed process representations.

### Exhibit Dividers

- Nationwide warehousing provides free next-day delivery to most major metropolitan areas
- Hole drilling and trimming are available at a minimal cost – please call
- A4 size, bulk packed tabs, and high number tabs also available
- 100% Recycled, 30% PCW

### ALL-STATE® Style

Helvetica, initial cap



### Numeric Side Tabs

Individual–25th Cut  
Letter Size 11"  
ED11-1 to ED11-250  
Legal Size 14"  
ED14-1 to ED14-50  
25 dividers of the same number per package

Collated–25th Cut  
Letter Size 11"  
ED11-1C (1-25) to ED11-40C (976-1000)  
ED11-R1C (1-25)\* to ED11-R4C (76-100)\*  
Legal Size 14"  
ED14-1C (1-25) to ED14-4C (76-100)  
25 sequential numbers in each package  
\* Each tab reads in the same direction front and back; designed for side binding applications

"Exhibit" Individual–10th Cut  
Letter Size 11"  
EDR11-1 to EDR11-50  
25 dividers of the same number per package

"Exhibit" Collated–10th Cut  
Letter Size 11"  
EDN11-1C (1-25) to EDN11-4C (76-100)  
25 sequential numbers, 2 banks of 10 tabs each and 1 bank of 5 tabs per package

To order numeric collated sets: Simply determine highest multiple of 25 required.  
Example: #1-200 required, 200 divided by 25 = 8; order ED11-1C to ED11-8C

### Alphabetic Side Tabs

Individual–26th Cut  
Letter Size 11"  
EDS11A to EDS11Z  
25 dividers of the same letter per package

Collated–26th Cut  
Letter Size 11"  
ED11AC  
26 sheets A-Z per package; 1 bank

Double & Triple Letters Collated–26th Cut  
Letter Size 11"  
Double Letters  
ED11ACDL  
Triple Letters ED11ACTL  
26 sheets AA-ZZ or AAA-ZZZ per package; 1 bank

"Exhibit" Individual–10th Cut  
Letter Size 11"  
EDR11A to EDR11Z  
25 dividers of the same letter per package

"Exhibit" Collated–10th Cut  
Letter Size 11"  
ED11EAC  
26 sheets A-Z per package; 2 banks of 10 tabs each and 1 bank of 6 tabs

### Organizational Side Tabs

"INDEX" – 7th Cut  
Letter Size 11"  
EDS11IND  
Center Position Tab  
25 dividers per package

"TABLE OF CONTENTS" – 7th Cut  
Letter Size 11"  
EDS11TOC  
Center Position Tab  
25 dividers per package

Months of the Year Collated–12th Cut  
Letter Size 11"  
ED11JAN-DEC  
2 sets of 12 months per package

Medical Sets Collated  
Letter Size 11"  
EDM11  
12 titles/set; 2 sets per pkg.; (Admis./Dis./ Misc., Consents, Consultations, EKG/EMG/ EEG, Graphic Charts, Lab Reports, Medications, Nurses' Notes, Operative Path, Orders, Progress Notes, X-Ray)

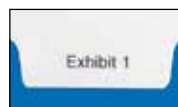
Roman Numerals Collated–10th Cut  
Letter Size 11"  
EDROMAN  
I-X; 2 sets per pkg.  
EDROMAN20  
I-XX; 1 set per pkg.  
10 or 20 sequential Roman Numerals

Writable Blank Collated  
Letter Size 11"  
EDBR11S–7th Cut  
28 dividers per package, 4 banks of 7 tabs  
EDBR11S5–5th Cut  
25 dividers per package, 5 banks of 5 tabs  
Legal Size 14"–9th Cut  
EDBR14S  
27 dividers per package, 3 banks of 9 tabs  
Mylar reinforced; can be written on with ink

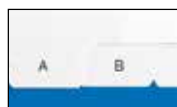
### Bottom Tabs



Numeric Collated–10th Cut  
Letter Size 11"  
EDB11-1C (1-25)  
EDB11-2C (26-50)  
25 sequential numbers per package; 2 banks of 10 and 1 bank of 5 tabs each



"Exhibit" Numeric Individual–6th Cut  
Letter Size 11"  
EDB11-1 to EDB11-50  
25 dividers of the same number per package



Alphabetic Collated–10th Cut  
Letter Size 11"  
EDB11AC  
26 sheets, A-Z per package; 2 banks of 10 tabs and 1 bank of 6



"Exhibit" Alphabetic Individual–6th Cut  
Letter Size 11"  
ED11A to ED11Z  
25 dividers of the same letter per package



"DECLARATION" Individual–5th Cut  
Letter Size 11"  
ED11DEC  
Center position tab; 25 dividers per package



Blank Dividers Collated–6th Cut  
Letter Size 11"  
EDBR11B  
Legal Size 14"  
EDBR14B  
24 dividers per package; 4 banks of 6 tabs; Mylar® reinforced; can be written on and erased with ink eraser

"Exhibit" Numeric Collated–6th Cut  
Letter Size 11"  
EDNB11-1C (1-24)  
EDNB11-2C (25-48)  
24 sequential numbers per package; 4 banks of 6 tabs each

"Exhibit" Alphabetic Collated–6th Cut  
Letter Size 11"  
ED11EABC  
26 sheets A-Z per package; 4 banks of 6 tabs and 1 bank of 2

Call for **Specialty Indexes**  
(e.g., trial dividers, family law, etc.)



**Avery® Style**

Helvetica Bold, all upper case

**ALL-STATE and Avery Exhibit Dividers**

| Desc.         | Size | Price Per Package |        |        |        |
|---------------|------|-------------------|--------|--------|--------|
|               |      | 1                 | 10     | 20     | 50     |
| <b>Letter</b> | 11"  | \$4.75            | \$3.80 | \$3.25 | \$3.00 |
| <b>Legal</b>  | 14"  | 6.30              | 5.20   | 4.36   | 3.94   |

\*Call for State and other specialty tab pricing

**\$ Combine SAME SIZE TABS regardless of style for the MOST SAVINGS!**  
 e.g., order 5 packs of Avery #1 Letter Size Tabs and 5 packs of ALL-STATE "Exhibit A" Letter Size Tabs and get the 10-pack price

**Numeric Side Tabs**

**Individual-25th Cut Letter Size 11"**  
 SP11-1 to SP11-300 (301-400 available at an additional charge)  
**Legal Size 14"**  
 SP14-1 to SP14-25  
 25 dividers of the same number per package

**Collated-25th Cut Letter Size 11"**  
 SP11-1C (1-25) to SP11-120C (2976-3000) (3001-8000 available at an additional charge)\*  
**Legal Size 14"**  
 SP14-1C (1-25)  
 25 sequential numbers per package; 1 bank

**"EXHIBIT" Individual-10th Cut Letter Size 11"**  
 SP11EX-1 to SP11EX-50  
 25 dividers of the same number per package

**"EXHIBIT" Collated-10th Cut Letter Size 11"**  
 SP11EX-1C (1-25) to SP11EX-2C (26-50)  
 25 sequential dividers per package

To order numeric collated sets: Simply determine highest multiple of 25 required  
 Example: #1-500 required, 500 divided by 25 = 20, SP11-1C to SP11-20C

**Alphabetic Side Tabs**

**Individual-26th Cut Letter Size 11"**  
 SP11A to SP11Z  
 Double Letters SP11AA to SP11ZZ\*  
**Legal Size 14"**  
 SP14A to SP14Z  
 25 dividers of the same letter per package

**Collated-26th Cut Letter Size 11"**  
 SP11AC  
 26 sequential dividers A-Z per package; 1 bank

**Double & Triple Letters Collated-26th Cut Letter Size 11"**  
 Double Letters SP11AA-ZZ  
 Triple Letters SP11AAA-ZZZ  
 26 sheets AA-ZZ or AAA-ZZZ per package; 1 bank

**"EXHIBIT" Individual-10th Cut Letter Size 11"**  
 SP11EX-A to SP11EX-Z  
 25 dividers of the same letter per package

**"EXHIBIT" Collated-10th Cut Letter Size 11"**  
 SP11EXAC  
 26 sequential dividers per package; 2 banks of 10 tabs each and 1 bank of 6 tabs

**Organizational Side Tabs**

**"INDEX"-5th Cut Letter Size 11"**  
 SP11IND-1st Position Tab  
 25 dividers per package

**"TABLE OF CONTENTS"-5th Cut Letter Size 11"**  
 SP11TOC-Center Position Tab  
 25 dividers per package

**"APPENDIX"-5th Cut Letter Size 11"**  
 SP11APP-ED-5th Position Tab  
 25 dividers per package

**Months of the Year Collated-12th Cut Letter Size 11"**  
 SP11JAN-DEC  
 24 dividers per package; 2 sets per package

**State Collated-10th Cut Letter Size 11"**  
 SP11-STATES\*  
 54 collated tabs per set, U.S., including D.C., Canada, Mexico and Foreign  
 Collated in alphabetic order; 5 banks of 10 tabs each and 1 bank of 4 tabs

**Blank Collated-25th Cut Letter Size 11"**  
 SP11-BLANK25 (no Mylar\*)  
 SP11-BLANK25M (with Mylar)  
 25 dividers per package; 1 bank

**Custom Tabs**

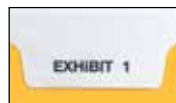
**Options Include:**

- Paper Stock
- Tab Size and Position
- Font and Placement
- Mylar Reinforcement and Color
- Collation
- Hole Punching
- Custom Titles

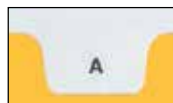
**Bottom Tabs**



**Numeric Individual-10th Cut Letter Size 11"**  
 SPB11-1 to SPB11-50  
 25 dividers of the same number per package



**"EXHIBIT" Numeric Individual & Collated-5th Cut Letter Size 11"**  
 Individual  
 SPB11EX-1 to SPB11EX-50  
 25 dividers of the same number per package  
**Letter Size 11"**  
 Collated  
 SPB11EX-1C (1-25) to SPB11EX-2C (26-50)  
 25 sequential dividers per package; 5 banks of 5 tabs each



**Alphabetic Individual-10th Cut Letter Size 11"**  
 SPB11A to SPB11Z  
 25 dividers of the same letter per package



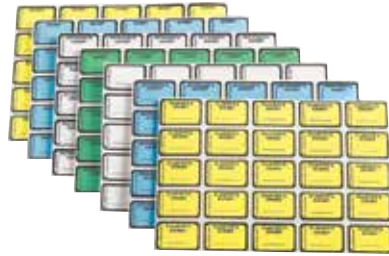
**"EXHIBIT" Alphabetic Individual & Collated-5th Cut Letter Size 11"**  
 Individual  
 SPB11EX-A to SPB11EX-Z  
 25 dividers of the same letter per package  
 Collated  
 SPB11EX-AC  
 26 sequential dividers per package; 5 banks of 5 tabs each and 1 bank of 1 tab



**Blank Collated-5th Cut Letter Size 11"**  
 SPB11-BLNK5  
 25 dividers per package; no Mylar

## Exhibit Labels

- In offices, courtrooms or judges' chambers, these labels will save time referencing exhibits
- Color-coded labels let you quickly identify plaintiff, defendant, respondent and petitioner exhibits
- Features area for writing exhibit letters or numbers



Non-Laser Exhibit Labels

### Non-Laser Exhibit Labels – 1½" x 7/8", 100 Labels/Pack

| Stock #   | Description                   | Price Per Pack |        |        |
|-----------|-------------------------------|----------------|--------|--------|
|           |                               | 1              | 5      | 10     |
| EDLPET/WH | "Petitioner's Exhibit," White |                |        |        |
| EDLPE/CY  | "Plaintiff's Exhibit," Canary |                |        |        |
| EDLDE/BL  | "Defendant's Exhibit," Blue   |                |        |        |
| EDLRE/GN  | "Respondent's Exhibit," Green | \$2.90         | \$2.70 | \$2.60 |
| EDLE/WH   | "Exhibit," White              |                |        |        |
| EDLE/CY   | "Exhibit," Canary             |                |        |        |
| EDLE/BL   | "Exhibit," Blue               |                |        |        |
| EDL/WH    | Plain No-Title, White         |                |        |        |

## Avery Gummed Index Tabs

- Durable gummed tabs
- Easy to use — write, moisten and stick



### Avery Write-On Gummed Index Tabs

| Stock #  | Tab Width      | Color/Material | Qty | Price Per Box |
|----------|----------------|----------------|-----|---------------|
| AVE59105 | 7/16" x 13/16" | Gray/Cloth     | 50  | \$2.89        |
| AVE59112 | 1/2"           | Gray/Cloth     | 25  | 2.49          |
| AVE59102 | 1/2"           | White/Paper    | 50  | 2.49          |
| AVE59106 | 1" x 13/16"    | Gray/Cloth     | 50  | 3.59          |



More Online

## tabbies® Exhibits-U-Crete Labels

Div. of XERTREX INTERNATIONAL INC.

- Create your own exhibit labels in seconds using Microsoft Word® and your laser printer (instructions included)
- Easy set up instructions inside each pack
- Self-adhesive labels peel off sheet and can be directly applied to an exhibit or file
- Eliminate the costly time spent searching for and referencing exhibits
- 6 colors available – 20 labels/sheets



### Tabbies Laser Exhibit Labels – 1½" x 1", 240 Labels/Pack

| Stock # | Description | Price Per Pack |        |        |
|---------|-------------|----------------|--------|--------|
|         |             | 1              | 5      | 10     |
| 48090   | White       |                |        |        |
| 48091   | Blue        |                |        |        |
| 48092   | Yellow      | \$8.15         | \$7.95 | \$7.45 |
| 48093   | Red         |                |        |        |
| 48094   | Green       |                |        |        |
| 48095   | Orange      |                |        |        |

## tabbies® Self-Adhesive Tabs

Div. of XERTREX INTERNATIONAL INC.



More Online

- Numeric tabs with blue edging measure ½"
- Alpha tabs measure 1"
- Plastic laminated and printed for side or bottom indexing
- Tabs grip both sides of pages for extra strength



### Tabbies Self-Adhesive Tabs

|   | Stock # | Description | Tabs Per Pack | Price Per Pack |
|---|---------|-------------|---------------|----------------|
| 1 | K-8010  | A-E         | 50            |                |
| 1 | K-8011  | F-J         | 50            |                |
| 2 | K-8012  | K-O         | 50            |                |
| 2 | K-8013  | P-T         | 50            |                |
| 3 | K-8014  | U-Z         | 50            |                |
| 3 | K-8000  | 1-10        | 100           |                |
| 4 | K-8001  | 11-20       | 100           |                |
| 4 | K-8002  | 21-30       | 100           |                |
| 5 | K-8003  | 31-40       | 100           |                |
| 5 | K-8004  | 41-50       | 100           |                |
| 6 | K-8005  | 51-60       | 100           |                |
| 6 | K-8006  | 61-70       | 100           |                |
| 7 | K-8007  | 71-80       | 100           |                |
| 7 | K-8008  | 81-90       | 100           |                |
| 8 | K-8009  | 91-100      | 100           |                |
| 8 | K-8011  | 101-200     | 100           | \$5.45         |

### Redaction Tools

Cover confidential information in documents easily and completely



#ITA60233



#SAN30001



#MMM651

#### Redaction Tools

| Stock #  | Description      | Size         | Price Per Each         |
|--|------------------|--------------|------------------------|
| <b>Removable Cover-up Tape</b>                 |                  |              |                        |
| MMM651   | 1 Line           | 1/6" x 700"  | \$2.99                 |
| MMM652   | 2 Lines          | 1/3" x 700"  | 3.99                   |
| MMM658   | 6 Lines          | 1" x 700"    | 5.59                   |
| <b>Redaction Tape – Non-removable, 10/Pack</b> |                  |              | <b>Price Per Pack</b>  |
| ITA60233                                       | 1 Line           | .20" x 32.8' | 6.79                   |
| <b>Sharpie Permanent Marker</b>                |                  |              | <b>Price Per Dozen</b> |
| SAN30001                                       | Black–Fine Point |              | 8.69                   |

### Secure Products by Xstamper™

New!

- Specially formulated black ink obscures private data
- Perfect tool for redaction on legal documents
- Pre-Inked stamp is re-inkable
- Chisel nib marker is ideal for covering select lines of text



#35300



#35305



Sample Imprint

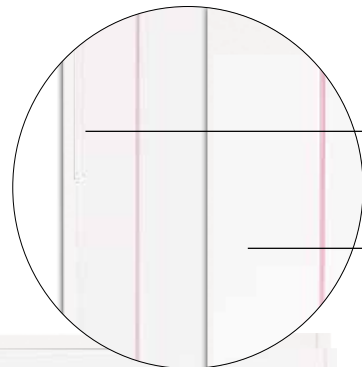
#### Secure Products – Black Ink

| Stock # | Description             | Size                 | Price Per Each |
|---------|-------------------------|----------------------|----------------|
| 35300   | Secure Stamp            | 1/2" x 1 1/8"        | \$11.90        |
| 35301   | Secure Stamp            | 1 5/16" x 2 13/16"   | 17.90          |
| 35302   | Secure Stamp and Marker | 1/2" x 1 1/8"        | 16.90          |
| 35303   | Secure Stamp and Marker | 1 5/16" x 2 13/16"   | 22.90          |
| 35305   | Secure Marker           | 2.0-4.0mm Chisel Nib | 4.95           |

### Ruled/Pleading Papers

- Secured with Date Stamp Watermark to identify the year the paper was manufactured for document verification in court cases
- Items marked with recycled symbol are 30% PCW

Up To **25%**  
Less than leading competitors



Typmor® Rule offers 13% more space 3/4" from left, 1/4" from right

Standard Rule 1 1/4" from left, 3/8" from right

#### Ruled Papers – Bright White, 20 lb., 500 Sheets/Ream



| Perfect Image Stock # | ALL-STATE Bond Stock # | Rule Color | Rule Type            | Price Per Ream |                 |         |
|-----------------------|------------------------|------------|----------------------|----------------|-----------------|---------|
|                       |                        |            |                      | 2              | 5               | 10      |
| <b>8 1/2" x 11"</b>   |                        |            |                      |                |                 |         |
| 08511                 | 03511                  | Black      | Standard             |                |                 |         |
| 08516                 | 03516                  | Red        | Standard             |                |                 |         |
| 08514                 | 03514                  | Black      | Typmor               |                |                 |         |
| -                     | 03519                  | Red        | Typmor               |                |                 |         |
| 08532                 | -                      | Black      | Standard Broken Rule | Plain \$30.00  | Printed \$27.60 | \$26.40 |
| 08539                 | -                      | Black      | Typmor Broken Rule   |                |                 |         |
| 01536                 | Recycled               | Black      | Numbered             |                |                 |         |
| <b>8 1/2" x 13"</b>   |                        |            |                      |                |                 |         |
| -                     | 520F/BK                | Black      | Standard             | Plain 35.00    | 32.15           | 30.70   |
| -                     | 520F/RD                | Red        | Standard             | Printed 67.50  | 54.30           | 49.90   |
| <b>8 1/2" x 14"</b>   |                        |            |                      |                |                 |         |
| -                     | 720F/RD                | Red        | Standard             | Plain 44.10    | 40.60           | 38.80   |
|                       |                        |            |                      | Printed 76.60  | 62.75           | 58.00   |

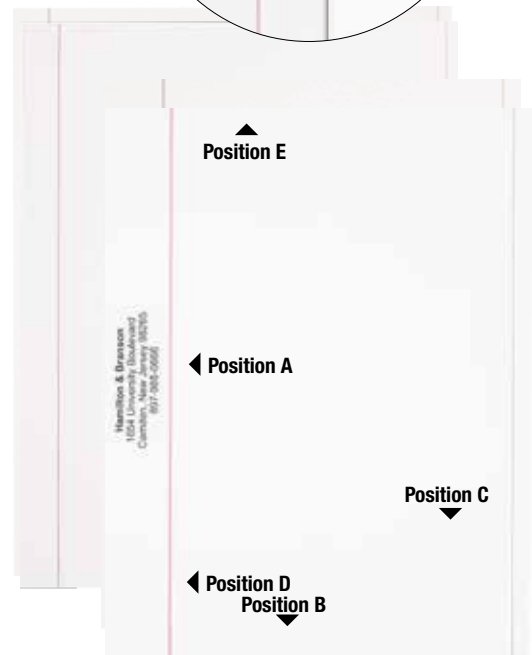
No Surprises Pricing: Personalized prices include typesetting, production on front, set-up, black ink, one proof and shipping

#### Ruled Paper – Off-White, Laid, Blue Ruled, Standard, 24 lb., 500 Sheets/Ream



| Stock # | Description   | Size         | Price Per Ream |         |         |
|---------|---------------|--------------|----------------|---------|---------|
|         |               |              | 2              | 5       | 10      |
| 624AL   | Perfect Image | 8 1/2" x 14" | Plain \$34.50  | \$32.00 | \$30.10 |
|         |               |              | Printed 67.00  | 54.15   | 49.30   |

No Surprises Pricing: Personalized prices include typesetting, production on front, set-up, black ink, one proof and shipping



Available Imprinted in **5** Areas

## Litigation/Manuscript Covers

- 27 lb. premium 25% cotton, 30% PCW paper meets all state and federal environmental mandates
- Also available: 11" x 17" and 12" x 18" covers
- Upgrade to engraving – please call for pricing

Also known as Bluebacks or Manuscript Covers

Square Corners (Available with clipped corners)

Clipped Corners

Personalize

Clipped Corners

Personalize

Ideal for Laser Printing

Plain – #07193  
LaserBack Size

Vertical/Standard Panel – #07145  
Legal Size

Horizontal Panel – #07157  
Letter Size

### Covers – 100/Package

Legal – 9" x 15½", Clipped Corners, 1" Score at Top  
Letter – 9" x 12½", Clipped Corners, ¾" Score at Top  
LaserBack™ – 8½" x 12½", Square Corners ¾" Score at Top



| Legal Stock # | Letter Stock # | LaserBack Stock # | Color | Description            | Price Per Package |         |         |
|---------------|----------------|-------------------|-------|------------------------|-------------------|---------|---------|
|               |                |                   |       |                        | 1                 | 3       | 5       |
| <b>Plain</b>  |                |                   |       |                        |                   |         |         |
| 07147         | 07162*         | 07192**           | Buff  | Plain                  | \$20.00           | \$19.00 | \$17.90 |
| 07148         | 07163*         | 07193**           | Blue  | Personalized, no Panel | –                 | 36.60   | 28.30   |
| 07150         | 07165*         | 07195**           | Gray  | Plain w/ Panel         | –                 | 39.50   | 32.20   |
| 07151         | 07166*         | 07196**           | White |                        |                   |         |         |

### Vertical/Standard Panel

|       |       |   |       |                       |       |       |       |
|-------|-------|---|-------|-----------------------|-------|-------|-------|
| 07142 | 07152 | – | Buff  |                       |       |       |       |
| 07143 | 07153 | – | Blue  | Plain w/ Panel        | 23.80 | 22.60 | 21.80 |
| 07145 | 07155 | – | Gray  | Personalized w/ Panel | –     | 42.60 | 30.20 |
| 07146 | 07156 | – | White |                       |       |       |       |

### Horizontal Panel

|        |       |   |       |                                   |       |       |       |
|--------|-------|---|-------|-----------------------------------|-------|-------|-------|
| 07142P | 07157 | – | Buff  | Plain w/ Panel (letter size only) | 23.80 | 22.60 | 21.80 |
| 07143P | 07158 | – | Blue  |                                   |       |       |       |
| 07145P | 07160 | – | Gray  | Personalized w/ Panel             | –     | 42.60 | 30.20 |
| 07146P | –     | – | White |                                   |       |       |       |

\*Add "S" for Square Corners with ¾" score at top, e.g., 07162S – Buff Letter Size Cover with square corners  
\*\*Add "C" for Clipped Corners with ¾" score at top, e.g., 07193C – Blue LaserBack with clipped corner  
No Surprises Pricing: Personalized prices include typesetting, printing on one side, set-up, black ink, one proof and shipping



Ruled Paper  
p. 49

## New York Litigation Covers

• 27 lb. 25% cotton, 30% PCW Paper



### New York Covers – 100/Package

Letter – 9" x 12½", Clipped Corners, ¾" Score at Top  
LaserBack – 8½" x 12½", Square Corners, ¾" Score at Top

| Letter Stock # | LaserBack Stock # | Description  | Price Per Package |         |         |
|----------------|-------------------|--------------|-------------------|---------|---------|
|                |                   |              | 1                 | 3       | 5       |
| 0710*          | –                 | Plain        | \$26.30           | \$25.60 | \$24.50 |
|                |                   | Personalized | –                 | 42.60   | 30.20   |
| –              | 0718*             | Plain        | 33.30             | 26.90   | 25.70   |
|                |                   | Personalized | –                 | 42.60   | 30.20   |

\*Add color code: 1 Buff 2 Blue 3 Gray 4 White

No Surprises Pricing: Personalized prices include typesetting, printing on front, set-up, black ink, one proof and shipping



More Info Online

### Personalized Minibackers

- For top binding only
- 27 lb. premium 25% cotton, 30% PCW paper meets all state and federal mandates
- Available trimmed



#### Personalized Minibackers

| Stock # | Size    | Price Per Qty |          |
|---------|---------|---------------|----------|
|         |         | 1000          | 2000     |
| PMBAM28 | 3" x 9" | \$156.00      | \$226.00 |

No Surprises Pricing: Personalized prices shown include typesetting, production on front, set-up, black ink, one proof and shipping

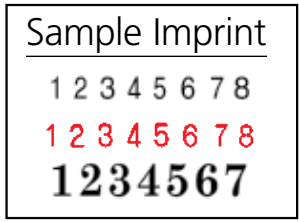
When ordering, please indicate:

- Format:** Firm Name & Address only;  
 Firm Name & Address with Certification;  
 Firm Name & Address with Notification;  
 Firm Name & Address with Certification and Notification
- Color:** Blue, Buff, Gray, White

### Xstamper Exhibit Numbering Stamps

- Used to place identifying numbers and/or date/time marks on images and documents
- Pre-inked and ready to use right out of box
- Thousands of impressions
- A clean, sharp impression every time
- Manufacturer guaranteed for 1 year

Up To **15%**  
Less than leading competitors



#### Exhibit Numbering Stamps

| Stock # | Description                               | Price Per Each |
|---------|---|----------------|
| 72012   | 8 Numeric Bands, Black Ink                | \$43.65        |
| 72011   | 8 Numeric Bands, Red Ink                  | 43.65          |
| 40242*  | Automatic Number Machine, 7 Numeric Bands | 90.85          |
| CS10BK  | Black Refill Ink for stock #72012         | 5.70           |
| CS10RD  | Red Refill Ink for stock #72011           | 5.70           |

\*Self-inking

### New Jersey Legal Forms

The Most Efficient Way to Practice Law in the State of New Jersey®

- Over 400 forms available
- Electronic via software
- Printed (limited forms)
- Print on demand

**More Online**



### Appeals Covers

- US Court of Appeals  
Covers are blank for use with the 2nd Circuit for NY, CT, VT and 3rd Circuit for NJ, PA, DE
- NJ Covers are preprinted with proper language for Superior Court of NJ Appellate Division
- 27 lb. 25% cotton, 30% PCW Paper

Scored on left side



#### Covers – 27 lb. Cover Stock, 8 1/2" x 11 1/2", 25 Sets/Box

| Stock #  | Colors | Usage                  | Price Per Box |         |
|--|--------|------------------------|---------------|---------|
|  |        |                        | 1             | 4       |
| <b>U.S. Court of Appeals (2nd &amp; 3rd Circuit) – Blank</b> |        |                        |               |         |
| BC821BL  | Blue   | Appellant              |               |         |
| BC821RD  | Red    | Appellee               |               |         |
| BC821GN  | Green  | Intervenor             |               |         |
| BC821GY  | Gray   | Any Reply Brief        | \$20.75       | \$13.08 |
| BC821WH  | White  | Appendix (2nd Circuit) |               |         |
| BC821BF  | Buff   | Appendix (3rd Circuit) |               |         |

#### New Jersey Brief Covers – Front Printed for Superior Court & Blank

|         |        |                    |       |       |
|---------|--------|--------------------|-------|-------|
| BC811BL | Blue*  | Respondent         |       |       |
| BC811WH | White* | Appellant          | 20.75 | 13.08 |
| BC811BF | Buff*  | Appellant's Reply  |       |       |
| BC811GN | Green  | Brief Cover Amicus |       |       |

\*Available personalized, call for pricing

### ASL Exclusive Litigation Bags

Easy-rolling durable wheels and a convenient handle that extends 39" from the floor make transportation a breeze

- Interior space (16" L x 13 1/2" H x 8 1/2" W) fits letter, legal and full side tab files, binders, and laptops
- Brushed nickel combination lock keeps documents secure
- Limited one-year manufacturer's warranty



**More Online**

Personalization in gold or silver

#1322-02

#### Litigation Bags – Black, 18"L x 14"H x 9"W

| Stock # | Description | Imprint      | Price Per Each |          |          |
|---------|-------------|--------------|----------------|----------|----------|
|         |             |              | 1              | 5        | 10       |
| 1322-02 | Nylon       | Plain        | \$162.75       | \$162.75 | \$147.25 |
|         |             | Personalized | 206.75         | 196.25   | 187.25   |
| 1522-02 | Leather     | Plain        | 353.50         | 353.50   | 342.50   |
|         |             | Personalized | 403.50         | 388.25   | 383.50   |

No Surprises Pricing: Personalized pricing includes typesetting, silkscreening in gold or silver or debossing on center of front flap (2 1/2"H x 7 1/2"W), one proof and shipping, Set-up Charge – Silkscreening: \$50 per name; Debossing: \$110 per name; PMS Match—\$40 per color. Proof turnaround: 1–2 days. Ships: 15–20 business days after proof approval

## Time Record Systems

- Captures date, client, file number, service performed, and hours spent
- Eliminates transcription errors
- Saves billing time
- Client/Case Services Record format: choose either single attorney or 4-attorney columns
- Time Record form: 1-part or 2-part automatic carbon duplicate



#TR-100



#SR-150

### Time Record Items

ONLY @ASL

| Stock #            | Description   | Price Per Package |          |          |
|--------------------|---|-------------------|----------|----------|
|                    |   | 1                 | 3        | 5        |
| <b>100/Package</b> |   |                   |          |          |
| TR-100             | Time Record 2-Part Self-Adhering Labels                   | \$198.00          | \$192.00 | \$175.00 |
| TR-100A            | Time Record 1-Part Self-Adhering Labels (Use with SR-150) | 102.00            | 93.00    | 92.00    |
| <b>250/Package</b> |   |                   |          |          |
| SR-150             | Client/Case Record, Printed 2 Sides, 1 Attorney Column    | 95.50             | 87.75    | 70.25    |



#CJ14



#SA14/1

## Single Entry Time Record System

- Each time record sheet contains 14 self-adhesive labels to provide a continuous record of each attorney's time
- Labels are organized under column headings
- Two-part sheets available for multiple persons or file copies
- Enter data onto label and affix label to Client Journal
- Calculate billable and non-billable time accurately with easy-to-follow column codes

### Single Entry Time Record System – 100/Package

ONLY @ASL

| Stock # | Description                          | Price Per Package |          |          |
|---------|--------------------------------------|-------------------|----------|----------|
|         |                                      | 1                 | 5        | 10       |
| SA14/1  | 1-Part Labels, No Duplicate          | \$209.90          | \$182.00 | \$144.00 |
| SA14/2  | 2-Part Labels with Canary Carbon Set | 253.90            | 210.00   | 165.00   |
| CJ14    | Client Journal 11" x 8½"             | 56.90             | 52.00    | 41.00    |

## Time Tracking Tools

- Tickler Record three-part form provides automatic duplicates for files and billing with dedicated spaces to record case name and important dates
- Client Tracker Pads are ideal for taking notes and tracking details for time and billing

#E-117



#E-120

#E-118

### Tickler Record – 3-Part Form, 500/Package

ONLY @ASL

| Stock # | Size    | Price Per Package |          |          |
|---------|---------|-------------------|----------|----------|
|         |         | 1                 | 2        | 6        |
| E-120   | 3" x 5" | \$117.50          | \$108.00 | \$104.00 |

### Client Tracker Pads – 2 Hole Punched, 50 Sheets/Pad

ONLY @ASL

| Stock # | Size      | Price Per Pad |        |
|---------|-----------|---------------|--------|
|         |           | 10            | 20     |
| E-117   | 5½" x 8½" | \$2.81        | \$2.49 |
| E-118   | 8½" x 11" | 4.04          | 3.44   |

New!



#454TC3

## Time Charge Systems

- 2-part NCR system keeps a chronological record
- Single entry saves time and eliminates transcription errors
- Perforated forms for itemizing

### Time Charge System (2-Part NCR) – 3/Pack

ONLY @ASL

| Stock # | Description                              | Price Per Pack |         |         |
|---------|--|----------------|---------|---------|
|         |  | 1              | 2       | 4       |
| 454TC3  | Time Charge System 4/page, 50 pages/book | \$98.40        | \$88.65 | \$83.85 |

### Laser Checks

- 12 built-in security features protect your firm from fraud and theft
- Check 21 compliant
- Compatible with over 1700 software programs
- Includes microprint warning band border with padlock icon

When ordering, please indicate:

**Sample of check** – Required

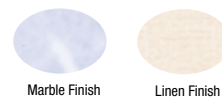
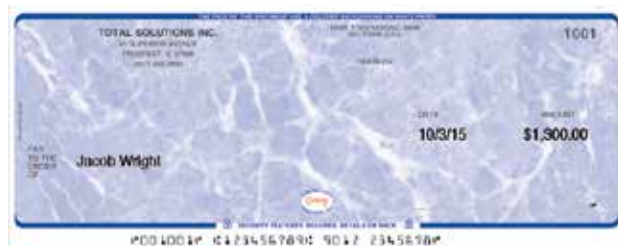
**Check position** – Top, bottom, center or three on a page

**Style/color** – Linen in Gray, Blue, Reflex Blue, Tan, Hunter Green and Burgundy; Marble in Reflex Blue, Hunter Green, Burgundy and Teal

**Software** – Include developer, product name and version

**Starting check number** – If your software provides consecutive numbers, state "Do Not Number"

**For new orders** – Supply a bank MICR specification sheet



#### Laser Checks – 8½" x 11"



| Stock #   | Description | Price Per Qty |          |          |
|-----------|-------------|---------------|----------|----------|
|           |             | 500           | 1000     | 2000     |
| LSRCK11/1 | 1-Part      | \$131.00      | \$204.00 | \$352.00 |
| LSRCK11/2 | 2-Part      | 215.00        | 307.00   | 558.00   |
| LSRCK11/3 | 3-Part      | 265.50        | 410.00   | 736.00   |



### Pegboard Checks

- Manual "One-Write" accounting systems
- Perfect for small law firms and start-up practices
- No software to learn
- Write once and all duplicate entry and transposition errors are eliminated
- Check 21 compliant

- 7 security features prevent fraud and theft, including:
  - 1 – Invisible fluorescent fibers that appear under black light
  - 2 – Screened check back does not duplicate when copied
  - 3 – Security watermark
  - 4 – Chemical protection will appear as a brown stain when chemically altered
  - 5 – Padlock icon indicates security features are present
  - 6 – Heat sensitive ink reacts to changes in temperature
  - 7 – Security warning border

#### Pegboard Checks



| Stock #   | Description           | Price Per Qty |          |          |
|-----------|-----------------------|---------------|----------|----------|
|           |                       | 300           | 625      | 1250     |
| WCKGA4/** | General Account Check |               |          |          |
| WCKTA4/** | Trust Account Check   | \$206.70      | \$282.50 | \$421.25 |

\*\*Add color code: BL - Blue, GD - Gold, GN - Green, RD - Red/Rose  
 When ordering, please indicate personalization information and starting check number  
 For new orders, supply a bank MICR specification sheet



More Online

## Will Stationery

- Highest quality, acid free and laser guaranteed paper provides durability and longevity
- Style 501/502 and 601/602 – each cover, first page and continuation sheet has a Date Stamped Watermark for added security – see p. 4 for more information
- All styles available in letter and legal size



Envelopes, covers & first pages are **ENGRAVED**



**Style 501/502**

- Both styles are 25% cotton natural laid paper
- Cover – 36 lb.
  - First page, continuation sheets and blue ruled continuation sheets – 24 lb.
  - Envelope – 36 lb., 4¾" W x 10" H



**Style 601/602**



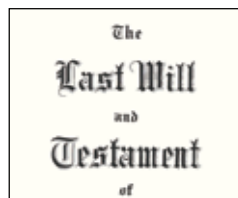
**Style 701/702**

- 100% cotton natural smooth paper
- Cover – 32 lb.
  - First page and continuation sheets – 24 lb.
  - Envelope is 100% PCW – 80 lb. natural wove, 4¾" W x 10" H



**Style 801/802**

- 30% PCW bright white wove paper
- Cover – 32 lb.
  - Envelope – 32 lb. paper, 4¾" W x 10" H
  - First page and continuation sheets – 24 lb. 25% cotton bright white wove paper



**Style LW**

- Both styles are 100% cotton natural smooth paper
- Cover – 32 lb.
  - First page and continuation sheets – 24 lb.
  - Envelope – 100% PCW, FSC certified 32 lb. natural smooth paper, 4¾" W x 9½" H



**Style W**

Will Stationery – Please refer to style numbers when ordering (e.g., 501/502)



| Stock # for Individual Styles |         |         |         |       |       | Description  | Unpersonalized |          | Price Per Pack |          | Printed  |          |
|-------------------------------|---------|---------|---------|-------|-------|--|----------------|----------|----------------|----------|----------|----------|
| 501/502                       | 601/602 | 701/702 | 801/802 | LW    | W     |  | 50/Pack        | 100/Pack | Engraved       | Printed  | 100/Pack | 100/Pack |
|                               |         |         |         |       |       |  | 1              | 2        | 1              | 2        | 1        | 2        |
| 07001                         | 07017   | 07020   | 07034   | 07024 | 07027 | Will Envelope, Gummed  |                |          |                |          |          |          |
| 07008                         |         |         |         |       |       | Trust Envelope "Trust Agreement of"                                      |                |          |                |          |          |          |
| 07002                         | 07018   | 07021   | 07035   | 07025 | 07028 | Will Cover, Letter Size  | \$33.95        | \$26.85  | \$139.00       | \$101.80 | \$87.80  | \$73.10  |
| 07003                         | 07019   | 07022   | 07036   | 07023 | 07026 | Will Cover, Legal Size   |                |          |                |          |          |          |
| 07009                         |         |         |         |       |       | Trust Cover, Legal Size "Trust Agreement of"                             |                |          |                |          |          |          |
| 07005*                        | 07042   | 07045   | 07029** | 07048 | 07051 | First Page, Letter Size  |                |          |                |          |          |          |
| 07007*                        | 07041   | 07043   | 07030** | 07047 | 07049 | First Page, Legal Size   | 25.95          | 19.95    | –              | –        | –        | –        |
| 07010                         |         |         |         |       |       | First Page, Legal Size "Trust Agreement of"                              |                |          |                |          |          |          |
| 07011                         | 07011   | 07046   |         | 07052 | 07052 | Blank Continuation Sheets, Letter  |                |          |                |          |          |          |
| 07013                         | 07013   | 07044   |         | 07050 | 07050 | Blank Continuation Sheets, Legal   | –              | 12.10    | –              | –        | –        | –        |
| 07012                         | 07012   |         | 07031** |       |       | Blue Ruled Cont. Sheets, Letter  |                | 15.25    | –              | –        | –        | –        |
| 07014                         | 07014   |         | 07032** |       |       | Blue Ruled Cont. Sheets, Legal   |                |          | –              | –        | –        | –        |
| 07060                         |         |         |         |       |       | Will Envelope, Pull & Close, 1" Exp.                                     | 48.15          | 48.15    | 181.60         | 144.10   | –        | –        |
| 07060B                        | 07060B  |         |         |       |       | Blank Will Envelope, Pull & Close, No Imprint 1" Exp. (Completely Blank) | 54.65          | 49.15    | –              | –        | –        | –        |
| 07001B                        | 07001B  | 07020B  | 07034B  |       |       | Blank Will Envelope, Gummed, No Imprint (Completely Blank)               | –              | 26.85    | –              | –        | –        | –        |

\*Style 501/502 First Page "In the Name of God, Amen" also available

\*\*Style 801/802 First Page and Blank Continuation sheets are black ruled

No Surprises Pricing: Personalized prices include typesetting, production on one side, set-up, black ink, one proof and shipping

Large imprint areas may incur additional charges

# Two Ways to Save on Will Stationery

Document Envelopes  
p. 16

## 1 Personalized Will Stationery Set\*

Includes: 

100 + personalized covers (p.54)

100 + personalized envelopes (p.54)

\*Must be ordered at one time. Mention **WILL10** when ordering. Cannot be combined with other offers.



**SAVE 10%**  
on Personalized Will Stationery Sets\*

## 2 Unpersonalized Will Stationery Kit

Includes:

25 covers

25 envelopes

25 first pages

100 continuation sheets

### Will Kits – Unpersonalized, Style 501/502

| Stock # | Description | Price   |
|---------|-------------|---------|
| 070KIT  | Legal Size  | \$64.65 |
| 072KIT  | Letter Size |         |



Order by **3PM ET**  
to ship same day

## Estate Planning Portfolio

- Contains convenient preprinted tabs and easily customizable blank tabs
- Stores and organizes all essential documents in one convenient package
- Includes your client's name personalized for FREE in gold foil on spine
- Tabs are 30% PCW

### Estate Planning Portfolio

| Stock # | Color  | Front Imprint             | Price Per Each |
|---------|--------|---------------------------|----------------|
| ESTBBK* | Black  | Records                   | \$78.75        |
| ESTBMR* | Maroon | Records                   |                |
| ESTBGR* | Green  | Records                   |                |
| EPPMR*  | Maroon | Estate Planning Portfolio |                |

\*Add NP for non-personalized binders



Tab Titles Online



**SAVE  
10%**  
on 2+  
Corporate Kits\*



\*Save 10% when ordering 2 or more corporate kits at the same time. Mention code: **CKD10**  
Not combinable with other offers

## Corporate Filing Services

Packages  
start at  
**\$299\***

### Have a client who is interested in forming a new entity?

Why spend your firm's billable hours frustrated with the complex process of forming a corporate entity, then more time purchasing a corporate kit, seal, certificates and more, when you can make just one phone call and get it all?

### Join some of America's leading law firms that trust ASL and save up to 35%

Thousands of attorneys, paralegals, and accountants have switched to ASL and saved up to 35% annually for registered agent services.

### Various services are available to suit your needs for any transaction

Including corporate document preparation and filing services for the formation, qualification, amendment, merger, dissolution, withdrawal and maintenance of entities nationwide and offshore. Incorporation, qualification, registered agent services, document services and UCC and lien services are also available.

NJ call: 908.526.6648, 9:00 - 5:00 ET  
All other states call: 800.311.5554, 9:00 - 5:30 ET  
or visit [aslegal.com/corpfiling](http://aslegal.com/corpfiling) today!

\*Includes state filing fee (varies by state), corporate kit, and EIN (Federal Tax ID Number)

## Corporate Kits

You've filed your client's new entity, now purchase a Profit, Non-Profit, LLP, LLC or LP kit that brings all their documents together

Order by  
**3PM ET**  
to ship  
same day

### All ASL's Corporate Kits on p. 57 include:

- **Binders** – personalized or blank
  - Director & Uni-Kit have company name printed on a label and inserted into the spine window
  - Marquis, President and Windsor Spacesaver have company name gold foil-stamped on the spine of the binder
- **Stock or Membership Certificates** (20) – personalized or blank
  - Personalized certificates include name of entity, authorized shares or units and/or any other pertinent information
  - LP kits include 20 personalized certificates – 15 Burgundy LP and 5 Green general partnership certificates
- **Complete Stock Transfer Ledger or Membership Ledger**
- **Plain Minute Paper or Printed Minutes & Bylaws**
  - Printed Minutes Available – For Profit for AZ, CA, DE, FL, IL, IN, KY, MI, MN, MO, NJ, NY, OH, TX, WI and general for other states; LP for NJ; LLC, LLP, and Non-Profit are general for all states
- **Embossing Seal** – 1½" pocket seal is standard
- **Special Forms, Formation Documents, etc.** – Based on the type of entity formed
- **Index Dividers** – 30% PCW

## Tips for Ordering Corporate Kits

Please include the following when you order:

- Entity Type –FOR-PROFIT, NON-PROFIT, LLC, LLP, LP
- The NAME of the entity exactly as it appears in the articles of incorporation/organization; please indicate upper and lower case or all caps and appropriate punctuation
- The STATE and YEAR of incorporation/organization (for California, include month, day and year)
- The KIT TYPE (e.g., Director) and color
- MINUTES and SEAL TYPE (e.g., Printed Minutes, Pocket Seal)
- Certificate Information–The NUMBER OF SHARES, Interest or Units, CLASS (if applicable) and PAR VALUE (if any)



**Easy Ordering Online**  
[aslegal.com/corp](http://aslegal.com/corp)

## Complete Corporate Kits for every client and budget

All Minutes and Bylaws are updated by attorneys practicing in that state

### Distinctive Director® Series

- Soft padded vinyl 3 D-ring binder with Gold leaf border trim
- Coordinating Woodgrain or Black slipcase
- Entity name printed on a label that inserts in binder spine window



### Impressive President™ Series

- Faux-grain leather binder and matching slipcase
- Entity name Gold foil-stamped on spine of binder
- Matches most competitors' styles



**SAVE 10%**  
on 2+ Corporate Kits  
p. 56

**FREE Same-Day Shipping**  
on Corporate Kits orders placed by 3PM ET

### Windsor Spacesaver™

- Brown 3-ring binder
- Coordinating Woodgrain slipcase
- Entity name Gold foil-stamped on spine of binder



### Premium Marquis™ Series

- Hand-wrapped, hand-buffed, Moroccan-grain leatherette binder
- Coordinating slipcase
- Entity name Gold foil-stamped on spine and front cover of binder



### Corporate Kits and Binders



| Binder Type | Color                       | Complete Kit* With Plain Minute Paper | Complete Kit* With Printed Minutes | Personalized Binder Only** |
|-------------|-----------------------------|---------------------------------------|------------------------------------|----------------------------|
| Director    | Black w/Black Slipcase      | \$83.95                               | \$88.95                            | \$61.75                    |
|             | Black w/Wood Grain Slipcase |                                       |                                    |                            |
|             | Tan w/Wood Grain Slipcase   |                                       |                                    |                            |
| President   | Black                       | 83.95                                 | 88.95                              | 61.75                      |
|             | Green                       |                                       |                                    |                            |
|             | Maroon                      |                                       |                                    |                            |
| Spacesaver  | Brown                       | 88.50                                 | 93.50                              | 64.00                      |
|             | Red Rod                     | 122.95                                | 127.95                             | 76.50                      |
| Marquis     | Red Ring                    | 109.95                                | 114.95                             | 62.25                      |
|             | Black Ring                  |                                       |                                    |                            |
| Uni-Kit     | Black                       | 72.75                                 | 76.25                              | 48.25                      |
|             | Tan                         |                                       |                                    |                            |

### Self-Contained Uni-Kit®

- All-in-one 3-ring binder with leather grained vinyl case
- Built-in storage for the onyx and chrome pocket seal (desk seals not available with this kit)
- Entity name printed on a label that inserts in spine window



\*Complete Kit price includes personalized binder, certificates, and pocket seal

†Tabs and certificates are recycled

\*\*This is not a complete Corporate Kit, Binder Only

### Corporate Certificates

Printed and plain certificates are in "Big Board" style on premium cotton fiber paper with watermark and copyrighted safety border for security



**Vertical No Eagle – Matches Midwest Bank Note (Available blank as shown or custom printed)**



**Vertical With Eagle – Matches Midwest Bank Note (Available blank as shown or custom printed)**

#### For Profit



**Front  
Blank Top Stub (also available without wording)**



**Back**



**Blank Side Stub (also available without wording)**



**Non-Profit**



**LLC**



**LLP**



**LP**



**General Partnership**



When ordering, please include the following:

- Entity NAME
- STATE of incorporation/formation
- Number of SHARES
- CLASSES of stock (Common, Class A, Class B, Class A or B, etc.) / Voting or non-voting
- PAR VALUE (if any)
- Standard clauses, if any, can be printed on any or all of the Classes  
Standard clauses available: More than one class of stock; Professional corporations; Transfer restrictions  
California clauses: Close corporation; Commissioner's legend (transfer restriction); Restrictive legend
- Numbering will start from #1 unless other instruction is given. Prefixes are recommended for multiple classes. Samples of standard prefixes are: P – Preferred; C – Common; A – Class A; B – Class B
- Percentage of cumulative or non-cumulative dividends (if wanted)



#### Corporate Certificates

| Entity     | Stock #     | Description  | Price Per Set |
|------------|-------------|--|---------------|
| For Profit | CC20*       | 20 Top Stub, Printed Name and/or Numbered  | \$48.50       |
|            | AS/BCERT*   | 12 Top Stub, Blank ***   | 9.30          |
|            | CC20L**     | 20 Side Stub, Printed Name and/or Numbered   | 69.00         |
|            | LG/BCERT**  | 12 Side Stub, Blank***   | 11.10         |
| Non-Profit | MC20        | 20 Top Stub, Printed Name and/or Numbered – Green  | 46.75         |
|            | C30M12      | 12 Top Stub, Blank*** – Green  | 9.30          |
| LLC        | LCC20       | 20 Top Stub, Printed Name and/or Numbered – Burgundy                                     | 48.50         |
|            | LAS/BCERT   | 12 Top Stub, Blank*** – Burgundy   | 9.30          |
| LLP        | LPCC20      | 20 Top Stub, Printed Name and/or Numbered – Bordeaux                                     | 48.50         |
|            | LPAS/BCERT  | 12 Top Stub, Blank*** – Bordeaux   | 9.30          |
| LP         | XLPC20      | 20 Top Stub, Printed Name and/or Numbered – 15 Bordeaux LP & 5 Green General Partnership | 48.50         |
|            | XLPAS/BCERT | 12 Top Stub, Blank*** LP – Bordeaux  | 9.30          |
|            | XLPGP/BCERT | 12 Top Stub, Blank*** General Partnership – Green  | 9.30          |
| -          | MBN/BCERT   | 12 Vertical No Stub, Blank (no entity language) – Blue                                   | 9.30          |
|            | MBNE/BCERT  | 12 Vertical No Stub, Blank (no entity language) – Blue with Eagle                        | 9.30          |

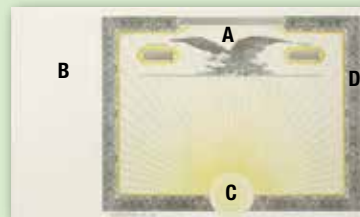
\*Add color code: BN – Brown, GN – Green, BL – Blue, OR – Orange  
 \*\*Add color code: BN – Brown, GN – Green, BL – Blue, BK – Black & Gold  
 \*\*\*Blank certificates come with entity language unless noted, but will not be personalized with entity name or numbering

Higher quantity pricing available for #MBN/BCERT and #MBNE/BCERT

## Customize your certificates...

Customization options include:

- Printed with or without the Eagle emblem (A)
- Top or side stub (B)
- Circle seal (C): with or without, centered or left justified
- Border color (D): Blue, Brown, Green, Orange, Bordeaux, or specific PMS
- Back printing
- Foreign language
- Custom text



Call for more options and pricing

## Corporate Supplies

Creating your own Corporate Kit? Choose the binders, certificates, minutes, ledgers, finely machined seals and tabs that you need. Your kit, your way.

Most popular shown – please call for full selection

### Corporate Supplies

| Stock # | Description  | Price Per Each |
|---------|--|----------------|
| LLCFD   | LLC Formation/Organization Documents   | \$35.50        |
| MB70    | Corporate Record Book, Black   | 24.50          |
| IND5    | 5-Part Index Red Mylar Tabs: Incorporation/Bylaws/Minutes/Certificates/Transfer Ledger | 4.65           |
| UNSR1   | Shareholder's record of shareholding (100/PD)  | 17.55          |
| UNSTL2  | Stock transfer ledger (2 sheets)   | 3.60           |
| LPMP3   | Plain Minute Paper, 5 hole punched (100/set)   | 8.30           |
| LUNS03  | Record of Certificates Issued and Transferred  | 17.55          |



### Corporate Seals

- Desk seal comes in its own durable, sturdy box
- Pocket seal includes convenient travel pouch
- 1 5/8" seals have a maximum of 54 characters and spaces
- 2" seals have a maximum of 90 characters and spaces

### Corporate Seals & Notary Embossers

| Stock # | Description                    | Price Per Each |
|---------|--------------------------------|----------------|
| DK1     | 1 5/8" Desk Seal               | \$50.50        |
| DK2     | 2" Desk Seal                   | 65.50          |
| BBPS1   | 1 5/8" Pocket Seal             | 40.50          |
| BBPS1A* | 1 5/8" Add'l Pocket Seal       | 26.25          |
| BBPS2   | 2" Pocket Seal                 | 52.75          |
| BBPS2A* | 2" Add'l Pocket Seal           | 40.50          |
| BPKD    | Brass Plated Antique Desk Seal | 57.00          |

\*Additional seals are available at a reduced price when ordered at same time with same copy



More Binders  
p. 19

## Xstamper<sup>®</sup> Notary Stamps

- Reinkable and manufacturer guaranteed for life
- At least 50% PCW Plastic



### Folded Notary Stamp – Black Ink

| Stock # | Max Lines/Max Characters per Line | Impression Area | Price Per Each |
|---------|-----------------------------------|-----------------|----------------|
| N40     | 4/26                              | 1/2" x 2"       | \$27.70        |
| N42     | 5/32                              | 5/8" x 2 1/8"   | 36.25          |



More Stamps  
pp. 23, 49 & 51

## Notary Seals

- Pocket and desk seals make raised image on paper
- Impression is 1 1/2" diameter



Sample Seal Imprint



#UN31N



#DK1N



### Seal Style Notary Stamp – Black Ink

| Stock # | Impression Area  | Price Per Each |
|---------|------------------|----------------|
| N53-814 | 1 1/16" Diameter | \$53.25        |
| N53-295 | 1 1/16" Diameter | \$53.25        |

### Notary Seals – Max 54 characters and spaces

| Stock # | Description        | Price Per Each |
|---------|--------------------|----------------|
| UN31N   | Notary Pocket Seal | \$40.50        |
| DK1N    | Notary Desk Seal   | 50.50          |

Complies with California Statutes

## Stationery

- Letterhead, business cards, envelopes, presentation folders, note cards, note pads and more!
- Use your current design or create a new brand with our standard templates or design services
- A full selection of papers and production processes to customize your materials

See pp. 3 - 17



**SAVE  
10%**  
on Stationery Sets  
p. 8

## Fastener File Folders

- All sizes and styles difficult to find at superstores – in-stock at ASL!
- Compare our 100 box price to competitors 50 box price

See p. 40



Up To  
**45%**  
Less than  
Superstores!

## Tyvek Envelopes

- Full line of sizes and expansions
- Available personalized and blank

See p. 10



As Low As  
**\$31.00**  
per 100 box

## Will Stationery

- Highest quality, acid free and laser guaranteed paper provides durability and longevity
- Style 501/502 and 601/602 – each cover, first page and continuation sheet has a Date Stamped Watermark for added security – see p. 4 for more information
- All styles available in letter and legal size

See pp. 54 - 55



**SAVE  
10%**  
on Personalized  
Will Sets

## The ASL Advantage:

- **Law Office Experts**  
Access to stationery, legal specialties, and over 30,000 quality products
- **Knowledgeable Customer Care**  
Mon - Fri:  
8:30 a.m. – 7:00 p.m. ET
- **Everyday Low Pricing**  
with Volume Discounts
- **FREE Same Day Shipping** with Quick Delivery
- An Employee-Owned Company with **100% Satisfaction Guaranteed**

**ALWAYS  
FREE  
SHIPPING**

800.222.0510  
[www.aslegal.com](http://www.aslegal.com)

